

1. 2:00 P.M. Agenda

Documents:

[2021-05-11 Public Works And Streets Agenda.pdf](#)

2. Meeting Materials

[2021-03-Financial-Report-Public-Works](#)

Documents:

[2021 April Public Works Report.pdf](#)
[PW CIP Report 5_2021.Pdf](#)



CITY OF YACHATS
PUBLIC WORKS & STREETS COMMISSION MEETING
Tuesday, May 11, 2021 at 2:00pm
Note: Meeting Conducted Using Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/89066794171>

Meeting ID: 890 6679 4171

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AGENDA

- I. Meeting called to order
- II. **Reports**
 - A. Public Works Report
 - B. Finance Report
 1. Status of CIP List for 2021-2022
 2. Current Status
 - C. Emergency Preparedness Report
- III. **Current Business**
 - A. Yachats Water Management & Conservation Plan DRAFT – Review
 - a. Comments to forward to City Council
 - B. Drinking Water Protection Planfollow up
 - C. West 2nd traffic speeding issues
 1. Commissioners Ideas
- IV. **New Business**
 - A. None
- V. **Other Business**
 - B. From the Commission
 - C. From the Floor
 - D. Next Meeting Tuesday, June 8, 2021 at 2:00 P.M.

This meeting is open to the public and all interested persons are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be submitted to City Hall no later than one week prior to the meeting. Minutes of all public meetings are available for review on the City website at www.yachatsoregon.org. In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541- 547-3565 or Oregon Relay 1- 800-735-2900 (TDD) two days in advance.

POSTED 05/4/21

*******NOTICE OF POSSIBLE CITY COUNCIL QUORUM**

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POSTED 05/4/21



DATE: May 5, 2021
 TO: Yachats City Manager
 FROM: Public Works Department
 SUBJECT: April 2021 Public Works Report

Summary

This report provides key water metrics and a summary of projects and tasks performed by Public Works staff for the month of April 2021.

Inches of Rain Fall at Yachats Public Works	2021	2020	2019	2018
April	1.11	3.33	9.11	8.32
Rainfall To Date (same time period)	25.64	29.23	30.61	34.14

Total Measurement	
Water Production:	4,476,300 gallons
Water Sold:	3,799,900 gallons
Water Loss Efficiency:	85 %
Wastewater Treated:	4,059,000 gallons

Specific Tasks Performed

Streets	<ul style="list-style-type: none">●Pot holes filled on King St.●Compiling street sign replacement list for next budget year.
Drainage	<ul style="list-style-type: none">●Culvert inspections.
Water Treatment Plant	<ul style="list-style-type: none">●Water systems operations.●Plant maintc. & clean-up.
Distribution System	<ul style="list-style-type: none">●Meter reading.●Meter maintenance.●Water distribution system flushing.●Staff leak detection found three water system leaks.
Wastewater Treatment Plant	<ul style="list-style-type: none">●Wastewater systems operations.●Plant maintc. & clean-up.●Biosolids operations.●Equipment repair.
Collection System	<ul style="list-style-type: none">●Lift station inspections.●Inflow & Infiltration inspections.●Cleaned 320 feet of sewer main on W. 7th St. and 40 feet at Riverside lift station.●Contractor repaired 60-75 gallon per minute infiltration leak in a sewer main at Riverside lift station.●Parkside pump #2 sent out for maintc.
Public Works	<ul style="list-style-type: none">●Shop maintc. and clean up.●Fleet maintc. & repair.●Yard clean-up.●Equipment maintc. and repair.●Multiple locates.●Brush box handling.●PW administration.●Fueled equipment.
Parks & Trails	<ul style="list-style-type: none">●Piles picked up for Trails.
COVID-19	<ul style="list-style-type: none">●30 minutes spent daily to discuss safety measures and disinfecting the Public Works area.●Crew is using appropriate PPE where appropriate.



Public Works
CIP List
5/1/2021

Project Code	1. Wastewater	Who	Details	Status	Budget
	Sampler Testing Equipment	Dave	Sampler provides 24hr composite samples -DEQ required.	100%	\$20,000
VACTRUCK	Vac-Truck 50/50	Dave/Heather	Replace antiquated unit	100%	\$90,000
WWRATES	Rate Study	Dave	Create rate standards. Analyze revenue/budgetary needs to recommend base/unit cost	100%	\$10,000
POLEBLDG	Pole Building	Dave/Heather	Biosolids loading station and equipment storage.	15%	\$80,000
WWMP	Wastewater Master Plan	Dave	20yr plan. Identifies and outlines infrastructure needs	50%	\$85,000
I&IWWWR	Sewer Collection I&I	Dave	Fix leaking sewer collection pipes and manhole rehab.	100%	\$25,000
PUMPPLG	Submersible Pump Elec Plug	Dave	Covert Pump station pumps from being electrically hardwired to Plug Ins for easy replacement	5%	\$30,000
VFDWWTP	WWTP VFD's	Dave	Provides variable speed motor rpm's -needed for WW process control	100%	\$7,000
	Collection Camera	Dave	Self crawling camera system for collection line inspections	0%	\$95,000
Upcoming	E. 2nd St. Collection System Improvements	Dave	Part of a "consolidated project" Enter into budget process for 21/22	1%	\$35,000
Code	2. Water		Details		
VACTRUCK	Vac-Truck 50/50	Rick/Heather	Replace antiquated unit	100%	\$90,000
WTRRATES	Rate Study	Rick	Create rate standards. Analyze revenue/budgetary needs to recommend base/unit cost	100%	\$14,000
WMSTRPLN	Water Master Plan	Rick	20yr plan. Identifies and outlines infrastructure needs	95%	\$65,000
CCWMP	Water Management & Conservation Plan	Rick	Outlines how to manage our water as the City grows with limited water resources	95%	\$30,000
SOURCEWR	Source Water Protection Plan	Rick	Create a strategy to protect the Reedy, Salmon and Yachats water basins	90%	\$35,000
STSEISMC	Earthquake Valve- South Res	Rick	An effort to retain stored water after an earthquake. Reservoir valve closes	25%-Delayed	\$60,000
WTPBKWSH	Backwash Recycle	Rick	Finish engineering. Enter into budget process for 21/22	25%-Delayed	\$140,000
	Salmon Cr Rights	Rick	Perfect the certificate - Water rights later date	10%	\$15,000
Upcoming	E. 2nd Water line	Rick	1%	1%	\$160,000
Code	3. Streets		Details		
DRFTWOOD	La De Da	Rick	Adopt legal right-of-way. Add drainage, sidewalks, parking and paving "consolidated project"	cancelled	\$165,000
OVDRIE	Oceanview Dr.	Rick	OVD and 804 improvements	50%	\$50,000
Upcoming	Gimlet Gates	Rick	Move and replace gates on Gimlet Dr	1%	\$25,000
Upcoming	E. 2nd Street	Rick	Apply for grant -begin the public process/budget process for 21/22	1%	\$190,000
Code	4. Stormwater		Details		
Upcoming	Gender Dr	Rick	Gender Dr storm drain system improvements	1%	\$20,000
Upcoming	E. 2nd Street	Rick	Consolidated project 21/22	1%	w/street
Code	5. Emergency Management		Details		
	New EM Storage Facility	Rick	More emergency supply storage is needed. Old storage sites need replaced.	1%	\$10,000
	New EM Storage Cape Ranch	Rick	1 Acre gift on Cape Ranch Road	5%	Planning
Code	6. Parks/Trails		Details		
	804 fence trail at Aqua Vista	Rick	Define project and contract work	100%	\$16,000
	804 fence trail at Aqua Vista #2	Rick	Finish trail Surface and extend fence 10ft west	100%	\$3,000
Code	7. Grants		Details		
SOURCEWR	Source Water Protection Plan	Rick	\$30k- DEQ -Department of Environmental Quality start date: July 30, 2019 - 2 Years		
WMSTRPLN	Water Master Plan	Rick	\$20k- BO- Business Oregon start date: December 6, 2018 - 2 years		
WWMP	Wastewater Master Plan	Rick	\$20k- BO- Business Oregon start date: October 10th, 2019 - 2 Years		
DRFTWOOD	Driftwood St Paving	Rick	\$100k- ODOT -Oregon Dept. of Transportation start date: December 12th, 2019 - 2 Years	cancelled	
E2stP1	E. 2nd -Part 2	Rick	\$100k- ODOT -Oregon Dept. of Transportation start date: January 15, 2021 - 2 Years		
Code	Other		Details		

Total