

**City of Yachats
Public Works and Streets Commission
Meeting Summary Minutes
October 11, 2022**

I. (0:00:18) Call Meeting to Order

West called the meeting to order at 2:02 pm.

Present: Ron Urban, Kevin Erdahl, Alex Cox, Linn West, Bob Bennett, Don Groth and Don Phipps

Staff: Kimmie Jackson, Recorder, David Buckwald, Wastewater Lead, Rick McClung, Water Lead, Councilor Greg Scott, and Holly Hamilton, CIP Coordinator

II. (0:2:05) Correspondence / Communications

West sent out a diagram to the members, but it is not part of the packet of the wastewater and water system in simple form for information, showing the system as it operates. Commission will be hearing from Planning regarding the parking draft and looking for some joint proposals on some next calendar year sometime; commission will also be coming up with some small projects, and funding has not been discussed yet.

III. (0:05:05) Reports

a. Public Works Report (Buckwald)

i. Wastewater – September was a dry month; works out well as more work gets done; culvert was completed on Gender; leaks were taken care of at Shell St. and Ocean View Dr.

ii. (0:07:35) Water - referred to printed water report in packet.

iii. Projects underway – McClung included the manual for the backwash and seismic valve, and the engineering drawings in the packet; this project is underway, need to pump out the lagoon 2.5 feet of mud over the years, it's scheduled for this weekend, it will take 10 tanker trucks to get it out, most plants have two lagoon systems and let one dry out at a time; the kick off meeting is next week to go over the plans with engineering and when they will start the process.

iv. Grant(s) Status – McClung stated he has not found out anything on the small city allotment grant, it comes out in November, the limit was raised to 250k; hoping to get this for grant for E 2nd; received email of being reimbursed for drinking water protection plan \$30k; missed the grant opportunity this year for the boardwalk project.

The water sold from August & September comparing to last year looks like a reversal but have been locating and fixing a lot of leaks.

v. Delineator update – McClung stated ODOT is still having to make adjustments; Cox and McClung will talk about options of about 30 ft long using regular delineators before they approach ODOT; this will be a temporary fix; Parks & Commons talked about what they wanted to see but may not be and ODOT legal standard, they may have to be 4ft tall;

1 West will talk to Commission Chair Berdie at the chair meeting. The
2 timetable has not been established, but still needs to be put out for bid,
3 then the winner will come up with start date then project should go quickly;
4 they are still trying to get the AIG correct, could start in springtime; there
5 used to be the round bumps on the ground on 101 and let ODOT know not
6 to use their front loaders to scoop them up in the wintertime.

7 vi. Fee proposal for Geotech – McClung stated the property next to the water
8 plant, the whole thing is rock and was hard to do a Geotech study; the
9 cost is about \$40k for in in depth study, and asking the commission can
10 we proceed; we need extra tanks and for this project we need to stay on
11 this for the city and our future; \$15k more is not much more; consensus of
12 the commission is to move forward with the extra cost. We need to
13 increase water storage in the bad months. The commission has given
14 approval to move forward on the additional work.

15 vii. Storm Water Master Plan is starting soon, McClung will be the squeaky
16 wheel to get this going.

17 b. (0:39:16) Finance Report (Groth) Financial reports are part of the packet and
18 discussion continued for each fund Streets received first payment from the State
19 Hwy; underbudgeted personnel; Legal is high possibly union contract, West will
20 confirm with City Manager; pumping out the lagoon is about \$25k ; we do have
21 SDC operation money and do we need to get a study/evaluation; how do we
22 consider getting this on paper – the finance committee needs to look at it. The
23 next Finance meeting is scheduled for November; Councilor Scott stated that he
24 has been pushing for an extension of the URD as well, there are several other
25 financial issues, and that F&B is for paying for the sewer plant, and we have
26 more money that could be going somewhere else.

27 c. (1:10:28) Emergency Preparedness

28 i. Fire Dept. & Conex (Cox) – discussed emergency preparedness and all
29 was positive, the fire department is happy to have our container on their
30 property; they will have their own container adjacent; we still need to
31 decide on a location and prepare; we have enough money to buy the
32 Conex and take the contents from the south, then replace the southside
33 Conex. The city has been stalled over a year and a half but is supposed to
34 be on council agenda for November and Selby will be doing the
35 presentation for them. The shakeout is Thursday the 20th, a flash will be
36 on the website announcing participation at 10:10am; the committee is
37 encouraging people to grab your Go Bag and get past the blue tsunami
38 line.

39 ODOT wants to move forward on Phase II project; the preapplication was
40 approved and in November the application has to be completed; need to
41 figure out how much we should be asking for, possibly about \$150k to
42 start; everything is an estimate; Ona does not have the sidewalk, because
43 towards the end of the HWY 101 project they discovered a retaining wall

1 to float the sidewalk was needed and that's why it stopped. The sidewalk
 2 will pick up where we left off and continue south in the next phase.

3 **IV. (3:27) Current Business**

4 a. 3:28 -Status of survey of Speeding Streets (Phipps) – prepared a pdf map of the
 5 city grid, walked most of the streets, speed limit signs are inappropriate, some
 6 signs are behind overgrown brush/trees; suggested 15mph for all of the side
 7 streets, encountered people that are concerned about enforcement;
 8 standardizing the speed on all streets may help; could use cross walk signs, stop
 9 here sign and white lines across the road, it is a low cost solution and should be
 10 at every intersection entering off and on Hwy 101; many streets don't have speed
 11 limit signs; Phipps will identify locations for placing speed signs for the next
 12 meeting and we need to approach ODOT again about lowering the speed on
 13 101.

14 b. Mid Coast Water Partnership is still active, McClung said he will give a report
 15 next month.

16 c. CIP's status for Master Plan work (Groth, West, Buckwald & McClung) – the raw
 17 reservoir development on new property is the largest 1.5mil, not sure what the
 18 new tanks are going to cost; they have to be on the CIP list to apply for grants;
 19 the Scada and slide gate are in the CIP; the slide gate vendors are backed up,
 20 will have to wait for the finance committee to make any adjustments in the list.
 21 Wastewater – the items listed on the Master Plan is prioritized and is mostly in
 22 progress stages.

23 Streets – Streets are at a holding place at this point ; Gimlet gates have been
 24 held off; properties are being sold, this project needs further discussion and final
 25 council direction: need to pick out 2-3 streets that require an overlay and we can
 26 put them on the CIP list; need to come up with a recommendation on Streets; on
 27 south side of Hanley, Dahl has been backing down that hill, then accelerate and
 28 have broken up the road pretty good; reconstruction was looked at, at the
 29 intersection of W 2nd/Hwy 101 & Beach, but was limited due to the underground
 30 utilities and relocating was going to be about \$400k and the city chose not to do
 31 it; believes the city still need proper signage for that area and at post office
 32 entrance and exit.

33 **V. (00) Old Business**

34 a. Street Inventory Status (Erdahl) Moved to next meeting

35 b. Street Lighting study (West & Urban) Moved to next meeting

36 **Informational: Summary Minutes of August 8, 2022**

37 Next Meeting: Tuesday, November 8, 2022, at 2:00pm

38 No further business to discuss, meeting adjourned by West at 4:10pm.

39 Prepared by Kimmie Jackson Deputy Recorder on 10/11/2022.