

1. 2:00 P.M. Agenda

Documents:

[2021-07-13 Public Works And Streets Agenda.pdf](#)

2. Meeting Materials

[2021-05-PRELIM-Financial-Report-Public-Works-002](#)

Documents:

[2021 June Public Works Department Report.pdf](#)

[2021 June Water Production Report.pdf](#)

[Public Works FY 2021 Projects.pdf](#)



CITY OF YACHATS
PUBLIC WORKS & STREETS COMMISSION MEETING
Tuesday, July 13, 2021 at 2:00pm
Note: Meeting Conducted Using Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/89066794171>

Meeting ID: 890 6679 4171

One tap mobile

+16699006833,,89066794171# US (San Jose) 12532158782,,89066794171# US
(Tacoma)

Dial by your location

- +1 669 900 6833 US (San Jose)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 312 626 6799 US (Chicago)

Meeting ID: 890 6679 4171

Find your local number: <https://us02web.zoom.us/u/kyUKe1N9W>

AGENDA

- I. Meeting called to order
- II. **Reports**
 - A. Public Works Report
 - B. Finance Report
 - C. Emergency Preparedness Report
- III. **Current Business**
 - A. Water Conservation..... Restrictions needed?
 - B. 2020-2021 CIP Status at 6/30/2021
 - C. Status of Stop Signs & cross walk on 2nd & Pontiac
 - D. Projects funded by Grants (Master Plans, Rate Studies & Water Conservation)
- IV. **New Business**
 - A. Application for Commission Seat: Alex Cox
 - B. Street Lighting
 - C. Pedestrian Safety – Downtown south across the bridge
- V. **Other Business**
 - B. From the Commission
 - C. From the Floor
 - D. Next Meeting Tuesday, August 10, 2021 at 2:00 P.M.

This meeting is open to the public and all interested persons are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be submitted to City Hall no later than one week prior to the meeting. Minutes of all public meetings are available for review on the City website at www.yachatsoregon.org. In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541- 547-3565 or Oregon Relay 1- 800-735-2900 (TDD) two days in advance.
POSTED 07/06/21

*******NOTICE OF POSSIBLE CITY COUNCIL QUORUM**

This meeting is open to the public and all interested persons are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be submitted to City Hall no later than one week prior to the meeting. Minutes of all public meetings are available for review on the City website at www.yachatsoregon.org . In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541- 547-3565 or Oregon Relay 1- 800-735-2900 (TDD) two days in advance.
POSTED 07/06/21

Date: July 5, 2021
To: Katherine Guenther, Interim City Manager
From: Public Works Department
Re: June 2021 Public Works Report

Rain fall at Yachats Public Works:

	2021	2020	<u>Inches</u>	2018
June	2.08	2.44	1.38	1.68
Rain year to date:	29.60	37.15	33.91	36.27

Total water production: **4,765,800 gallons** Water loss efficiency: **95%**
Total water Sold: **4,425,355 gallons**
Total wastewater treated: **4,453,000 gallons**

The following is a list of what was done by Public Works staff in June 2021.

Streets:

- Brush cut blind spots on Hwy 101 and encroaching right-of-way areas in town.

Drainage:

- Culvert inspections.

Water Treatment Plant:

- Water systems operations.

Distribution Sys:

- Meter reading.
- Meter maintc.
- Searched for possible water leak on 10th St.
- Replaced a fire hydrant on Aqua Vista Loop.

Wastewater Treatment Plant:

- Wastewater systems operations.
- Plant maintc. & clean-up.
- Biosolids operations.

Collection Sys:

- Lift station inspections.
- Purchased a motorized hose extension to go with the new Vac-truck.

Public Works:

- Shop maintc. and clean up.
- Fleet maintc. & repair.
- Yard clean-up.
- Equipment maintc. and repair.
- Multiple locates.
- Brush box handling.
- PW administration.
- Commons Fire Marshal prep.
- City Hall bathroom repairs.
- Installed banners.
- US flags install and removal. (x1.5)

Parks:

- Piles picked up for Trails.

COVID-19:

- 30 minutes spent daily to discuss safety measures and disinfecting the Public Works area.

Water Audit

Gallons of Water Produced	Apr-21	May-21	Jun-21
Water Plant	4,476,300	3,339,800	4,765,800
Total	4,476,300	3,339,800	4,765,800
Gallons of Accounted for Water			
Reservoir Level Feet	29.8	19.1	21.8
Reservoir +/- Gallons 41,666 per Foot	312,495	445,826	112,498
Waterline Flushing Gallons	19,000	21,000	0
Gallons Sold	3,799,900	3,355,655	4,425,355
Total	4,131,395	2,930,829	4,537,853
Final Water Report			
Water Loss Efficiency	92%	88%	95%
Unaccounted Gallons per Month	344,905	408,971	227,947
Unaccounted Gallons per Minute	8	9.5	5.3

FY 2020-2021 Public Works Projects

The budget committee approved projects for Public Works are:

Combined Water & Wastewater Equipment purchase:

VAC Truck acquisition cost \$180,000 (split \$90,000 each to Water & Wastewater)
Additional Capitalized Labor of 15% or \$27,000 (split \$13,500 each to Water & Wastewater)
Total project cost \$207,000

Public Works infrastructure projects approved by budget committee-

Water Capital Projects:

Water Master Plan	\$65,000 (gross before \$20,000 grant to be received FY 2019-2020)
Water Source Plan	\$30,000 (gross before \$30,000 grant to be received FY 2019-2020)
Water Manage Plan	\$30,000
Water Rate Study	\$20,000
Backwash Recycle	\$45,000 (funded with SDC transfer received FY 2019-2020)
S Tank Earthquake Valve	\$70,000 (funded with SDC transfer in FY 2020-2021)
Subtotal projects	\$260,000
Cap Labor @ 15%	\$ 39,000
Total projects cost	\$239,000

Wastewater Capital Projects:

Wastewater Master Plan	\$90,000 (gross before \$20,000 grant to be received FY 2019-2020)
Wastewater Rate Study	\$10,000
Solid Pole Building	\$80,000
I&I Basin Rehabilitation	\$30,000 (funded with URD revenues of \$25,000 received FY 2019-2020)
Submersible Pump Elec Plugs	\$30,000
Sampler Testing Equipment	\$20,000
Wastewater VFD Plant	\$10,000
Air valve Acuator	\$ 5,000 (continuation of FY 2019-2020 project)
Subtotal projects	\$275,000
Capitalized Labor @ 15%	\$ 41,250
Total projects cost	\$316,250

Streets Capital Projects:

Horizon Hill Stabilization	\$ 35,000
Oceanview Drive	\$ 50,000 (previously funded by Visitor Amenities unspent thru FY 2020)
Driftwood Street & Parking	\$100,000 (gross before \$100,000 grant & funded by Visitor Amenities)
Subtotal projects	\$185,000
Capitalized Labor @ 15%	\$ 27,750
Total projects cost	\$202,750

There was no storm drain projects budget for FY 2020-2021