

1. 2:00 P.M. Parks & Commons Commission Agenda

Documents:

[2022-09-06 Parks And Commons Agenda.pdf](#)

2. Meeting Materials

[Parks Master Plan](#)

Documents:

[2022-08-02 Parks And Commons Summary Minute Draft.pdf](#)  
[Trails Report For Sept Meeting.pdf](#)



**CITY OF YACHATS**  
**Parks and Commons Commission Monthly Meeting**  
Yachats OR  
**Tuesday, September 6, 2022, at 2:00 pm**  
To Be Held On ZOOM

Join Zoom Meeting

<https://us02web.zoom.us/j/89696389900>

Meeting ID: 896 9638 9900

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**AGENDA**

I. Call meeting to order

II. Correspondence/Communications

III. Reports

1. Summary Report from 8/2/22
2. Trails

IV. Ongoing Projects

1. Delineators Hwy 101
2. Green Space
3. Pocket Parks: Archeologist, Benches, Signs, Plants
4. Bicycle Racks
5. Skate Park

V. New Business

1. Parks Master Plan: purpose and future direction

VI. Commons / Council status

VII. Other Business

- From Commissioners
- From Staff
- For the next agenda

VIII. From Floor: Topics not listed on the agenda: 5-minute limitation per person

*The Yachats City meetings are open to the public and being held via Zoom. These are open meetings under Oregon law. Meetings are audio-recorded. The meeting are accessible to persons with disabilities. For accommodations, please call (541) 547-3565, or Oregon Relay 1-800-735-2900 TDD) two days in advance. City of Yachats does not discriminate on the basis of race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status. Sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541-547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance. POSTED 09/02/22*



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**CITY OF YACHATS**

**PARKS AND COMMONS COMMISSION**

August 2, 2022

**Zoom Meeting Summary**

**I. (00:14) Meeting Call to Order**

Chair Craig Berdie called to order on this August 2, 2022 meeting of the Parks and Commons Commission at 2:00 pm via Zoom Meeting. Members present: Dean Shrock, Michael Hempen, Catherine Carey and Adam Altson. Trails - Joanne Kittel

**II. (00:50) Correspondence/Communications - None**

**III. (1:05) Reports**

1. **Yachats Trails Committee** – Kittel stated that submitted a proposal to Oregon outdoor rec summit on behalf the Siletz tribe and was accepted and giving a presentation and Robert Kentta will be in attendance on oct 27<sup>th</sup> at 9:45a. Will ask for reimbursement after the conference. Trails report attached. Berdie stated x'eihet Trail stairs look good and would like to honor the efforts in the future; Request from city manager concerned about the entry to the south and about the look of it, the north side has landscaping and looks nice and would like to have the south side be done along the same lines, possibly trails crew could handle. Kittel stated that it's a dangerous rounded corner with lots of accidents and is concerned about doing work that's so close to the highway but would weed whack the area.

**IV. (8:49) Ongoing Projects – Berdie**

1. Delineators Hwy 101 - Still same status
2. Green Space – Defer this discussion, city council is in process of making a decision considering address dredging the wetlands; doesn't think it's a good idea and need to incorporate the boardwalk, and the new park all at one for better planning and dollar allocation. Altson stated his concern on how long council is taking, the dredging is a priority. It's been 15 years that is was dredged and made into a pond, the comp plan should address that.
3. (15:47) Pocket Parks: Archeologist, Benches Signs, Plants – permit application is attached, have not heard from city manager yet; she will follow up because it only covered one area, and need to know how to get the second part added; the process is they have signed and have 30 days to object to the project, its approved if no objection, timeline is about 30 days, estimated completion is November; they will dig 55 centimeters, Shippo has its process; will still plant in January.  
(21:47) Bench Phrases and Contest: Ideas, Execution, Timing, Cost – Hempen looked at the best places for the benches, have the locations for three new benches



1 and the 4<sup>th</sup> one bench at 6<sup>th</sup> St., and another one installed by the interpretive sign; on  
2 the south side of the 6<sup>th</sup> St, maybe a large rock, 4<sup>th</sup> St., two locations, not sure if any  
3 of the boulders can be relocated for people to sit on; moving the bench on 6<sup>th</sup> that's  
4 already there; would like 8ft benches the cost difference in prices, are the features  
5 like powdered coated feet, part of the issue was not making it too comfortable so  
6 people won't sleep on it; why limit to 4 or 6 foot, so went with 8 ft; discussion  
7 continued on the size of the benches and design of the benches made the ones with  
8 dividers; put it in a resolution form to give to city staff; adding seat dividers or arm  
9 rest, possibly engraving benches with messages; consider one location be ADA  
10 compliant.

11  
12 **(39:27) Motion** to see that this can be moved to order city staff giving them review  
13 the parks and trails will clear the areas, and the staff can move to start ordering,  
14 schedule installation and contractors prior to Nov. 22<sup>nd</sup> before the planting.

15  
16 Have decided to withdraw this motion until next month and gather more information  
17 on ADA and concrete slabs.

- 18  
19 **4. (54:17) Signs** – two different bids, Newport sign proposal, the other is they are both  
20 about the same price, the pictures 20 in circular sign that says Ocean View park,  
21 Wood Working Company can do 2d for \$265.00 or 3d for \$389.00, Newport wanted  
22 \$556.00, need three signs that say stay back and danger, wood working came in at  
23 \$900 and Newport signs came in at \$864.00; two sign 5x20 no beach access  
24 woodworking at \$400.00 and Newport signs at \$148.00; not including posts or  
25 installation, hand carved wood, marine layer protective coating, Newport sign used  
26 treks material and aluminum composite; Wood Working is \$90/hr drafting fee, needs  
27 two hours; Newport will do the posts and installation at \$750.00 and \$444.00; Carey  
28 likes Tom Watson, Wood Working signs they are carved; maybe split the job  
29 between the two companies; this is the project has been approved and now it's in  
30 city staff hands, going to the city manager, will bids only if over \$50k; while looking at  
31 the signs the caps would be visible; treks signs would last longer.

32  
33 **(1: 05:07) Motion** to recommend to city council to purchase the circular sign from  
34 Woodworking, Tom Watson and the other signs from Newport signs.

35 Aye: Altson, Carey, Hempen, Shrock, and Berdie

36 Nay: None

- 37  
38 **5. (1:10:47) Bicycle racks – No update**

- 39 **6. 1:11:00) Skate park** – no update; the city manager is trying to get bids for that  
40 project

- 41 **V. (1:12:00) New Business**

42 Robberson Prospect Stair Restoration – everyone reviewed except Shrock; the  
43 request is that they bought the house on King St; build prior to code standards, they  
44



1 want to restore/repair the stairs at their own expense, it dead ends into their  
2 backyard.

3  
4 (1:26:32) Motion to approve the Robberson's to move forward in restoring/repairing  
5 the existing stairs at their own expense that accesses the Prospect Park to their  
6 back yard:

7 Aye: Hempen, Alston, Carey and Shrock

8 Recused: Berdie

9 Nay: None

10  
11 This motion will go to the city manager after discussing with the planner to decide if it  
12 will go to council or it can just give the homeowners approval and inform council as  
13 informational

14 **2. (1:27:58) Bench Phrases and Contest:** Ideas, Execution, Timing, Cost – Defer  
15 this item; what would it cost to do some engraving in the benches.

16 **3. (1:29:30) ) Park Maintenance, Mowing smaller parks** – Berdie stated wants  
17 members to think about the mowing fees mowing the right away, the right away is  
18 the owners responsibility; and the city parks are not beign taken care of, would like  
19 to shift some of that mowing money to take care of the parks;

20 **4. (1:31:22) Overlook Park and Prospect** - integration into Master Park Plan  
21 (3/17/21) Berdie sent a note to the city manager regarding the master plan has  
22 added two additional parks and council approved, and is requesting the document  
23 be updated;

24 **5. (1:32:50) Overlook Park meld with Pocket Parks** – merge the overlook park  
25 and merge with the pocket parks and describe the components and update the  
26 master plan; The resolution was titled ocean view park/peace park; merge all the  
27 parks together and write up to update the comp plan more comprehensive;  
28 discussion refer to the parks as sunset park, north, south, and middle; or might be  
29 confusing.

30  
31 **(1:39:00) Motion** to call the two pocket parks sunset north and sunset south

32 Aye: Hempen, Altson, Berdie, Shrock and Carey

33 Nay: None

34  
35 Will need a write up for the master plan, Carey will work on it.

36  
37 **VI. 1:43:46(Commons / Council status**

38 1. **MOA Book Storage** – defer per the city managers request, discussion is going on;

39 2. **(1:44:20)** Hempen stated they already had one meeting and the next on aug 18<sup>th</sup>  
40 with future meeting; talked about commissions, visibility, city manager form, city  
41 manager has some ideas for some changes to the commission; physical building will  
42 be managed by city manager not the commissions.

43 3. **(1:46:56) Other Business**



- 1 1.
- 2 2. From Staff – None
- 3 3. From the floor –
- 4 Items for next agenda: Revised benches
- 5 (1:48:45) From Commissioners (re: Landmark Property, general interest) – Remove
- 6 item
- 7
- 8 Craig Berdie adjourned the meeting at 3:54pm.
- 9
- 10 Prepared by Kimmie Jackson on 8/25/22

DRAFT

TRAILS COMMITTEE REPORT – Parks and Commons Commission – September 6, 2022

YIPS! –

A major infestation of tansy ragwort was removed from the Highway 101 right of way south of the bridge over the Yachats River.

A group of 12 volunteers removed a great deal of ivy from the SW corner of the spruce forest in the Community Park.

Blackberry and ivy were removed from the 5<sup>th</sup> Street trailhead into the Urban Forest.

Over the last year, a many blackberry plants have been removed from the area to the west of the path from the Community Park to the library. We are not yet sure what will replace it.

Trails – Vegetation encroaching on the trail to the south of the suspension bridge was removed.

Amanda Gathering Area – Several of our volunteers also volunteer regularly with the Mid-Coast Watershed Council. They assisted in the dismantling and moving of the fiberglass bridge that is no longer needed over Amanda Creek. The bridge will be reused at the Beaver Creek Area in Brian Booth State Park.

Walkway project – It appears that this project is “on hold” until the long-rumored transfer of Ocean View Drive from the County to the City is completed.

Fire Department Trail – We are looking forward to the time that the Fire Department completes the section of this trail that is on its property and which comprises most of the length of the trail. Hopefully, the Fire Department will be able to have Angell Job Corps students

Volunteerism in general – For the past several work sessions, we have had significant numbers of new volunteers with >30 people participating in the last two work sessions.

