

1. 10:00 A.M. Agenda

Documents:

[2022-03-16 Finance Committee Agenda.pdf](#)

2. 10:00 A.M. Meeting Materials

Documents:

[Copy Of CIP Master List V2 02 22 W PnC.pdf](#)



**CITY OF YACHATS
FINANCE COMMITTEE MEETING
Yachats OR
Wednesday, March 16, 2022, at 10:00am
To Be Held Via Zoom**

Join Zoom Meeting

<https://us02web.zoom.us/j/85826589316>

Meeting ID: 858 2658 9316

One tap mobile

+16699006833,,85826589316# US (San Jose)

+12532158782,,85826589316# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 858 2658 9316

Find your local number: <https://us02web.zoom.us/u/kbxzaFbExJ>

AGENDA

- I. Call Meeting to Order
- II. New Business
 - A. Discussion of Capital Improvement Projects (CIP)
- III. Old Business
 - A.
- IV. Other Business
 - A. From the Committee
 - B. From the Staff
 - C. From the Floor

NOTICE OF POSSIBLE CITY COUNCIL QUORUM

The Mayor and City Councilors may be attending the meeting and there may be a quorum of the Council during the event. However, this is not a City Council meeting: no City business, no Council deliberation or decision-making will be conducted during the event.

This meeting is open to the public and all interested persons are invited to attend. This meeting will be audio taped. All items to be considered by the Committee must be submitted to City Hall no later than one week prior to the meeting. Minutes of all public meetings are available for review at City Hall, or on the City website at www.yachatsoregon.org

In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541- 547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance.

Feb. 2022

City of Yachats Commissions CIP Master List

Water

Codes	Projects	Estimated Cost	21/22 Budget	Supplement	Grants	Current Month	Actual to Date	% of Budget	Plan	Exec	Close	Comments
WMSTRPL	Water Master Plan & WMCP	90,000	5,000	5,000	20,000	-	-	-	100%	100%	100%	Complete- OHA approved
SOURCEWR	#1. Water Source Plan	30,000	0	0	30,000	-	-	-	100%	100%	100%	Complete- DEQ approved
	#2. Water Source Plan	30,000	0	30,000	30,000	-	-	-	5%	0%	0%	GSI tasked to do study
	Radar Booster Station Electric	15,000	0	15,000	0	-	-	-	100%	5%	0%	PUD Mandate
	Streaming Current Monitor	10,000	0	10,000	0	-	-	-	50%	0%	0%	researching a new SCM
STSEISMC	South Tank Earthquake Valve	70,000	50,000	70,000	53,500	-	-	-	100%	0%	0%	Submitted grant and its under review
WTPBKWSH	Backwash Recycle System	142,000	142,000	142,000	0	-	-	-	100%	0%	0%	Engineering Complete- waiting on EQ grant
WTPSCADA	SCADA Upgrade	60,000	30,000	60,000	0	-	-	-	50%	50%	50%	radio communication -received quote
WTPTRUCK	Service Truck	35,000	35,000	35,000	0	-	-	-	25%	0%	0%	searching for truck
PWRLUPDR	Roll-up Doors for Shop Replacement	60,000	34,000	60,000	0	-	-	-	50%	0%	0%	Doors have a 1 year back order
WELECGT	Public Works Slide Gate	7,500	7,500	7,500	0	-	-	-	0%	0%	0%	Put off until next year
E2PHS2WL	E. 2nd St. Waterline- Prospect to Loma	14,000	14,000	14,000	0	-	-	-	50%	0%	0%	Being engineered
E2PHS2WL	E. 2nd St. Waterline- Prospect to Loma	141,000	0	0								
	Total	704,500	317,500	448,500	80,000	-	-	-				
	Wastewater											
WWMP	Wastewater Master Plan	90,000	30,000	30,000	20,000	-	-	-	100%	100%	100%	Complete
POLEBLDG	Solids Pole Building to Cover Truck	80,000	20,000	40,000	0	-	-	-	100%	100%	100%	Complete
PUMPLPLGS	Submersible Pump Electric Plugs	30,000	30,000	30,000	0	-	-	-	5%	0%	0%	Moving to 2022-23 FY for Engineering.
SEWERCAM	SEWER I&I Camera	95,000	95,000	95,000	0	-	-	-	10%	100%	100%	Complete
WWPRTGEN	125kw Portable generator	45,000	45,000	45,000	0	-	-	-	10%	0%	0%	Researching
WWTRACTR	WW Tractor	60,000	60,000	0	0	-	-	-	0%	0%	0%	Researching
PWRLUPDR	Roll-up Doors for Shop Replacement	90,000	66,000	90,000	0	-	-	-	10%	0%	0%	Must send out for bid again.
WELECGT	Public Works Slide Gate	7,500	7,500	7,500	0	-	-	-	0%	0%	0%	Put off until next year
E2PHS2WW	E. 2nd Street Sewer Line Prospect to Loma	13,000	13,000	50,000	0	-	-	-	10%	0%	0%	Being engineered
E2PHS2WW	E. 2nd Street Sewer Line Prospect to Loma	37,000	0	0								Construction
SEWERPMP	Bypass Pump	8,600	0	8,600	0	-	-	-	100%	100%	100%	Upgraded
	Multi-VFD Upgrades	55,600	0	55,600	0	-	-	-	100%	40%	0%	Multiple VFDs scheduled to be installed.
	Total before capitalized labor	611,700	366,500	451,700	20,000							
	Streets											
GIMLETGT	Gimlet Gates	70,000	30,000	30,000	0	-	-	-	25%	0%	0%	Put off until next year
OCEANVIE	Oceanview Drive	50,000	50,000	50,000	0	-	-	-	100%	50%	0%	Project completed - awaiting on County for adoption
E2PHS2ST	E 2nd Street (Prospect - Loma)	13,000	13,000	13,000	100,000	-	-	-	5%	0%	0%	Being engineered
E2PHS2ST	E 2nd Street (Prospect - Loma)	152,000	0	0								
	Total before capitalized labor	285,000	93,000	93,000	100,000	-	-	-				
	Storm Water											
E2PHS2DR	E 2nd Street (Prospect to Loma)	0	0	0	0	-	-	-	5%	0%	0%	Being engineered
GENDRDRN	Storm Drain - Gender Drive	35,000	35,000	35,000	0	-	-	-	5%	0%	0%	Being engineered
	Total before capitalized labor	35,000	35,000	35,000	0	-	-	-				
	City Hall											
EMRGMNGT	Conex installation	20,000	20,000	20,000	0	-	-	-	10%	0%	0%	Asked Emergency preparedness for help
	501 Gutters and Facia	15,000	0	15,000	0	-	-	-	0%	0%	0%	not started
	Total before capitalized labor	35,000	20,000	35,000	0							
	Parks & Trails											
BOARDWLK	Boardwalk Engineering	125,000	125,000	125,000	0	0	0	0	10%	0%	0%	Begin engineering.
	Boardwalk Construction	625,000	0	625,000								
	Skate Park Improvements	15,000	0	15,000								
	Oceanview Dr Pocket Parks	29,000	0	29,000	0				10%	0%	0%	Working on design
	Landmark Gateway Park	350,000	0	350,000								

Project complete.

May not be purchased in 2022-23 FY.

May not be purchased in 2022-23 FY.

Roll-up doors must go out for bid again contractor declined project.

Tom, do we use last years PM code of VFDWWTP0 for Variable Frequency Drive or create a new one for 2021-22FY?

Feb. 2022
Water

City of Yachats Commissions CIP Master List

Codes	Projects	Estimated Cost	21/22 Budget	Supplement	Grants	Current Month	Actual to Date	% of Budget	Plan	Exec	Close	Comments
	Extend Walkway to State Park	750,000	0	750,000								
	Total before capitalized labor	1,894,000	125,000	1,894,000	0							
	Commons											
	Outside paint, Gutters and Facia	50,000	50,000	80,000	0				75%	0%	0%	Receiving estimates
	Landscaping	20,000	20,000	20,000	0				75%	50%	0%	Multiple plantings have begun
	North Entrance	10,000	10,000	10,000	0				0%	0%	0%	Researching
	Outside Painting	30,000	0	0	0				25%	0%	0%	Receiving estimates
	Inside Painting	40,000	0	33,000	0				25%	0%	0%	Painting has begun
	Bike Racks	5,000	0	2,000	0				25%	0%	0%	Approved -waiting on funding
	Courts behind Commons	250,000	0	250,000								
	Park Plan - Greenspace	60,000	0	65,000	0				25%	0%	0%	Writing a RFP
	Greenspace Implementation	200,000	0	200,000								
	North Entry Design	45,000	0	45,000								
	North Entry Stairs	20,000	0	20,000								
	North Entry Landscaping	15,000	0	15,000								
	ADA Ramp, Doors & Stoop	50,000	0	500,000								
	Portico and moving vent	100,000	0	100,000								
	Public Restrooms	250,000	0	250,000								
	Concrete Steps	20,000	0	20,000	0				5%	0%	0%	Concept drawing to commission
	Total before capitalized labor	1,165,000	80,000	1,610,000	0							
	Library											
	Library Architectural	40,000	0	35,000	0				10%	0%	0%	Selected architect
	Grant Writer	5,000	0	6,000	0				0%	0%	0%	Professional to write grants for library
	Book Return Steel Box	5,007	0	5,007	0				100%	100%	100%	Complete
	Total before capitalized labor	50,007	0	46,007	0							
	LLCM											
	Local Engineering Study	9,000	0	9,000	0				100%	100%	100%	Complete - Expensed as Operations
	LLCM Hardening	12,000	0	12,000	0				100%	100%	100%	Complete - Expensed as Operations
	LLCM Rehabilitation	500,000	0	500,000								
	Total before capitalized labor	521,000	0	521,000	0							

Feb. 2022
Water

Codes	Projects	Estimated Cost	21/22 Budget	Supplemental
WMSTRPL	Water Master Plan & WMCP	90,000	5,000	5,000
SOURCEWR	#1. Water Source Plan	30,000	0	0
	#2. Water Source Plan	30,000	0	30,000
	Radar Booster Station Electric	15,000	0	15,000
	Streaming Current Monitor	10,000	0	10,000
STSEISMC	South Tank Earthquake Valve	70,000	50,000	70,000
WTPBKWSH	Backwash Recycle System	142,000	142,000	142,000
WTPSCADA	SCADA Upgrade	60,000	30,000	60,000
WTPTRUCK	Service Truck	35,000	35,000	35,000
PWRLUPDR	Roll-up Doors for Shop Replacement	60,000	34,000	60,000
WTPUPGRD	TWTP Upgrade CIP		0	
WELECGT	Public Works Slide Gate	7,500	7,500	7,500
E2PHS2WL	E. 2nd St. Waterline- Prospect to Loma	14,000	14,000	14,000
E2PHS2WL	E. 2nd St. Waterline- Prospect to Loma	141,000	0	0
	Total	704,500	317,500	448,500
Wastewater				
WWMP	Wastewater Master Plan	90,000	30,000	30,000
POLEBLDG	Solids Pole Building to Cover Truck	80,000	20,000	40,000
PUMPPLGS	Submersible Pump Electric Plugs	30,000	30,000	30,000
SEWERCAM	SEWER I&I Camera	95,000	95,000	95,000
WWPRTGEN	125kw Portable generator	45,000	45,000	45,000
WWTRACTR	WW Tractor	60,000	60,000	0
PWRLUPDR	Roll-up Doors for Shop Replacement	90,000	66,000	90,000
WWELECGT	Public Works Slide Gate	7,500	7,500	7,500
E2PHS2WW	E. 2nd Street Sewer Line Prospect to Loma	13,000	13,000	50,000
E2PHS2WW	E. 2nd Street Sewer Line Prospect to Loma	37,000	0	0
SEWERPMP	Bypass Pump	8,600	0	8,600
	Multi-VFD Upgrades	55,600	0	55,600
	Total before capitalized labor	611,700	366,500	451,700
Streets				
GIMLETGT	Gimlet Gates	70,000	30,000	30,000
OCEANVIE	Oceanview Drive	50,000	50,000	50,000
E2PHS2ST	E 2nd Street (Prospect - Loma)	13,000	13,000	13,000
E2PHS2ST	E 2nd Street (Prospect - Loma)	152,000	0	0
	Total before capitalized labor	285,000	93,000	93,000
Storm Water				
E2PHS2DR	E 2nd Street (Prospect to Loma)	0	0	0
GENDRDRN	Storm Drain - Gender Drive	35,000	35,000	35,000
	Total before capitalized labor	35,000	35,000	35,000
City Hall				
EMRGMNGT	Conex installation	20,000	20,000	20,000
	501 Gutters and Facia	15,000	0	15,000
	Total before capitalized labor	35,000	20,000	35,000
Parks & Trails				
BOARDWLK	Boardwalk Engineering	125,000	125,000	125,000
	Boardwalk Construction	625,000	0	625,000
	Skate Park Improvements	15,000	0	15,000
	Oceanview Dr Pocket Parks	29,000	0	29,000
	Landmark Gateway Park	350,000	0	350,000
	Extend Walkway to State Park	750,000	0	750,000
	Total before capitalized labor	1,894,000	125,000	1,894,000
Commons				
	Outside paint, Gutters and Facia	50,000	50,000	80,000
	Landscaping	20,000	20,000	20,000
	North Entrance	10,000	10,000	10,000
	Outside Painting	30,000	0	0
	Inside Painting	40,000	0	33,000
	Bike Racks	5,000	0	2,000
	Courts behind Commons	250,000	0	250,000
	Park Plan - Greenspace	60,000	0	65,000
	Greenspace Implementation	200,000	0	200,000
	North Entry Design	45,000	0	45,000
	North Entry Stairs	20,000	0	20,000
	North Entry Landscaping	15,000	0	15,000
	ADA Ramp, Doors & Stoop	50,000	0	500,000
	Portico and moving vent	100,000	0	100,000
	Public Restrooms	250,000	0	250,000

YTD Spend Total Fiscal Fiscal Fiscal Fiscal Fiscal
2/28/2022 Rest of Year 21-22 22-23 23-24 24-25 25-26 26-27

5,488						
2,731						
1,080						
261						
956						
131						
10,647						
26,877						
37,307						
475						
92,214						
55						
323						
157,251						
9,500						
9,500						

	Concrete Steps	20,000	0	20,000
	Total before capitalized labor	1,165,000	80,000	1,610,000
	Library			
	Library Architectural	40,000	0	35,000
	Grant Writer	5,000	0	6,000
	Book Return Steel Box	5,007	0	5,007
	Total before capitalized labor	50,007	0	46,007
	LLCM			
	Local Engineering Study	9,000	0	9,000
	LLCM Hardening	12,000	0	12,000
	LLCM Rehabilitation	500,000	0	500,000
	Total before capitalized labor	521,000	0	521,000

Project	CC Approved	CC Date	21/22 Budget	Required	Complete	Charge Letter	Comments
Delineators	Yes		\$	\$ -	2022	No	Needs IGA, Costs to be reimbursed by ODOT
Commons Green Space Design	In Concept		\$ -	\$ 65,000.00	2022	Draft	RFQ done, RFP in process. 60% Probability complete in 2022
Bike Racks	Yes		\$ 2,000.00	\$ -	2022	No	Recommended Order provided, needs city crew to install
Inside Paint	Yes		\$ 33,000.00		2022	No	In Process
Outside Paint/Fascia and Gutters	No		\$ -	\$ 80,000.00	2023	No	Bids Received, Cost depends on amount of fascia/gutter work
Walkway	Yes		\$ 125,000.00	\$ 750,000.00	2023	No	Design Specs in process
Pocket Parks	Yes		\$ 29,000.00	\$ -	2023	No	Waiting for Archeologic approval , Plants ordered, Trail cut
Commons Green Space Implementation	No			\$ 200,000.00	2023	No	First of three phases, subsequent years less
LLCM Rehabilitation	No		\$ 200,000.00	\$ 500,000.00	2023/24	No	Needs Fixed bids
Skate Park Improvements	No		\$ -	\$ 15,000.00	2023/24	No	CC has expressed interest, Could be done in 22
North Entry (Sum of Below)				\$ 230,000.00			Concept presented to CC
Design and Engineering	No		\$ -	\$ 45,000.00	2023		
Stairs	No		\$ -	\$ 20,000.00	2023		
Landscaping	No		\$ -	\$ 15,000.00	2023/24		
ADA Ramp, Doors and Stoop	No		\$ -	\$ 50,000.00	2024		ADA requires room for door swing, less grade, rails, auto door
Portico including moving Vent	No		\$ -	\$ 100,000.00	2024		
Total			\$ 389,000.00	\$ 1,840,000.00			
Future Projects (Discussed)							
Public Restrooms				\$ 250,000.00			Strongly supported by PCC, Preconfigured options
Landmark Gateway Park				\$ 350,000.00			Assumes city purchases
Courts behind Commons				\$ 250,000.00			Flaten play area and mark. Integrate with restrooms?
Extend Walkway to State Park				\$ 750,000.00			Assumes less engineering than first portion
Not Capital but required to protect investments							
Coordinator (better name?)	No		60K				City Manager discretion
Facilities Manager	No		75K				City Manager discretion

Required Estimates are best guesses

Estimate