

1. Agenda

Documents:

[2022-01-11 Public Works And Streets Agenda.pdf](#)

2. 2:00 P.M. Meeting Materials

Documents:

[2021-12 Public Works Department Report.pdf](#)

[2021-11 Financial Report Public Works.pdf](#)

[2021-12 Water Report.pdf](#)



CITY OF YACHATS
PUBLIC WORKS & STREETS COMMISSION MEETING
Tuesday, January 11, 2022 at 2:00pm
Note: Meeting Conducted Using Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/89066794171>

Meeting ID: 890 6679 4171

One tap mobile

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+(Tacoma)

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Meeting ID: 890 6679 4171

Find your local number: <https://us02web.zoom.us/u/kyUKe1N9W>

AGENDA

I. Meeting called to order

II. Reports

- A. Public Works Report (Rick & Dave)
- B. Finance Report (Limited discussion this month)
- C. Emergency Preparedness Report (Bob)

III. Current Business

- A. Election of Commission Chair
- B. CIP Projects 2021-2022 Status (Rick & Dave)
- C. Property adjacent to Water Treatment Plant (Rick)
 - a. Engineer and Geotech status
- D. Public Works Tasks
 - a. Conex
 - b. Storm water study
 - c. SDC study
 - d. Review of septic systems in City
 - e. Street conditions and trees in ROW
 - f. Street lighting survey

IV. New Business

- A. Trails presentation re: Ya'Xaik Trail extension

V. Other Business

- A. From the Commission
- B. From the Floor

Next Meeting Tuesday, February 8, 2022 at 2:00 P.M.

******NOTICE OF POSSIBLE CITY COUNCIL QUORUM***

This meeting is open to the public and all interested persons are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be submitted to City Hall no later than one week prior to the meeting. Minutes of all public meetings are available for review on the City website at www.yachatsoregon.org . In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541- 547-3565 or Oregon Relay 1- 800-735-2900 (TDD) two days in advance.
POSTED 1/10/22

Date: January 7, 2022
To: Katherine Guenther, Interim City Manager
From: Public Works Department
Re: December 2021 Public Works Report

Rainfall at Yachats Public Works:

	2021	2020	<u>Inches</u> 2019	2018
December	15.17	9.43	7.26	10.53
Rain year to date:	64.81	60.67	50.43	59.66

Total water production: **3,890,100 gallons** Water loss efficiency: ?%

Total water accounted for: **? gallons**

Total wastewater treated: **11,039,000 gallons**

The following is a list of what was done by Public Works staff in December 2021.

Streets:

- Street signs replaced.

Storm Drainage:

- Drainage inspections and maintc.
- Culvert unplugged on E.2nd St.

Water Treatment Plant:

- Water systems operations.
- Plant Maintc.
- Cleaned Reedy Creek headworks.

Distribution Sys:

- Meter reading.
- Meter maintc.
- Repaired water leak on W.2nd St. and W.3rd Sr
- Water meter installed on Radar Rd.

Wastewater Treatment Plant:

- Wastewater systems operations.
- Plant maintc. & clean-up.
- Biosolids operations.
- Truck load of biosolids sent to Heard Farms.

Collection Sys:

- Lift station inspections.
- Degrease lift stations.
- CCTV van prep and camera training.
- Returned rental bypass pump Portland and picked up repaired bypass pump.
- Power failure the Main lift station. Operated on generator for several days until power line was repaired.
- #2 pump control (VFD) installed at Main lift station.
- Sewer cleaned 354 ft of sewer main on E.2nd St.

Public Works:

- Shop maintc. and clean up.
- Fleet maintc. & repair.
- Equipment maintc. and repair.
- Multiple locates.
- Brush box handling.
- PW administration.
- Fence repair around skate park.
- Assisted with Christmas tree decoration.
- Christmas lights and banners on light poles.

Streets Operating 100-1040

Monthly Financial Detail Report

NOVEMBER 2021

Printed: 12/20/2021 9:09:47 AM

Period 05 - 05

Fiscal Year 2022

Fund	Dept	Account Number	Description	Budget for Year	Prior Mo Bal	Current Activity	Actual to Date	% of Budget	Notes
100	1040	300101	Beginning Balance	\$ 350.00	\$ 14,572.31	\$ -	\$ 14,572.31	4163.52%	Beginning Balance - Unaudited
100	1040	304650	Tax - State Highway	\$ 50,000.00	\$ 15,846.96	\$ 5,306.19	\$ 21,153.15	42.31%	
100	1040	314861	Transfer in General Fund	\$ 61,000.00	\$ 15,250.00	\$ -	\$ 15,250.00	25.00%	Quarterly transfer from 100-1010
			REVENUE	\$ 111,350.00	\$ 45,669.27	\$ 5,306.19	\$ 50,975.46	45.78%	
100	1040	105110	Water Lead	\$ 5,000.00	\$ 370.11	\$ 90.38	\$ 460.49	9.21%	
100	1040	105111	Wastewater Lead	\$ 5,000.00	\$ 1,298.49	\$ 298.97	\$ 1,597.46	31.95%	
100	1040	105112	Field Utility 2	\$ 4,000.00	\$ 980.42	\$ 130.22	\$ 1,110.64	27.77%	
100	1040	105113	Field Utility 1	\$ 4,000.00	\$ 1,325.93	\$ 167.22	\$ 1,493.15	37.33%	
100	1040	105114	Field Utility	\$ 1,400.00	\$ 766.35	\$ 56.81	\$ 823.16	58.80%	
100	1040	105140	Fringe Benefits	\$ 2,200.00	\$ 481.32	\$ 75.98	\$ 557.30	25.33%	
100	1040	105141	Insurance Benefits	\$ 5,800.00	\$ 1,816.25	\$ 277.82	\$ 2,094.07	36.10%	
100	1040	105142	Regular PERS System	\$ 2,900.00	\$ 804.91	\$ 127.26	\$ 932.17	32.14%	
			PERSONNEL	\$ 30,300.00	\$ 7,843.78	\$ 1,224.66	\$ 9,068.44	29.93%	
100	1040	205222	Insurance	\$ 3,000.00	\$ 2,765.66	\$ -	\$ 2,765.66	92.19%	Annual Property/Liability Renewal FY21
100	1040	205311	Equipment Lease and Rental	\$ 750.00	\$ -	\$ -	\$ -	0.00%	
100	1040	205312	Equipment Fuel/Tires/Parts	\$ 2,900.00	\$ 878.30	\$ 166.66	\$ 1,044.96	36.03%	
100	1040	205313	Equipment Repair	\$ 1,000.00	\$ -	\$ -	\$ -	0.00%	
100	1040	205317	Tools and Small Equipment	\$ 1,000.00	\$ -	\$ -	\$ -	0.00%	
100	1040	205361	Parts	\$ 5,000.00	\$ 435.51	\$ -	\$ 435.51	8.71%	
100	1040	205362	Consumables	\$ 700.00	\$ 709.59	\$ -	\$ 709.59	101.37%	
100	1040	205363	Outside Services	\$ 4,000.00	\$ 210.33	\$ 297.00	\$ 507.33	12.68%	
100	1040	205411	Street Lighting	\$ 20,000.00	\$ 8,011.18	\$ -	\$ 8,011.18	40.06%	
100	1040	205474	Mowing	\$ 13,700.00	\$ 6,640.00	\$ 631.00	\$ 7,271.00	53.07%	
100	1040	205475	Tree Removal/Trimming	\$ 20,000.00	\$ -	\$ -	\$ -	0.00%	

Fund	Dept	Account Number	Description	Budget for Year	Prior Mo Bal	Current Activity	Actual to Date	% of Budget	Notes
			MATERIALS AND SERVICES	\$ 72,050.00	\$ 19,650.57	\$ 1,094.66	\$ 20,745.23	28.79%	
100	1040	217126	Transfer out Cap Res	\$ 3,000.00	\$ 750.00	\$ -	\$ 750.00	25.00%	Quarterly Transfer to 150-1040
			TRANSFERS	\$ 3,000.00	\$ 750.00	\$ -	\$ 750.00	25.00%	
			EXPENSE	\$ 105,350.00	\$ 28,244.35	\$ 2,319.32	\$ 30,563.67	29.01%	
			Revenue Total	\$ 111,350.00	\$ 45,669.27	\$ 5,306.19	\$ 50,975.46	45.78%	
			Expense Total	\$ 105,350.00	\$ 28,244.35	\$ 2,319.32	\$ 30,563.67	29.01%	
			NET GAIN/(LOSS)	\$ 6,000.00	\$ 17,424.92	\$ 2,986.87	\$ 20,411.79	340.20%	

Streets Capital Reserve 150-1040

Monthly Financial Detail Report

NOVEMBER 2021

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Period 05 - 05

Fiscal Year 2022

Fund	Dept	Account Number	Description	Budget for Year	Prior Mo Bal	Current Activity	Actual to Date	% of Budget	Notes
150	1040	300101	Beginning Balance	\$ 316,853.00	\$ 315,906.01	\$ -	\$ 315,906.01	99.70%	Beginning Balance - Unaudited
150	1040	304864	Transfer from Streets Oper.	\$ 3,000.00	\$ 750.00	\$ -	\$ 750.00	25.00%	
150	1040	314861	Transfer in General Fund	\$ 100,000.00	\$ 25,000.00	\$ -	\$ 25,000.00	25.00%	
150	1040	314866	Urban Renewal Contribution	\$ 200,000.00	\$ 50,000.00	\$ -	\$ 50,000.00	25.00%	
150	1040	314883	Transfer in Urban Renewal	\$ 30,000.00	\$ 7,500.00	\$ -	\$ 7,500.00	25.00%	
			REVENUE	\$ 649,853.00	\$ 399,156.01	\$ -	\$ 399,156.01	61.42%	
150	1040	105110	Water Lead	\$ -	\$ 2,954.59	\$ 379.31	\$ 3,333.90	0.00%	
150	1040	105140	Fringe Benefits	\$ -	\$ 301.59	\$ 38.74	\$ 340.33	0.00%	
150	1040	105141	Insurance Benefits	\$ -	\$ 1,074.80	\$ 117.63	\$ 1,192.43	0.00%	
150	1040	105142	Regular PERS System	\$ -	\$ 620.51	\$ 79.63	\$ 700.14	0.00%	
150	1040	105150	Capitalized Labor	\$ 9,300.00	\$ -	\$ -	\$ -	0.00%	Personnel costs for capital projects
			PERSONNEL	\$ 9,300.00	\$ 4,951.49	\$ 615.31	\$ 5,566.80	59.86%	
150	1040	207120	Transfer out City Hall	\$ 200,000.00	\$ 50,000.00	\$ -	\$ 50,000.00	25.00%	Quarterly transfer to 100-1010
150	1040	217125	Transfer out Visitor Amenities	\$ 325,000.00	\$ 81,250.00	\$ -	\$ 81,250.00	25.00%	Quarterly transfer to 150-1045
			TRANSFERS	\$ 525,000.00	\$ 131,250.00	\$ -	\$ 131,250.00	25.00%	
150	1040	407947	Capital Outlay-Street Projects	\$ 93,000.00	\$ 9,500.00	\$ -	\$ 9,500.00	10.22%	
			CAPITAL OUTLAY	\$ 93,000.00	\$ 9,500.00	\$ -	\$ 9,500.00	10.22%	
			EXPENSE	\$ 627,300.00	\$ 145,701.49	\$ 615.31	\$ 146,316.80	23.32%	
			Revenue Total	\$ 649,853.00	\$ 399,156.01	\$ -	\$ 399,156.01	61.42%	
			Expense Total	\$ 627,300.00	\$ 145,701.49	\$ 615.31	\$ 146,316.80	23.32%	
			NET GAIN/(LOSS)	\$ 22,553.00	\$ 253,454.52	\$ (615.31)	\$ 252,839.21	1121.09%	

Storm Drains Operating 100-1050

Monthly Financial Detail Report

NOVEMBER 2021

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Period 05 - 05

Fiscal Year 2022

Fund	Dept	Account Number	Description	Budget for Year	Prior Mo Bal	Current Activity	Actual to Date	% of Budget	Notes
100	1050	300101	Beginning Balance	\$ 59,032.00	\$ 68,823.84	\$ -	\$ 68,823.84	116.59%	Beginning Balance - Unaudited
			RESOURCES	\$ 59,032.00	\$ 68,823.84	\$ -	\$ 68,823.84	116.59%	
100	1050	105110	Water Lead	\$ 1,000.00	\$ 244.53	\$ 12.90	\$ 257.43	25.74%	
100	1050	105111	Wastewater Lead	\$ 5,000.00	\$ 543.91	\$ 245.96	\$ 789.87	15.80%	
100	1050	105112	Field Utility 2	\$ 4,000.00	\$ 358.60	\$ 130.22	\$ 488.82	12.22%	
100	1050	105113	Field Utility 1	\$ 2,000.00	\$ 167.69	\$ 158.04	\$ 325.73	16.29%	
100	1050	105114	Field Utility	\$ 300.00	\$ 55.75	\$ 61.54	\$ 117.29	39.10%	
100	1050	105140	Fringe Benefits	\$ 1,800.00	\$ 137.70	\$ 62.00	\$ 199.70	11.09%	
100	1050	105141	Insurance Benefits	\$ 4,900.00	\$ 471.08	\$ 226.66	\$ 697.74	14.24%	
100	1050	105142	Regular PERS System	\$ 2,500.00	\$ 241.96	\$ 102.15	\$ 344.11	13.76%	
			PERSONNEL	\$ 21,500.00	\$ 2,221.22	\$ 999.47	\$ 3,220.69	14.98%	
100	1050	205313	Equipment Repair	\$ 1,500.00	\$ -	\$ -	\$ -	0.00%	
100	1050	205317	Tools and Small Equipment	\$ 1,500.00	\$ -	\$ -	\$ -	0.00%	
100	1050	205367	Storm Drain Parts	\$ 6,000.00	\$ -	\$ -	\$ -	0.00%	
100	1050	205368	Storm Drain Consumables	\$ 500.00	\$ -	\$ -	\$ -	0.00%	
100	1050	205369	Storm Drain Outside Services	\$ 2,500.00	\$ -	\$ -	\$ -	0.00%	
			MATERIALS AND SERVICES	\$ 12,000.00	\$ -	\$ -	\$ -	0.00%	
			EXPENSE	\$ 33,500.00	\$ 2,221.22	\$ 999.47	\$ 3,220.69	9.61%	
			Resource Total	\$ 59,032.00	\$ 68,823.84	\$ -	\$ 68,823.84	116.59%	
			Expense Total	\$ 33,500.00	\$ 2,221.22	\$ 999.47	\$ 3,220.69	9.61%	
			NET GAIN/(LOSS)	\$ 25,532.00	\$ 66,602.62	\$ (999.47)	\$ 65,603.15	256.94%	

Storm Drains Capital Reserve 150-1050

Monthly Financial Detail Report

NOVEMBER 2021

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Period 05 - 05

Fiscal Year 2022

Fund	Dept	Account Number	Description	Budget for Year	Prior Mo Bal	Current Activity	Actual to Date	% of Budget	Notes
150	1050	300101	Beginning Balance	\$ 40,000.00	\$ 40,000.00	\$ -	\$ 40,000.00	100.00%	Beginning Balance - Unaudited
150	1050	314883	Transfer in Urban Renewal	\$ 50,000.00	\$ 12,500.00	\$ -	\$ 12,500.00	25.00%	Quarterly Transfer from 900-9000
			RESOURCES	\$ 90,000.00	\$ 12,500.00	\$ -	\$ 52,500.00	58.33%	
150	1050	105150	Capitalized Labor	\$ 3,500.00	\$ -	\$ -	\$ -	0.00%	
			PERSONNEL	\$ 3,500.00	\$ -	\$ -	\$ -	0.00%	
150	1050	407947	Capital Outlay-Street Projects	\$ 35,000.00	\$ -	\$ -	\$ -	0.00%	
			CAPITAL OUTLAY	\$ 35,000.00	\$ -	\$ -	\$ -	0.00%	
			EXPENSE	\$ 38,500.00	\$ -	\$ -	\$ -	0.00%	
			Resource Total	\$ 90,000.00	\$ 52,500.00	\$ -	\$ 52,500.00	58.33%	
			Expense Total	\$ 38,500.00	\$ -	\$ -	\$ -	0.00%	
			NET GAIN/(LOSS)	\$ 51,500.00	\$ 52,500.00	\$ -	\$ 52,500.00	101.94%	

Water Operating 660-1700
Monthly Financial Detail Report
NOVEMBER 2021

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 Period 04 - 04
 Fiscal Year 2022

Fund	Dept	Account Number	Description	Budget for Year	Prior Mo Bal	Current Activity	Actual to Date	% of Budget	Notes
660	1700	300101	Beginning Balance	\$ 100,987.00	\$ 128,055.77	\$ -	\$ 128,055.77	126.80%	Beginning Balance - Unaudited
660	1700	304310	Water/Wastewater Services	\$ 720,000.00	\$ 283,068.98	\$ 56,897.92	\$ 339,966.90	47.22%	
660	1700	304320	Installation Charges	\$ 6,000.00	\$ 1,700.00	\$ 2,550.00	\$ 4,250.00	70.83%	
660	1700	304335	Rents or Fees	\$ 1,000.00	\$ 270.00	\$ 30.00	\$ 300.00	30.00%	
			REVENUE	\$ 827,987.00	\$ 413,094.75	\$ 59,477.92	\$ 472,572.67	57.07%	
660	1700	105101	City Manager	\$ 21,000.00	\$ 3,675.00	\$ 1,050.00	\$ 4,725.00	22.50%	
660	1700	105102	Deputy Recorder	\$ 11,000.00	\$ 4,645.40	\$ 1,315.00	\$ 5,960.40	54.19%	
660	1700	105105	Community Services Coordinator	\$ 12,500.00	\$ -	\$ -	\$ -	0.00%	
660	1700	105106	City Accountant	\$ 4,700.00	\$ -	\$ -	\$ -	0.00%	
660	1700	105107	Temp Accounting/Office Help	\$ 20,000.00	\$ -	\$ -	\$ -	0.00%	
660	1700	105110	Water Lead	\$ 44,800.00	\$ 16,982.55	\$ 4,167.37	\$ 21,149.92	47.21%	
660	1700	105111	Wastewater Lead	\$ -	\$ 2,077.39	\$ 371.22	\$ 2,448.61	0.00%	
660	1700	105112	Field Utility 2	\$ 36,000.00	\$ 14,705.57	\$ 3,252.17	\$ 17,957.74	49.88%	
660	1700	105113	Field Utility 1	\$ 31,000.00	\$ 9,082.97	\$ 2,398.69	\$ 11,481.66	37.04%	
660	1700	105114	Field Utility	\$ 7,000.00	\$ 2,875.90	\$ 624.63	\$ 3,500.53	50.01%	
660	1700	105140	Fringe Benefits	\$ 19,500.00	\$ 5,547.94	\$ 1,355.09	\$ 6,903.03	35.40%	
660	1700	105141	Insurance Benefits	\$ 45,200.00	\$ 18,508.15	\$ 4,479.80	\$ 22,987.95	50.86%	
660	1700	105142	Regular PERS System	\$ 34,000.00	\$ 9,707.03	\$ 2,449.70	\$ 12,156.73	35.76%	
			PERSONNEL	\$ 286,700.00	\$ 87,807.90	\$ 21,463.67	\$ 109,271.57	38.11%	
660	1700	205210	Dues & Memberships	\$ 2,100.00	\$ 1,260.67	\$ 153.00	\$ 1,413.67	67.32%	Dues for DEQ, DAS, etc. & Operator License - beginning of FY
660	1700	205212	Fee Expense	\$ 5,200.00	\$ 2,431.04	\$ 651.89	\$ 3,082.93	59.29%	
660	1700	205222	Insurance	\$ 20,000.00	\$ 18,437.76	\$ -	\$ 18,437.76	92.19%	Annual Property/Liability Renewal FY22
660	1700	205240	Office Materials & Supplies	\$ 8,700.00	\$ 6,102.42	\$ 984.13	\$ 7,086.55	81.45%	
660	1700	205251	Telephones/Cell Phones/DSL	\$ 10,500.00	\$ 3,433.47	\$ 982.89	\$ 4,416.36	42.06%	
660	1700	205253	Postage	\$ 6,000.00	\$ 1,728.12	\$ -	\$ 1,728.12	28.80%	
660	1700	205255	Education and Training	\$ 1,500.00	\$ -	\$ -	\$ -	0.00%	

Fund	Dept	Account Number	Description	Budget for Year	Prior Mo Bal	Current Activity	Actual to Date	% of Budget	Notes
660	1700	205260	Contract Expense (all Professional, IGA & Personal Svcs)	\$ 7,750.00	\$ 13,024.23	\$ 6,267.19	\$ 19,291.42	248.92%	Nov - Contractors Clearing House \$3388.27, TCB Security \$736.86, T. Lauritzen Finance \$660, Jcline Finance \$1155, OSU \$327.06
660	1700	205261	Auditor	\$ 4,500.00	\$ -	\$ -	\$ -	0.00%	
660	1700	205262	Legal Expense	\$ 1,000.00	\$ -	\$ -	\$ -	0.00%	
660	1700	205270	Travel	\$ 1,000.00	\$ 431.12	\$ -	\$ 431.12	43.11%	
660	1700	205282	Software	\$ 14,500.00	\$ 1,500.00	\$ -	\$ 1,500.00	10.34%	
660	1700	205311	Equipment Lease and Rental	\$ 2,600.00	\$ 1,145.00	\$ 665.76	\$ 1,810.76	69.64%	
660	1700	205312	Equipment Fuel/Tires/Parts	\$ 5,500.00	\$ 1,075.75	\$ 166.67	\$ 1,242.42	22.59%	
660	1700	205313	Equipment Repair	\$ 2,500.00	\$ 326.94	\$ -	\$ 326.94	13.08%	
660	1700	205317	Tools and Small Equipment	\$ 3,000.00	\$ 278.88	\$ 13.98	\$ 292.86	9.76%	
660	1700	205330	Building and Land Maintenance	\$ 7,500.00	\$ -	\$ -	\$ -	0.00%	
660	1700	205335	Custodial Support/Supplies	\$ 1,000.00	\$ 2,145.19	\$ 325.00	\$ 2,470.19	247.02%	
660	1700	205342	Plant Utilities	\$ 25,000.00	\$ 8,529.73	\$ -	\$ 8,529.73	34.12%	
660	1700	205351	Main Plant Parts	\$ 5,500.00	\$ 3,663.82	\$ -	\$ 3,663.82	66.61%	
660	1700	205352	Main Plant Consumables	\$ 5,000.00	\$ 2,004.77	\$ 1,818.89	\$ 3,823.66	76.47%	
660	1700	205353	Main Plant Outside Services	\$ 25,000.00	\$ 19,994.08	\$ 1,417.00	\$ 21,411.08	85.64%	
660	1700	205361	Parts	\$ 30,000.00	\$ 11,275.34	\$ 1,580.99	\$ 12,856.33	42.85%	
660	1700	205362	Consumables	\$ 2,500.00	\$ 200.00	\$ -	\$ 200.00	8.00%	
660	1700	205363	Outside Services	\$ 5,000.00	\$ 2,703.23	\$ 54.00	\$ 2,757.23	55.14%	
660	1700	205440	Equipment & Furniture	\$ -	\$ 119.99	\$ -	\$ 119.99	0.00%	
660	1700	205470	Equipment Repair/Maintenance	\$ 500.00	\$ -	\$ -	\$ -	0.00%	
660	1700	205474	Mowing	\$ 9,000.00	\$ 3,109.00	\$ 1,182.00	\$ 4,291.00	47.68%	
660	1700	205475	Tree Removal/Trimming	\$ 20,000.00	\$ -	\$ -	\$ -	0.00%	
660	1700	208000	Operating Contingency	\$ 25,000.00	\$ -	\$ -	\$ -	0.00%	
			MATERIALS AND SERVICES	\$ 257,350.00	\$ 104,920.55	\$ 16,263.39	\$ 121,183.94	47.09%	
660	1700	217126	Transfer out Cap Res	\$ 200,000.00	\$ 50,000.00	\$ -	\$ 50,000.00	25.00%	Quarterly Transfer to 155-1200
660	1700	217136	Transfer Out Debt Services	\$ 43,000.00	\$ 10,750.00	\$ -	\$ 10,750.00	25.00%	Quarterly Transfer to 660-1706
			TRANSFERS	\$ 243,000.00	\$ 60,750.00	\$ -	\$ 60,750.00	25.00%	
			EXPENSE	\$ 787,050.00	\$ 253,478.45	\$ 37,727.06	\$ 291,205.51	37.00%	
			Revenue Total	\$ 827,987.00	\$ 413,094.75	\$ 59,477.92	\$ 472,572.67	57.07%	
			Expense Total	\$ 787,050.00	\$ 253,478.45	\$ 37,727.06	\$ 291,205.51	37.00%	
			NET GAIN/(LOSS)	\$ 40,937.00	\$ 159,616.30	\$ 21,750.86	\$ 181,367.16	443.04%	

Water Capital Reserve 660-1705

Monthly Financial Detail Report

NOVEMBER 2021

Printed: 12/20/2021 9:09:51 AM

Period 05 - 05

Fiscal Year 2022

Fund	Dept	Account	Description	Budget for Year	Prior Mo Bal	Current Activity	Actual to Date	% of Budget	Notes
660	1705	300101	Beginning Balance	\$ 1,134,225.00	\$ 1,121,613.63	\$ -	\$ 1,121,613.63	98.89%	Beginning Balance - Unaudited
660	1705	301500	Interest Earned	\$ 1,500.00	\$ 1,273.89	\$ 272.69	\$ 1,546.58	103.11%	LGIP Interest Earned
660	1705	314861	Transfer in General Reserve	\$ 500,000.00	\$ 125,000.00	\$ -	\$ 125,000.00	25.00%	Quarterly transfer from 100-1010
660	1705	314866	Urban Renewal Contribution	\$ 12,000.00	\$ 3,000.00	\$ -	\$ 3,000.00	25.00%	Quarterly transfer from 900-9000
660	1705	314875	Transfer in Water Operations	\$ 200,000.00	\$ 50,000.00	\$ -	\$ 50,000.00	25.00%	Quarterly transfer from 660-1800
			REVENUE	\$ 1,847,725.00	\$ 1,300,887.52	\$ 272.69	\$ 1,301,160.21	70.42%	
660	1705	105110	Water Lead	\$ -	\$ 1,567.12	\$ 259.54	\$ 1,826.66	0.00%	
660	1705	105111	Wastewater Lead	\$ -	\$ 35.36	\$ -	\$ 35.36	0.00%	
660	1705	105140	Fringe Benefits	\$ -	\$ 163.61	\$ 26.52	\$ 190.13	0.00%	
660	1705	105141	Insurance Benefits	\$ -	\$ 561.88	\$ 79.93	\$ 641.81	0.00%	
660	1705	105142	Regular PERS System	\$ -	\$ 334.60	\$ 54.52	\$ 389.12	0.00%	
660	1705	105150	Capitalized Labor	\$ 31,750.00	\$ -	\$ -	\$ -	0.00%	
			PERSONNEL	\$ 31,750.00	\$ 2,662.57	\$ 420.51	\$ 3,083.08	9.71%	
660	1705	407921	Capital Outlay-Infrastructure	\$ 41,500.00	\$ -	\$ -	\$ -	0.00%	
660	1705	407941	Capital Outlay - Equipment	\$ 35,000.00	\$ -	\$ -	\$ -	0.00%	
660	1705	407948	Capital Outlay - Water systems	\$ 241,000.00	\$ 6,165.75	\$ 104.25	\$ 6,270.00	2.60%	Nov - Westech Eng South Tank Seismic Valve \$104.25
			CAPITAL OUTLAY	\$ 317,500.00	\$ 6,165.75	\$ 104.25	\$ 6,270.00	1.97%	
			EXPENSE	\$ 349,250.00	\$ 8,828.32	\$ 524.76	\$ 9,353.08	2.68%	
			Revenue Total	\$ 1,847,725.00	\$ 1,300,887.52	\$ 272.69	\$ 1,301,160.21	70.42%	
			Expense Total	\$ 349,250.00	\$ 8,828.32	\$ 524.76	\$ 9,353.08	2.68%	
			NET GAIN/(LOSS)	\$ 1,498,475.00	\$ 1,292,059.20	\$ (252.07)	\$ 1,291,807.13	86.21%	

Wastewater Operating 670-1800

Monthly Financial Detail Report

NOVEMBER 2021

Printed: 12/20/2021 9:09:17 AM

Period 05 - 05

Fiscal Year 2022

Fund	Dept	Account Number	Description	Budget for Year	Prior Mo Bal	Current Activity	Actual to Date	% of Budget	Notes
670	1800	300101	Beginning Balance	\$ 179,702.00	\$ 157,153.71	\$ -	\$ 157,153.71	87.45%	Beginning Balance - Unaudited
670	1800	304310	Water/Wastewater Services	\$ 715,000.00	\$ 266,051.43	\$ 52,938.49	\$ 318,989.92	44.61%	
670	1800	304312	Capital Reserve Fee	\$ -	\$ 26.45	\$ 4.56	\$ 31.01	0.00%	
670	1800	304320	Installation Charges	\$ 6,000.00	\$ 1,125.00	\$ 1,125.00	\$ 2,250.00	37.50%	
			REVENUE	\$ 900,702.00	\$ 424,356.59	\$ 54,068.05	\$ 478,424.64	53.12%	
670	1800	105101	City Manager	\$ 21,000.00	\$ 3,675.00	\$ 1,050.00	\$ 4,725.00	22.50%	
670	1800	105102	Deputy Recorder	\$ 11,000.00	\$ 4,645.38	\$ 1,314.96	\$ 5,960.34	54.18%	
670	1800	105105	Community Services Coordinator	\$ 12,500.00	\$ -	\$ -	\$ -	0.00%	
670	1800	105106	City Accountant	\$ 4,700.00	\$ -	\$ -	\$ -	0.00%	
670	1800	105107	Temp Accounting/Office Help	\$ 20,000.00	\$ -	\$ -	\$ -	0.00%	
670	1800	105110	Water Lead	\$ -	\$ 198.42	\$ -	\$ 198.42	0.00%	
670	1800	105111	Wastewater Lead	\$ 63,000.00	\$ 21,512.74	\$ 5,923.58	\$ 27,436.32	43.55%	
670	1800	105112	Field Utility 2	\$ 15,000.00	\$ 7,082.82	\$ 1,690.45	\$ 8,773.27	58.49%	
670	1800	105113	Field Utility 1	\$ 15,000.00	\$ 8,149.85	\$ 2,767.47	\$ 10,917.32	72.78%	
670	1800	105114	Field Utility	\$ 42,000.00	\$ 15,337.88	\$ 3,662.65	\$ 19,000.53	45.24%	
670	1800	105140	Fringe Benefits	\$ 21,000.00	\$ 6,192.80	\$ 1,684.44	\$ 7,877.24	37.51%	
670	1800	105141	Insurance Benefits	\$ 58,000.00	\$ 20,866.21	\$ 5,677.93	\$ 26,544.14	45.77%	
670	1800	105142	Regular PERS System	\$ 29,000.00	\$ 9,336.56	\$ 2,633.44	\$ 11,970.00	41.28%	
			PERSONNEL	\$ 312,200.00	\$ 96,997.66	\$ 26,404.92	\$ 123,402.58	39.53%	
670	1800	205210	Dues & Memberships	\$ 1,550.00	\$ 799.00	\$ 13.00	\$ 812.00	52.39%	
670	1800	205211	DEQ Fees	\$ 4,500.00	\$ 6,018.00	\$ -	\$ 6,018.00	133.73%	
670	1800	205212	Fee Expense	\$ 5,050.00	\$ 2,431.01	\$ 576.88	\$ 3,007.89	59.56%	
670	1800	205222	Insurance	\$ 14,000.00	\$ 12,906.43	\$ -	\$ 12,906.43	92.19%	
670	1800	205240	Office Materials & Supplies	\$ 8,500.00	\$ 5,460.11	\$ 984.13	\$ 6,444.24	75.81%	
670	1800	205251	Telephones/Cell Phones/DSL	\$ 6,600.00	\$ 1,928.44	\$ 640.11	\$ 2,568.55	38.92%	
670	1800	205253	Postage	\$ 6,000.00	\$ 1,728.12	\$ -	\$ 1,728.12	28.80%	
670	1800	205255	Education and Training	\$ 2,000.00	\$ -	\$ -	\$ -	0.00%	

Fund	Dept	Account Number	Description	Budget for Year	Prior Mo Bal	Current Activity	Actual to Date	% of Budget	Notes
670	1800	205260	Contract Expense (all Professional, IGA & Personal Svcs)	\$ 6,000.00	\$ 13,024.27	\$ 6,267.18	\$ 19,291.45	321.52%	Nov - Contractors Clearing House \$3388.26, TCB Security \$736.86, T. Lauritzen Finance \$660, Jcline Finance \$1155, OSU \$327.06
670	1800	205261	Auditor	\$ 5,000.00	\$ -	\$ -	\$ -	0.00%	
670	1800	205262	Legal	\$ 1,000.00	\$ -	\$ -	\$ -	0.00%	
670	1800	205270	Travel	\$ 1,000.00	\$ -	\$ -	\$ -	0.00%	
670	1800	205282	Software	\$ 14,000.00	\$ 1,500.00	\$ -	\$ 1,500.00	10.71%	
670	1800	205311	Equipment Lease and Rental	\$ 2,500.00	\$ 1,144.51	\$ 2,304.78	\$ 3,449.29	137.97%	
670	1800	205312	Equipment Fuel/Tires/Parts	\$ 5,000.00	\$ 1,733.04	\$ 166.67	\$ 1,899.71	37.99%	
670	1800	205313	Equipment Repair	\$ 6,000.00	\$ 400.67	\$ -	\$ 400.67	6.68%	
670	1800	205317	Tools and Small Equipment	\$ 2,000.00	\$ 96.14	\$ -	\$ 96.14	4.81%	
670	1800	205330	Building and Land Maintenance	\$ 4,000.00	\$ -	\$ -	\$ -	0.00%	
670	1800	205335	Custodial Support/Supplies	\$ 1,500.00	\$ 2,412.09	\$ 370.02	\$ 2,782.11	185.47%	
670	1800	205342	Plant Utilities	\$ 32,000.00	\$ 11,533.92	\$ -	\$ 11,533.92	36.04%	
670	1800	205351	Main Plant Parts	\$ 10,000.00	\$ 4,870.87	\$ -	\$ 4,870.87	48.71%	
670	1800	205352	Main Plant Consumables	\$ 20,000.00	\$ 6,798.04	\$ -	\$ 6,798.04	33.99%	
670	1800	205353	Main Plant Outside Services	\$ 3,000.00	\$ 12,885.98	\$ -	\$ 12,885.98	429.53%	
670	1800	205361	Parts	\$ 6,000.00	\$ 80.76	\$ 261.22	\$ 341.98	5.70%	
670	1800	205362	Consumables	\$ 1,000.00	\$ 4.94	\$ -	\$ 4.94	0.49%	
670	1800	205363	Outside Services	\$ 10,000.00	\$ 3,437.50	\$ -	\$ 3,437.50	34.38%	
670	1800	205364	Collection I & I	\$ 5,000.00	\$ -	\$ -	\$ -	0.00%	
670	1800	205440	Equipment & Furniture	\$ -	\$ 119.99	\$ -	\$ 119.99	0.00%	
670	1800	205470	Equipment Repair/Maintenance	\$ 1,500.00	\$ -	\$ -	\$ -	0.00%	
670	1800	205474	Mowing	\$ 2,500.00	\$ 439.00	\$ 321.00	\$ 760.00	30.40%	
670	1800	205475	Tree Removal/Trimming	\$ 10,000.00	\$ -	\$ -	\$ -	0.00%	
670	1800	208000	Operating Contingency	\$ 25,000.00	\$ -	\$ -	\$ -	0.00%	
			MATERIALS AND SERVICES	\$ 222,200.00	\$ 91,752.83	\$ 11,904.99	\$ 103,657.82	46.65%	
670	1800	217126	Transfer out Cap Res	\$ 200,000.00	\$ 50,000.00	\$ -	\$ 50,000.00	25.00%	Quarterly transfer to 670-1805
			TRANSFERS	\$ 200,000.00	\$ 50,000.00	\$ -	\$ 50,000.00	25.00%	
			EXPENSE	\$ 734,400.00	\$ 238,750.49	\$ 38,309.91	\$ 277,060.40	37.73%	
			Revenue Total	\$ 900,702.00	\$ 424,356.59	\$ 54,068.05	\$ 478,424.64	53.12%	
			Expense Total	\$ 734,400.00	\$ 238,750.49	\$ 38,309.91	\$ 277,060.40	37.73%	
			NET GAIN/(LOSS)	\$ 166,302.00	\$ 185,606.10	\$ 15,758.14	\$ 201,364.24	121.08%	

Wastewater Capital Reserve 670-1805

Monthly Financial Detail Report

NOVEMBER 2021

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Period 05 - 05

Fiscal Year 2022

Fund	Dept	Account Number	Description	Budget for Year	Prior Mo Bal	Current Activity	Actual to Date	% of Budget	Notes
670	1805	300101	Beginning Balance	\$ 933,729.00	\$ 1,004,775.44	\$ -	\$ 1,004,775.44	107.61%	Beginning Balance - Unaudited
670	1805	301500	Interest Earned	\$ 2,500.00	\$ 1,793.83	\$ 386.45	\$ 2,180.28	87.21%	LGIP Interest Earned
670	1805	314874	Wastewater Reserve	\$ 200,000.00	\$ 50,000.00	\$ -	\$ 50,000.00	25.00%	Wastewater Master Plan - Qtrly Transfer from 670-1800
670	1805	314866	Urban Renewal Contribution	\$ 50,000.00	\$ 12,500.00	\$ -	\$ 12,500.00	25.00%	Quarterly transfer from 900-9000
			REVENUE	\$ 1,186,229.00	\$ 1,069,069.27	\$ 386.45	\$ 1,069,455.72	90.16%	
670	1805	105110	Water Lead	\$ -	\$ 209.62	\$ 39.93	\$ 249.55	0.00%	
670	1805	105111	Wastewater Lead	\$ -	\$ 1,395.44	\$ 247.48	\$ 1,642.92	0.00%	
670	1805	105112	Field Utility 2	\$ -	\$ 556.16	\$ 92.69	\$ 648.85	0.00%	
670	1805	105113	Field Utility 1	\$ -	\$ 899.32	\$ 62.45	\$ 961.77	0.00%	
670	1805	105114	Field Utility	\$ -	\$ 24.25	\$ -	\$ 24.25	0.00%	
670	1805	105140	Fringe Benefits	\$ -	\$ 314.48	\$ 45.18	\$ 359.66	0.00%	
670	1805	105141	Insurance Benefits	\$ -	\$ 1,253.04	\$ 148.07	\$ 1,401.11	0.00%	
670	1805	105142	Regular PERS System	\$ -	\$ 519.82	\$ 75.81	\$ 595.63	0.00%	
670	1805	105150	Capitalized Labor	\$ 36,650.00	\$ -	\$ -	\$ -	0.00%	
			PERSONNEL	\$ 36,650.00	\$ 5,172.13	\$ 711.61	\$ 5,883.74	16.05%	
670	1805	407921	Capital Outlay - Infrastructure Systems	\$ 166,500.00	\$ 63,155.91	\$ 807.00	\$ 63,962.91	38.42%	Nov - WWCIP Manhole Roller Assembly \$251, Westech Eng. WWMP CIP \$556.
670	1805	407941	Capital Outlay - Equipment	\$ 200,000.00	\$ 92,214.00	\$ -	\$ 92,214.00	46.11%	
			CAPITAL OUTLAY	\$ 366,500.00	\$ 155,369.91	\$ 807.00	\$ 156,176.91	42.61%	
			EXPENSE	\$ 403,150.00	\$ 160,542.04	\$ 1,518.61	\$ 162,060.65	40.20%	
			Revenue Total	\$ 1,186,229.00	\$ 1,069,069.27	\$ 386.45	\$ 1,069,455.72	90.16%	
			Expense Total	\$ 403,150.00	\$ 160,542.04	\$ 1,518.61	\$ 162,060.65	40.20%	
			NET GAIN/(LOSS)	\$ 783,079.00	\$ 908,527.23	\$ (1,132.16)	\$ 907,395.07	115.88%	

SDC-Admin 160-1605
Monthly Financial Detail Report
NOVEMBER 2021

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Period 05 - 05

Fiscal Year 2022

Fund	Dept	Account Number	Description	Budget for Year	Prior Mo Bal	Current Activity	Actual to Date	% of Budget	Notes
160	1605	300101	Beginning Fund Balance	\$ 582,484.00	\$ 588,135.10	\$ -	\$ 588,135.10	100.97%	Beginning Balance - Unaudited
160	1605	301500	Interest Earned	\$ 4,100.00	\$ 920.85	\$ 196.47	\$ 1,117.32	27.25%	LGIP Interest
160	1605	304341	SDC Water Improvements	\$ 25,791.00	\$ 8,118.93	\$ 5,412.63	\$ 13,531.56	52.47%	
160	1605	304342	SDC Water Reimbursements	\$ 13,000.00	\$ 5,031.63	\$ 3,354.43	\$ 8,386.06	64.51%	
160	1605	304343	SDC Wastewater Reimbursement	\$ 40,000.00	\$ 27,150.68	\$ 13,575.34	\$ 40,726.02	101.82%	
160	1605	304344	SDC Storm Drain Improvement	\$ 15,000.00	\$ 3,963.18	\$ 2,841.60	\$ 6,804.78	45.37%	
160	1605	304435	LID Assessments	\$ 7,700.00	\$ 43,065.88	\$ -	\$ 43,065.88	559.30%	Lein collection \$34,000
			REVENUE	\$ 688,075.00	\$ 676,386.25	\$ 25,380.47	\$ 701,766.72	101.99%	
			Revenue Total	\$ 688,075.00	\$ 676,386.25	\$ 25,380.47	\$ 701,766.72	101.99%	
			Expense Total	\$ -	\$ -	\$ -	\$ -	0.00%	
			NET GAIN/(LOSS)	\$ 688,075.00	\$ 676,386.25	\$ 25,380.47	\$ 701,766.72	101.99%	



City of Yachats Water Department

Water Audit- Month of December 2021

Total is low because of early meter reading (7 days) and percentage seems to good

	5/1/21	6/1/21	7/1/21	8/1/21	9/1/21	10/1/21	11/1/2021	12/1/2021	1/1/2022
Gallons of Water Produced									
Water Plant	4,476,300	3,339,800	4,765,800	5,166,000	5,597,000	4,481,700	3,808,800	2,540,100	3,890,100.0
Total	4,476,300	3,339,800	4,765,800	5,166,000	5,597,000	4,481,700	3,808,800	2,540,100	3,890,100.0
Gallons of Accounted for Water									
Reservoir Level Feet	29.8	19.1	21.8	28.1	29.3	28.2	28.4	27.7	29.8
Reservoir +/- Gallons 41,666 per Foot	312,495	445,826	112,498	262,495	49,999	45,832	8,333	29,166	87,498
Waterline Flushing Gallons	19,000	21,000	0	0	0	0	0	0	0
Gallons Sold	3,799,900	3,355,655	4,425,355	4,573,361	5,389,377	4,204,919	3,468,019	2,668,317	?
Total	4,131,395	2,930,829	4,537,853	4,835,856	5,439,855	4,159,086	3,476,352	2,639,151	?
Final Water Report									
Water Loss Efficiency	92%	88%	95%	93%	97%	92%	91%	96%	?
Unaccounted Gallons per Month	344,905	408,971	227,947	330,144	157,145	322,614	332,448	99,051	?
Unaccounted Gallons per Minute	8	9.5	5.3	7.6	3.6	7.5	7.7	3.2	?