

1. 2:00 P.M. Agenda

Documents:

[2021-07-21 Council Agenda.pdf](#)

2. Meeting Materials

Documents:

[2021-184 RES Committee Appointments.pdf](#)  
[IIIb David Gomberg.pdf](#)  
[IIIc Yachats EOP - Letter Of Promulgation.pdf](#)  
[Letter Of Promulgation To VCity Council.pdf](#)



**CITY OF YACHATS  
REGULAR CITY COUNCIL MEETING  
Yachats OR  
Wednesday, July 21, 2021 at 2:00 pm  
To Be Held Via Zoom  
Join Zoom Meeting**

Join Zoom Meeting

<https://us02web.zoom.us/j/88944916404?pwd=QStYUUJpTTI0RHAXVTRtWTViYiVlQT09>

Meeting ID: 889 4491 6404

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**REGULAR COUNCIL MEETING**

I. Announcements, Correspondence, and Proclamations

II. Public Comment:

**Topics not listed on the agenda 5 Minute limitation per person**

*The Yachats City Council meetings are open to the public and interested citizens are invited to attend. These are open meetings under Oregon law, but a work session is not a community forum; audience participation is at the discretion of the Council. Meetings are audio-recorded. Public meeting minutes are available for review at City Hall. The meeting place is accessible to persons with disabilities. For accommodations, please call (541) 547-3565, or Oregon Relay 1-800-735-2900 TDD) two days in advance. City of Yachats does not discriminate on the basis of race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.*

*In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541-547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance. Posted 06/11/2021*



### III. New Business

- a. Consideration of Commission Appointments: Fran Morse to Parks and Commons seat D, Alicia Garrison to Library seat B, Alex Cox for appointment to the Public Works and Streets Commission seat E
- b. Legislative update with guest David Gomberg, (State Representative District 10)
- c. Presentation by the Friends of the Little Log Church
- d. Emergency Operation Plan
- e. Consideration of in-person meeting or hybrid in-person/zoom meetings

### IV. Old Business

- a. Post July 4 fireworks discussion
- b. Code enforcement

### V. Reports

- a. Financial
- b. Council
- c. City Manager

### VI. Other Business

- a. Mayor
- b. Council
- c. Staff

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**CITY OF YACHATS  
RESOLUTION NO. 2021-184  
A RESOLUTION MAKING APPOINTMENTS TO THE PUBLIC WORKS AND  
STREETS COMMISSION, THE LIBRARY COMMISSION, AND THE PARK AND  
COMMONS COMMISSION**

**WHEREAS**, The following applicants have agreed to accept appointments if offered, and

**WHEREAS**, The City Council discussed the appointments at the July 21, 2021 meeting;

**NOW THEREFORE**, the City of Yachats resolves that the following appointments are made:

Public Works & Streets Commission:

- Alex Cox, Seat E, expiring 12/23

Yachats Library Commission:

- Alicia Garrison, Seat B, expiring 12/23

Parks & Commons Commission:

- Fran Morse, Seat D, expiring 12/23

**Passed and adopted July 21, 2021. This Resolution is effective upon adoption.**

Attest:

\_\_\_\_\_  
Leslie Vaaler, Mayor

\_\_\_\_\_  
Katherine Guenther, City Manager

Leslie Vaaler

**To:** Rep Gomberg <Rep.DavidGomberg@oregonlegislature.gov>

**Cc:** Leslie Vaaler; Katherine Guenther

Dear Luke,

I appreciate the representative's offer, especially since unlike most of Lincoln County, the City of Yachats lies outside Representative Gomberg's district. Our Council is indeed having a meeting on July 21 (starting at 2 PMon ZOOM), and I would be interested in having him give a short presentation (10 -15 minutes) and then possibly answer a few questions. I hope that he will focus on issues that are of particular interest to Yachats' Council and citizens. These include:

- Affordable housing (most especially for our workers)
- Water sustainabiity and funding for water projects (Yachats just sent a Water Master Plan to the State for approval)
- Fire prevention including any measures to further limit fireworks Statewide
- Work on taxes including any discussion of changing or clarifying usage of Transient rental taxes
- Third Party Building inspections/SB 866
- Measures that will significantly impact Lincoln County

Please let me know whether this seems reasonable. If so, I will work to give him an approximate presentation time.

My apologies for being slow getting back to you. I really do appreciate the offer.

Best regards to you and to David,  
Leslie

# Letter of Promulgation

To All Recipients:

Promulgated herewith is the Emergency Operations Plan for the City of Yachats. This plan supersedes any previous plans. It provides a framework within which the City can plan and perform its emergency functions during a disaster or national emergency.

This Emergency Operations Plan is a component of the City’s comprehensive approach to emergency management that ensures that the City is prepared to prevent, protect against, mitigate the effects of, respond to, and recover from the hazards and threats that pose the greatest risk to the City.

Focused on response and short-term recovery activities, this Emergency Operations Plan provides a framework for how the City will conduct emergency operations. The plan identifies key roles and responsibilities, defines the primary and support roles of City personnel and/or volunteers and departments, outlines the steps for coordinating with response partners, and establishes a system for incident management. The outlined framework is consistent with the National Incident Management System.

This plan has been reviewed by the City Manager, reviewed and approved by the City Council. It will be revised and updated as required. All recipients are requested to advise the Emergency Preparedness Committee of any changes that might result in its improvement or increase its usefulness. Plan changes will be transmitted to all addressees on the distribution list.

DATED this \_\_\_\_ day of \_\_\_\_\_, 2018.

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Leslie Vaaler, Mayor

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Anthony Muirhead, President

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Mary O’Shaughnessy, Council Member

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Greg Scott , Council Member

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Ann Stott, Council Member

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Katherine Guenther, City Manager

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<b>Table 1-4 City Lines of Succession</b>	
<b>Emergency Coordination</b>	<b>Emergency Policy and Governance</b>
<ol style="list-style-type: none"> <li>1. Mayor, City Manager, designee(s)</li> <li>2. Public Works Lead Workers</li> <li>3. Rural District Fire Chief</li> <li>4. Emergency Preparedness Comm.</li> </ol>	<ol style="list-style-type: none"> <li>1. Mayor and Council members (order of succession)</li> <li>2. City Manager, or designee</li> <li>3. City Attorney</li> </ol>

Individual personnel and/or authorized volunteers within the City are responsible for developing and implementing continuity of government and operations plans to ensure continued delivery of essential functions during an emergency.

## **Emergency Preparedness Committee**

The Emergency Preparedness Committee supports the City Manager in the day to-day authority and responsibility for overseeing emergency management programs and activities. The Emergency Preparedness Committee works with the Executive Group to ensure that there are unified objectives with regard to the City's emergency plans and activities, including coordinating all aspects of the City's capabilities. The Emergency Preparedness Committee coordinates all components of the local emergency management program, including assessing the availability and readiness of local resources most likely required during an incident and identifying and correcting any shortfalls.

The EOP will be re-promulgated when a new senior elected or appointed official takes office or at a minimum of every five years to comply with State requirements. If awarded monies through the Emergency Management Performance Grant, this EOP will be reviewed every two years throughout the period of performance of the award.

This review will be coordinated by the **City Emergency Preparedness Committee** and will include participation by members from each of the departments assigned as lead agencies in this EOP and its supporting annexes.

In particular, the Emergency Preparedness Committee is responsible for:

- Leading the City in preparing and establishing plans for emergencies to continue critical operations.
- Maintaining this plan through seeking input and approval from key stakeholders.
- Analyzing the emergency skills required and arranging the training necessary to provide those skills.

**The Emergency Preparedness Committee** coordinates training for City personnel and/or volunteers and encourages them to participate in training sessions hosted by other agencies, organizations, and jurisdictions throughout the region. Current training and operational requirements set forth under NIMS have been adopted and implemented by the City (see minimum training requirements in City of Yachats)

**The Emergency Preparedness Committee** is responsible for maintaining the readiness of the ECC, identifying support staff, and ensuring that they are adequately trained to perform their position duties. The City Manager will be requested to designate personnel and/or volunteers who can be made available to be trained by the **Emergency Preparedness Committee** and to work in the ECC during an emergency. Other personnel may be requested to provide assistance in an emergency.

<b>Emergency Personnel and/or volunteers</b>	<b>Training Required</b>
Direct role in emergency management or emergency response	ICS-100c IS-700a
First-line supervisors, mid-level management, and Command and General Staff	ICS-100c, -200b IS-700a
Supervisory role in expanding incidents or a management role in an ECC	ICS-100c, -200b, -300 IS-700a
Management capacity in an Area Command situation or ECC	ICS-100c, -200b, -300, -400 IS-700a, -701a
PIOs	IS-702a
Resource management	IS-703a
Communication or incident information systems	IS-701a
Development of mutual aid agreements and/or mutual aid operational plans	IS 706
Planning	IS-800c

3.2.3.5 Information and Planning Primary Agency: City Administration Supporting Agencies: All other City personnel and/or volunteers, as requested State Agency: Office of Emergency Management (OEM) Federal Agency: Department of Homeland Security (DHS)

The following tasks are necessary for the City to activate and utilize its ECC to support and coordinate response operations during an emergency:

- Providing coordination of resources and emergency communications at the request of the on-scene Incident Commander.
- Maintaining contact with neighboring jurisdictions and the County EOC.
- Maintaining the City ECC in an operating mode, as required by the incident, or ensuring that the ECC space can be converted into an operating condition.
- Requesting department representatives (by title) to report to the ECC and developing procedures for crisis training.
- Ensuring that ECC personnel and/or volunteers operate in accordance with ICS.
- Ensuring accurate record keeping.
- Developing and identifying duties of staff, use of displays and message forms, and procedures for ECC activation.