



1 **CITY OF YACHATS**

2 **Finance Committee**

3 February 2, 2023

4 **In Person Meeting Summary**

5 **REGULAR MEETING**

6
7 Audience/Guests: 6

8 John Moore Called this meeting to order, after being elected to act as Co-Chair in the
9 absence of the City Manager Heidi Lambert on this February 3, 2023, at 3:00pm.
10 Members present: W. John Moore, Charlie Bame-Aldred, Tom Lauritzen, Viki West.
11 Staff: Kimmie Jackson, Deputy Recorder, Holly Hamilton, CIP Coordinator. Audience:
12 Mayor Berdie

13 At the January Council meeting Lauritzen spoke to John Purcell and John Theilacker
14 regarding the Water Committee at the previous Council meeting and indicated that John
15 Purcell was very upset and frustrated that the issue was stymie. They were told to come
16 before Council in July but had not heard any feedback from the City and was then
17 encouraged to come to the Finance Committee.

18 (3:06p) Viki West, regarding transient rental tax did not have much to report but is
19 cautious about Food & Beverage numbers because the City is still understaffed.
20 Lauritzen will transition documents to West when they meet with the City Manager. Nine
21 restaurants have still not paid their taxes.

22 (3:14p) John Moore presented the 2022-23 URD projections - completed and made
23 projections for fiscal year 23/24, had new construction and seen increases. 2020-21
24 was up 10.5%, 22/23 was up 10.7%, and 8% increase for next year. There is a surplus
25 of \$238,000; and do we want to make adjustments? The Adobe is in the URD and is
26 considering building 40 homes and retail; the CIP is in progress; what will be the steps
27 to recommend which project from what money; set dates to review the projects.

28 Hamilton passed out spreadsheets to the members (I do not have a copy).

29 (3:21p) CIP Projects – Bame-Aldred indicated to Hamilton, he would like to see other
30 columns for spending to date; what has been encumbered; the needs should be
31 reviewed first and then the wants; operation budget and change the Public Works sheet
32 #8 it should show the impact on the operations budget. Need to structure the process as
33 a City process, so every commission gets a fair shot at the available funds; would like to
34 know what the long-term projects are as well.



1 (3:35p) Enterprise Funds by Lauritzen - projects are identified, In 2021, started to figure
2 out how to pay for 21 million over 20-year Master Plan - the money could come from the
3 reserve; Food & Beverage after 2029; after the DEQ loan is paid off, will generate 2.5
4 million; pursue legislative and Yachats specific solutions; pursue grants, federal money,
5 engaging with the County.

6 The plan with South Tank was 50% loan forgiveness. There is \$184,000 in the General
7 Fund Report due to ARPA of 2023; should pick a project to fund with the \$187,000,
8 possibly the recycling system, recirculate water at the Water Plant. It does require the
9 City to approve the funds for that purpose and that will be complete before April 2024.
10 Could be used for something that would come out of the general fund and it is on the
11 CIP list.

12 The water study was done, discussed the water uses for the last ten years; twenty-five
13 users are using more than ten units out of nine hundred meters; discuss the water
14 consumption and the changes over the last ten years; one hundred forty-nine meters
15 used less that one unit. Three hundred ninety users are using less than two units;

16 Public Works & Streets is having recurring issues regarding the revenue, in that it is soft
17 and not billing properly on the revenue history tab, it shows it is increased from last year
18 and they thought they may need to reengage. Would like to contact Tim Tice regarding
19 the rate study, but this group may not see any reason to have him do that and not
20 spend the money.

21 (4:22p) Hamilton stated the CIP is showing the balances and the changes that were
22 reviewed. Create budget to manage easier if they were consolidated into one, reclassify
23 some of the 2.57 million to Street Enterprise. (Do) we need a separate fund for Streets
24 per the Auditor.

25 (4:30p) Scheduled meetings will be March 31st to have this done; with 2 meetings
26 before presenting to Council in April; first meeting March 3rd 10a and the 2nd meeting
27 March 17th 20a, 31st 10am.

28 (4:35) John – read resignation letter into the record, and Hamilton spoke in response.

29 Moore adjourned the meeting at 4:40pm.

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31 Prepared by Kimmie Jackson on February 6, 2023