

1. 2:00 P.M. Agenda

Documents:

[2022-10-04 Parks And Commons Agenda.pdf](#)

2. Meeting Materials

Documents:

[2022-10-04 Trails Report.pdf](#)
[Components Of A Parks Master Plan.pdf](#)
[Master Plan Revision.pdf](#)

3. Meeting Summary

Documents:

[2022-09-06 Parks And Commons Meeting Summary.pdf](#)



CITY OF YACHATS
Parks and Commons Commission Monthly Meeting
Yachats OR
Tuesday, October 4, 2022, at 2:00 pm
To Be Held On ZOOM

Join Zoom Meeting

<https://us02web.zoom.us/j/89696389900>

Meeting ID: 896 9638 9900

One tap mobile

+12532158782,,89696389900# US (Tacoma)

+13462487799,,89696389900# US (Houston)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 896 9638 9900

Find your local number: <https://us02web.zoom.us/u/kuyCOWV5V>

AGENDA

I. Call meeting to order

II. Correspondence/Communications

III. Reports

1. Summary Report

2. Trails

IV. Ongoing Projects

1. Delineators Hwy 101

2. Green Space

3. Pocket Parks: Archeologist, Benches, Signs, Plants, Excavator Bids

4. Bicycle Racks

5. Skate Park

V. New Business

1. Parks Master Plan: purpose and future direction

VI. Commons / Council status

VII. Other Business

· From Commissioners

· From Staff

· For the next agenda

VIII. From Floor: Topics not listed on the agenda: 5-minute limitation per person

The Yachats City meetings are open to the public and being held via Zoom. These are open meetings under Oregon law. Meetings are audio-recorded. The meeting are accessible to persons with disabilities. For accommodations, please call (541) 547-3565, or Oregon Relay 1-800-735-2900 TDD) two days in advance. City of Yachats does not discriminate on the basis of race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status. Sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541-547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance. POSTED 09/26/22

TRAILS COMMITTEE REPORT – Parks and Commons Commission – October 4, 2022

YIPS! – Major efforts to remove ivy, blackberry, and morning glory plants from areas of the Commons Park are ongoing and are making a significant difference.

Trails – Several sets of steps on the Ya’Xaik Trail have been replaced. There are several other areas in which the original logs used as retaining walls are starting to fail.

We are contemplating removing and replacing the roofing in some parts of the boardwalk and would appreciate some input from PCC about how doing so does or doesn’t fit in with other plans for renovation of sections of the boardwalk.

Walkway project – It appears that this project is “on hold” until the long-rumored transfer of Ocean View Drive from the County to the City is completed.

Fire Department Trail – The Fire Department arranged for considerable clearing to be done along the route of the new trail between the Ya’Xaik Trail and Highway 101. We have permission from the Forest Service to install some signage at the intersection of the Ya’Xaik Trail and the FD Trail.

Master Plan Discussion Structure - Strawman

Review Existing Conditions

Intent and what we hope to accomplish - "Problem Statement"

Inventory of Current parks, trails, and recreational facilities for adult residents, visitors, and children (teens, middle and young)

Analyze Needs and Preference

Identify needs not currently met

Pending and long-range changes: Increased density, climate, demographics of residents and visitors.

What do we want? Demonstrate ecological stewardship, untouched greenspace, dog park, playgrounds, bikeways, etc.

Identify opportunities to procure land and improve use of existing city property.

Develop a Prioritized Action Plan

Time frame of plan

Resources required

What grants are available for 1) plan and 2) acquisition and development.

Adopt and Implement the Plan

CIP Schedule

Maintenance plans – upkeep and upgrade

Logistics to move forward

What can we do ourselves?

Where do we need professional services?

Yachats Parks Master Plan

Current situation

The Yachats Parks Master Plan was initiated in 2011. The primary intent appears to be a documentation of the Commons Wetland and Greenspace design and design process. It was not a plan for other Yachats parks. The Yachats Comprehensive Plan calls for a Park Master Plan.

Additional revisions added existing and new parks, and open spaces that could be used as parks. Several of the additions are either not within the city or are Oregon State Park property. Even though those properties add to the city “green” environment, the city does not control these properties. There are few city-owned parks except for Commons area.

The City of Yachats is currently looking at their housing needs and parking. Likely finding will be to increase housing density and change parking areas. As density increases, many infill lots will be developed. The “green” character of the city will be impacted by development and parking patterns unless parks and green spaces are planned with housing expansion

Desired situation

A community parks and recreation master plan is “a document that provides an inclusive framework for orderly and consistent planning; acquisition; development; and administration of the parks and recreation resources, programs, and facilities of the agency that sponsors the master plan.” American Association for Leisure and Recreation

Typically, master plans present the current situation, and identify changes, acquisitions, and improvements. It should present a comprehensive vision

The Yachats Parks Master Plan should provide a vision at the system and individual park level for future needs. Specifically

- Identify current and future needs
- Identify processes and community inputs into park and greenspace development
- Specify characteristics of new parks and green spaces
- Identify specific areas for city-owned parks and greenspace expansion
- Create interconnections between these areas
- Determine maintenance plans
- Contain timelines and plans to accomplish the above (Strategic Plan)

Complete Communities Toolbox: University of Delaware

<https://www.completecommunitiesde.org/planning/inclusive-and-active/parks-rec-master-planning/>

... Parks and recreation master planning can foster healthy communities, promote conservation and environmental stewardship, stimulate economic activity, and provide transportation equity. According to the [National Recreation and Parks Association](#), goals of parks and recreation systems often closely align with the principles of active transportation. Therefore, local government decision makers should

consider plans for infrastructure, services, and programs that serve both a recreation and active transportation purpose.



CITY OF YACHATS
PARKS AND COMMONS COMMISSION
September 6, 2022
Zoom Meeting Summary

I. (00:34) Meeting Call to Order

Chair Craig Berdie called to order on this Sept 6, 2022, meeting of the Parks and Commons Commission at 2:00 pm via Zoom Meeting. Members present: Dean Shrock, Michael Hempen, Adam Altson and Catherine Carey (late to meeting is traveling). Trails - Joanne Kittel and Bob Langley

II. (01:07) Correspondence/Communications - None

III. (01:30) Reports

1. Summery Minutes - None

2. Yachats Trails Committee – Langley stated Marine Dr and Aqua Vista Lp. fence is failing, see if McClung can go through the same process to get it fixed, it only needs two rails instead of three, see if other fencing projects need to be added to this same project.

Stott stated Ocean View Dr. timeline still has a couple easements that need to be signed; Kittel believes that the planting in Sunset Parks can still happen.

IV. Ongoing Projects – Berdie

1. Delineators Hwy 101 –contract signed by ODOT and moving forward.

2. (12:05) Green Space – Berdie - No change, council only wants to dredge the pond, but has concerns for plans of the boardwalk need repairing; check if restoring all three ponds; it is becoming a fen, 6/7 native plants are appearing in the area, not invasive; need RFP for a wetland’s specialist.

3. (26:30) Bicycle Racks – Hempen, spoke to Buckwald, setting up volunteers to help with that; Joco has the exact locations and will review and will know in a week or so and start putting them in. Non-employee people can get this done in the next couple weeks.

4. (30:00) Pocket Parks: Archeologist, Benches Signs, Plants – making progress on Pocket parks, sign resolution went to city manager, now need to get them ordered, delivered and installed; few day before need to lay out a grid and develop 1’x1’ mark where the plants go; the gravel needs to be removed by a contractor; Berdie was able to work with Celest on Saturday do a bio inventory and added the plants to the document Carey started; 17/18 plants that are in that area; unique to cliffside. Hempen met with the archaeologist, will be out next week and start the report for the pocket parks walkway, green space and the stairs; Recommendations of benches: Altson prefer 8 foot benches the consensus is to go with the 6 foot or 4 foot.

(53:00) Berdie will be forwarding a Sunset Park Request to the City Manager and read into the record, addressing the purchasing and moving benches: read into the record and will be posted as a part of this packet; Stott mentioned the naming of the park, regarding the naming of the parks but



1 didn't like north or south from her group of constituents; liked sunset and
2 pelican park; Berdie would like to move forward if the commission agree, will
3 recommend to city manager. After reading into the record the official
4 recommendation, they voted as stated below:

5 Approve: Shrock, Altson, Carey Hempen, and Berdie.

- 6
7 1. **(1:03:07) Skate Park** the design firm will come down in the early winter to
8 raise funds.

9 New business

10 **(1:03:22) Master plan for the parks** – Berdie sent out Master Plan that
11 primarily describes the wetland, greenspace areas in detail , it does include
12 the parks in Yachats; as housing and parking studies proceed they might
13 change the open spaces in the city; that there is not dedicated green space
14 nor pocket parks throughout the city; need low income housing for different
15 reasons; there are local govt grants for this type of planning, there are other
16 grants coming through state parks; Berdie asked that Commissioners read
17 the first few pages of the current Master Plan to see what you can make out
18 of it; Altson stated that Roslund that charging an extra dollar per night and
19 thought this would be perfect if we need to purchase some property, so we
20 wouldn't need so many grants or city money; there are vacated streets that
21 could be dedicated to this, as was done to Prospect Park.

22 **VI. (1:17:10) Commons / Council status**

- 23 1. No update, Shrock appreciates conversation with city manager, and working
24 with the restructuring.

25 **VII. Other Business**

- 26 1. From Staff
27 2. From the floor

28
29 Items for next agenda: same structure, master plan discussion.

30 From Commissioners (re: Landmark Property, general interest) – Remove item

31
32 Berdie noted the URL for a web site that might be helpful to the Commissioners and
33 public.

34 [https://www.completecommunitiesde.org/planning/inclusive-and-active/parks-rec-](https://www.completecommunitiesde.org/planning/inclusive-and-active/parks-rec-master-planning/)
35 [master-planning/](https://www.completecommunitiesde.org/planning/inclusive-and-active/parks-rec-master-planning/)

36
37 The intent is to help us decide if/how we should revise the Park Master Plan to be more
38 forward looking and comprehensive as density increases through the city. The noted
39 site is only one of many that the Commissioners might encounter. It is intended only as
40 a starting point as it includes references to other content on the topic.

41
42 Craig Berdie adjourned the meeting at 3:21pm.

43 Prepared by Kimmie Jackson on 9/6/22