

1. 9:30 A.M. Agenda

Documents:

[2021-04-07 Special Council Agenda.pdf](#)

2. Meeting Materials

Documents:

[Goals Cover Page.pdf](#)

[Goals - April 4 Draft 4.Pdf](#)

[Goals Draft 5.Pdf](#)



**CITY OF YACHATS
SPECIAL COUNCIL WORK SESSION MEETING**
Yachats OR
Wednesday, April 7, 2021 at 9:30 am
To Be Held Via Zoom

AGENDA

Join Zoom Meeting

<https://us02web.zoom.us/j/89427319029?pwd=Q1ZCQ2FvZVZSSjB4VzRRZm9hYXlwUT09>

Meeting ID: 894 2731 9029

Passcode: 823359

One tap mobile

+12532158782,,89427319029#,,,,*823359# US (Tacoma)

+13462487799,,89427319029#,,,,*823359# US (Houston)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

Meeting ID: 894 2731 9029

Passcode: 823359

Find your local number: <https://us02web.zoom.us/j/89427319029?pwd=Q1ZCQ2FvZVZSSjB4VzRRZm9hYXlwUT09>

Council Meeting

- I. Plans and expectations for Interim-City-Manager period
- II. Council's 2021 goals
- III. Consideration of reopening city facilities

The Yachats City Council meetings are open to the public and interested citizens are invited to attend. These are open meetings under Oregon law, but a work session is not a community forum; audience participation is at the discretion of the Council. Meetings are audio-recorded. Public meeting minutes are available for review at City Hall. The meeting place is accessible to persons with disabilities. For accommodations, please call (541) 547-3565, or Oregon Relay 1-800-735-2900 (TDD) two days in advance. City of Yachats does not discriminate on the basis of race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541-547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance. Posted 04/02/2021

2021 Yachats City Goals

Rather than presenting one final draft, we have decided to give the council the same data in different formats.

Draft #4 states the goals in bold and cites examples below for each goal. The numbers items represent examples of goals that are unclear. We are seeking clarification of the numbered items for goals listed in draft #4.

Draft #5 also states the goals in bold and employs a more narrative format constant with previous drafts.

Both drafts goals are in the same order to facilitate comparison. The objective for water sustainability includes a comment about water storage. This is a specific outcome that has not yet been discussed or approved by this council and is inappropriate in the city goals statement at this time. We do not see a problem with the inclusion of watershed protection.

One item under the Fiscal Responsibility goal appears to be a restatement of the current CIP process. The problem may be a failure to follow the process but the plan exists and doesn't need to be reinvented. That text is below:

Seek a plan to address and prioritize city projects.

The plan would note projects with greatest need and consider whether they can be met in a timely manner, note projects that can be addressed with currently available funds while still looking for grant help, and note what projects will require grants or dedicated savings.

Draft #4

Improve timeliness, relevance, quality, and effectiveness of city service delivery:

1. Foster an environment of city government that runs efficiently and is responsible to our citizens.
2. Consider the role of the city administrator as well as those of other personnel positions, making sure that they match Yachats 'needs.
3. Match code enforcement delivery, written code, and citizens needs.

Goal Examples - bring accounting in-house; survey community perceptions; develop tracking tools; monitor business activity; identify service improvements; develop institutional memory

Prioritize and demonstrate environmental responsibility in all actions and decisions:

The city will make all decisions with guidance of preserving and protecting the area's natural resources.

1. Review city plans for potential environmental issues.
2. Encourage staff and commissions to act on opportunities that positively impact our planet.
3. Seek an open forum with Cape Perpetua and the Marine Reserve to identify any issues that may need addressed.

Goal Examples - seek water sustainability; protect trees; protect bluff;

Strengthen relationships with community:

Goal Examples - access to all public documents; written meeting minutes; targeted e-mail; restore document library; Comprehensive Plan survey; protect community character; CIP visibility; business communications

All of these appear to be covered already: Improve citizen communications and involvement. Seek to modernize our robust efforts to seek public input. Develop methods to reach a greater percentage of our community. Provide opportunities to listen to citizens; host community open forums to seek input and guidance from the community.

Provide a safe environment:

Monitor and Completion of Oceanview Drive

Goal Examples - water sustainability; storm water management; enforce pandemic protections; walking safety; intersection & traffic safety; park safety; emergency exit routes

Demonstrate Financial Responsibility:

Practice long-term planning, making choices that allow city to build up reserves

Goal Examples - redefine finance committee charter; improve financial reporting & public access;

This is the current CIP (capital improvement program) - Seek a plan to address and prioritize city projects. The plan would note projects with greatest need and consider whether they can be met in a timely manner, note projects that can be addressed with currently available funds while still looking for grant help, and note what projects will require grants or dedicated savings.

Housing:

Develop a task force to seek and identify housing solutions in the city of Yachats. What role can the city play to encourage housing development and long term rental availability? How can we help support other efforts?

Plans:

Develop a 2035 vision plan.

MEMORY: consolidated in other goals

Fun:

Advertise and sponsor modest cost events / activities that brighten the lives of citizens.

Draft #5

Improve timeliness, relevance, quality and effectiveness of city service delivery

1. Recruit, evaluate, and hire city manager
2. Survey residents to identify their experience with and expectations of the City services
3. Evaluate the responsibilities of the City Manager, as well as those of staff member, to ensure that they meet the needs of the Yachats Community
4. Match code enforcement delivery, written code and citizen needs
5. Bring Accounting Services in-house

Prioritize and demonstrate environmental responsibility in all actions and decision

1. Prioritize water sustainability in particular water storage and protection of watershed
2. Review all city plans and Capital Projects with the objective of preserving and protecting the area's natural resources
3. Organize an open forum in collaboration with Cape Perpetua and the Marine Reserve to identify any issues that need to be addressed
4. Encourage staff and commissions to act on opportunities that positively impact our planet

Strengthen relationships with Community

1. Provide written minutes, targeted emails, website content and monthly newsletter to communicate with citizens
2. Develop collaborative relationships with business owners and the Chamber
3. Organize public forums and use survey tools to gather citizen input and guidance on city projects and initiatives

Provide a safe environment

1. Monitor and complete Oceanview Drive Project
2. Manage the city's response to the Pandemic using guidance from OHA, CDC and citizen's input
3. Prioritize water sustainability, plan for water supply, water storage and protection of watershed
4. Ensure that intersections and streets have appropriate signage and other modifications to protect citizens and visitors

Demonstrate Financial Responsibility

1. Practice long term planning that allows the city to build up reserves
2. Rethink the Finance Committee in terms of expertise needed on the committee and the role of the committee
3. Seek a plan to address and prioritize city projects and apply for grants when available and useful to suggested projects

Housing

- Appoint a taskforce to seek and identify housing solutions to the lack of affordable housing for moderate to low-income citizens

Plans

- Develop a 2035 vision plan

Fun

- Sponsor low cost events and activities that contribute to the well-being of the community