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CITY OF YACHATS
PUBLIC WORKS & STREETS REGULAR MEETING

Date: May 11, 2021

Draft Meeting Summary

Meeting Call to Order

Members Present or Absent

Mayor/Chair: Linn West, Chair called to order the (date)May 11, 2021 (time)2:00pm

Council/Commission/Committee members present:

- | | |
|---------------------------------|----------|
| 1. <u>Bob Bennett</u> | 5. _____ |
| 2. <u>Ron Urban</u> | 6. _____ |
| 3. <u>Linn West, Chair</u> | 7. _____ |
| 4. <u>Don Groth, Vice Chair</u> | 8. _____ |

Absent:

- | | |
|----------|----------|
| 1. _____ | 3. _____ |
| 2. _____ | 4. _____ |

Staff present:

- | | |
|-------------------------|------------------------------------|
| 1. <u>Anita Sites</u> | 4. <u>Jackson, Deputy Recorder</u> |
| 2. <u>Rick McClung</u> | 5. _____ |
| 3. <u>Dave Buckwald</u> | 6. _____ |

Audience: 9

I. Announcements & Correspondence

- a. Acknowledgement from the Mayor of Public Works Commission in the newsletter

1 **III. Motions**

- 2 • Motion to request City Council to approve Public Works & Streets
3 Commission to have Public Works install a 3-way stop signs at Pontiac & W.
4 2nd St. with stripping:
 - 5 ➤ Aye: Urban, Bennett, West and Groth
 - 6 ➤ Nay:
 - 7 ➤ Absent:

- 8
- 9 • Motion to forward to City Council endorsement by Public Works & Streets
10 Commission on the Drinking Water Protection Plan:
 - 11 ➤ Aye: Urban, Bennett, West and Groth
 - 12 ➤ Nay:
 - 13 ➤ Absent:
- 14

15 **ITEMS COVERED:**

- 16 • **2:04** - Public Works Report, Cedar & E 2nd water leak fixed; cleaning and
17 general PW duties; completed flush program; leak detections also being
18 worked on; approx. 28% water loss; would like to put in the newsletter a water
19 efficiency, and to improve water system.
- 20 • **2:13** - Finance Report CIP 2021/22 & status
- 21 • **2:48** - Emergency Preparedness first meeting of the working group
- 22 • **2:53** - Yachats Water Management & Conservation Plan Draft & Drinking
23 Water Protection Plan
- 24 • **3:15** - W 2nd St. traffic speed – 3-way Stop sign at Pontiac and painted
25 stripping speed bumps; graphics on the street
- 26

27 **ACTION STEPS**

- 28
- 29 • McClung to detail an efficiency report for the newsletter each month, going back
30 to January 2021.
- 31 • Arrange for annual testing of the water and earthquake valves
- 32

33 Linn West adjourned the meeting at 3:49pm.

34 Next meeting will be June 8, 2021 at 2:00pm

35

36 PREPARED BY:

37 Kimmie Jackson, Deputy Recorder