

1. Meeting Materials

Documents:

[2022-08-01 EP Summary Minutes.pdf](#)

City of Yachats

EMERGENCY PLANNING COMMITTEE

Summary Minutes

August 1, 2022

- I. **Call Meeting to order:** Chair Linn West, temporary Chairman called the meeting to order at 2:00 pm and in attendance is Tracy Crews, Bob Bennett, Mary Beth Selby, Jill Ash, Don Growth and James Sanders.

Staff: Neal Morphis and Rick McClung

- II. **Correspondence / Communications** Application for new membership for Alex Cox; Bennett will be stepping down from this commission and the fire board.

(2:48) Motion to accept Alex Cox as a member of the Emergency Preparedness member, and to forward to Public Works for approval:

Vote: Aye: Selby, Ash, Groth, Bennett Crews, West and Sanders
 Nay: None
 Absent: None

III. **Reports**

- a. Follow up How & Where Filed - Suggestions for the next year emergency preparedness fair: Sanders stated that this is a way to share documents on the county level; it was part of the Cascadia of 2022; using google drive up to this point; Bennett stated it was used for doing this exercise but were limited to what you had access to; you could use the chat function only; the email request came from Jenny Damaris at the county; there are separate folders the Neal set up on the city website for the documents; Neal will make sure members get access; Base Camp is not free, and (11:30:00) Neal will check into, but the county might have to direct us.
- b. Fire Department July Meeting – Bennett stated it was a brief meeting, the focus was on budgetary issues; let them know he would be stepping back, and we would have someone else take the place. The board has concern regarding the Conex and what's next from the city.

IV. **Current Business**

- a. Attempt at getting neighborhood mapped – Status Sanders stated that he volunteered to put a notice on Facebook, and got no responses; added his email if they would like to respond; no response, other than a couple

“likes”; Linn stated the city is the source of education; how do we get people interested or activity to draw people out; discussed ideas and have not found much interest; Groth stated maybe putting something in the utility bill and newsletter and have an article say for each neighborhood to find a point person who would like to step up?; using the email database from the city, or notifying the churches; Selby would like the members to do this in their own neighborhood; (25:25) Selby will draft article for newsletter, something to post at the post office. Crews said they should get some packets put together for residents and have them available at the city; each month put in an article in the newsletter, everything is being stored in the council chamber for the packets; set a date on August 12th, Friday at 9am; will let City know. (33:19)

- b. Cache Discussion – Meeting with City Manager: Linn discussed the approach or the developing and upgrade the containers, money is in the budget, the questions and focus was the fire department, and is that primarily for the motel and visitors as opposed to the residence; the fire department is if for medical; Roslund is stepping up to get involved as well; Diversity Drive is going to be connected to the fire department, they have already started cutting a direct trail and so will Starr Creek; the Adobe will need to get to the cemetery location; the Overleaf & Fireside and the north end will be going to the fire department; Roslund is giving \$6,000 towards supplies; the cache project needs to go to council, and then how is the city going to fund; there is not much council support; two caches have already been set up; been getting surplus items from the state to put in them; the caches have never been organized; committee was set up in the early 2000’s to have some supplies for the area and was set up by Betty Johnston; discussion continued regarding what would and would not survive disasters; the fire department will get wet but was built for 7. Earthquakes; Ash stated we need the cemetery location, possibly two caches and she is the medical person for this area at the north end of town; need a MOU with the fire department and the cemetery, there are some difficulty’s according to the attorney; the money for this year should be used to replace the south end, and to store at the fire department while it’s being replaced; these MOU’s are being used everywhere and if the attorney doesn’t like some verbiage, then they can suggest other language; (58:20) Linn will reapproach the City Manager regarding the caches and a presentation to present to council; make sure Greg Scott is back; the election may have some big changes and what they are willing to support; make some public comments to put pressure on the council at the meetings; the city manager is the roadblock and needs to get it to the council; the agenda is set by the mayor and city manager; can use the public comment time to speak, the presentation was given to the city manager and the attorney has seen it, if they are questions then they

should be forwarded back to this committee; the progress of the city should continue even though they have other challenges; members will show up at the next council meeting to speak up; it was stated that the city manager is big on personal responsibility; there is still the need in setting up the cache procedure and people need to be able to survive the first three days or so;

V. Old Business

- a. Chair for committee – Linn stated he still works and the need to find someone is urgent.
- b. (1:17:00) Storm Readiness Application – Base Camp Folder – have filled out the application again and will need to be signed by the city manager; West will forward this to the city manager; the EOP document was done 6/7 years ago, no one is aware of the content; it needs approval at the city council level, some areas need to be updated; this committee should maintain this document, its posted on the city website; it was signed when Mayor Gerald Stanley was in office, he signed along with Beaucaire previous city manager and its in place but outdated, the council members have changed since then; the committee should take a look and review; or turn over to the city to be responsible for it. The plan is fine, but some sections and signatures are outdated. Small group can start looking into updating sections, and at the very least it needs to be resigned; Bennett will send to Neal to get it on the drive for the group (12:20:49 time stamp stopped working); storm or tsunami ready is an issue because the EOP is outdated but in place but that was 6/7 years ago; the evacuation section should be updated because there were changes. Bennett stated he will not be continuing, as he believes he can not push the stone up the hill any further.

VI. New Business

- a. Community Cache hikes: will need to put out an article to see if there is any interest in the community cache hike; or just set a date and see who shows up for the hike.
- b. County Communications – Activities – none at this time, but they come from Jenny Damaris

Commended Bob Bennett on his service and patience.

VII. Other Business

West adjourned the meeting at 3:42 pm.

Transcribed by Kimmie Jackson Aug 19, 2022