



CITY OF YACHATS
CITY COUNCIL REGULAR MEETING

Date: January 7, 2021

Meeting Summary

Meeting Call to Order

Members

Mayor/Leslie Vaaler called the City Council meeting on January 7, 2021 at 9:30 am to order

Council/Commission/Committee members present:

- | | |
|------------------------------------|----------|
| 1. <u>Mayor Vaaler</u> | 5. _____ |
| 2. <u>Councilor Stott</u> | 6. _____ |
| 3. <u>Councilor O'Shaughnessey</u> | 7. _____ |
| 4. <u>Councilor Scott</u> | 8. _____ |

Absent:

- | | |
|----------|----------|
| 1. _____ | 3. _____ |
| 2. _____ | 4. _____ |

Staff present:

- | | |
|-----------------------------------|----------|
| 1. <u>City Manager Beaucaire</u> | 5. _____ |
| 2. <u>Deputy Recorder Jackson</u> | 6. _____ |
| 3. <u>Comm Coord, Hoen</u> | 7. _____ |
| 4. <u>Admin Sites</u> | |

Audience: 36

- **0:38** – Review Charter
- **1:46** - Oath of Offices for Mayor Vaaler, Councilor Stott and Councilor Scott

1 **5:58** - Item III. J - covered in Regular meeting will be done first due to staff constraints
2 and then will move into the Work Session.

- 3 • Update on Community Lending – verbal report by Heather Hoen

4
5 **WORK SESSION**

- 6 • **11:50** – Staffing Needs discussion
- 7 • **1:15:15** – Working with our Commissions

8
9 **REGULAR MEETING**

10 **I. 1:29:35 - Announcements, Correspondence, and Proclamations**

- 11 1. Mayor Vaaler – Commission & Committee Vacancies

12
13 **II. 1:31:30 - Public Comment**

- 14 a. Dawn Keller
- 15 b. Morgan Brodie
- 16 c. Bob Bennett

17
18 **III. Agenda Items**

- 19 • **1:42:20** - Elect 2021 Council President – Stott
- 20 • **1:49:37** - Council Vacancy; Council Appointment to be made on 1/22/21 after
21 interviewing at 1pm & Goals setting set for 1/29/2021
- 22 • **2:15:47** - Appoint FY22 Budget Officer
- 23 • **2:17:14** - (**Delay Item**) Appoint FY22 Budget Committee
- 24 • **2:17:38** - (**Delay Item**) Representation on Committees and Boards
- 25 • **2:18:30** – Finance Rep from Council – Appoint Scott
- 26 • **2:19:53** – representatives to be on the Oregon Cascades West Council of
27 Governments Board and Transportation Committee
- 28 • **2:25:18** – Scheduling special meetings for Council vacancy Goals setting set
29 for 1/29/2021 at 9:00am; special meeting for finance needs & staffing needs
30 on 1/15/21 at 10am
- 31 • **2:34:15** - Joint Work Session for March 1, 2021, 5:30p-6:30p
- 32 • **2:36:59** - Public Works & Streets Commission - edits to Admin Policy 19
- 33 • **2:53:42** - FY21 Audit Services RES 2021-160 with modifications
- 34 • **2:56:00** - Update on City’s Emergency Order
- 35 • **3:02:50** – Municipal Judge

- 1 • 3:05:43 – Scott asking for authorization for Tom Lauritzen to have
2 administrative access to Springbrook accounting system; and Scott to have
3 access to GoYachats; to be discussed on 1/15/2021; Domaine is set to
4 expire, City Manager confirmed it was renewed; Stott has interest in the
5 property database and property inventory; Scott to perform a demonstration
6 of the GoYachats site.
- 7 • 3:33:25 – Opening of the Commons Building – Stott

8 Urban Renewal Meeting

- 9 • 3:38:00 - Board Members present: Vaaler, Stott, Scott, and O’Shaughnessey
- 10 • 3:38:25 - Appoint FY21 Budget Officer – Delay to January 15, 2021
- 11 • 3:38:59 - Appoint FY21 Budget Committee – Delay Item
- 12 • 3:39:26 - FY20 Financial Statement

14 VI. Motions

15 **Motion** to approve Ann Stott as Council President for 2021:

- 16 ➤ Aye: Vaaler, Stott, Scott, and O’Shaughnessey
- 17 ➤ No: None
- 18 ➤ Absent: None

19 **Motion** to approve Greg Scott to represent the Council on the Finance
20 Committee:

- 21 ➤ Aye: Vaaler, Stott, Scott, and O’Shaughnessey
- 22 ➤ No: None
- 23 ➤ Absent: None

24 **Motion** to appoint Mayor Vaaler to be the Liaison on the OWCOG Board and
25 Councilor O’Shaughnessey representing the Council as a member on the
26 Transportation Board:

- 27 ➤ Aye: Vaaler, Stott, Scott, and O’Shaughnessey
- 28 ➤ No: None
- 29 ➤ Absent: None

31 **Motion** to Approve Admin Policy 19 with recommended changes by Public
32 Works & Streets Commission, and Mayor Vaaler changes on paragraph 3:

- 33 ➤ Aye: Vaaler, Stott, Scott, and O’Shaughnessey
- 34 ➤ No: None
- 35 ➤ Absent: None

1 **Motion** to approve RES 2021-160 Authorizing the City Manager to Contract
2 Audit Services to Review the 2020-21 Fiscal Year:

- 3 ➤ Aye: Vaaler, Stott, Scott, and O'Shaughnessey
- 4 ➤ No: None
- 5 ➤ Absent: None

6 **Motion** to instruct the City manager to give Councilor Scott administrative access
7 to GoYachats:

- 8 ➤ Aye: Stott, Scott, and O'Shaughnessey
- 9 ➤ No: Vaaler
- 10 ➤ Absent: None

11 **Motion** to instruct the City manager to take the financial statement and present it
12 to City Council:

- 13 ➤ Aye: Stott, Scott, and O'Shaughnessey
- 14 ➤ No: Vaaler
- 15 ➤ Absent: None

16

17 Leslie Vaaler, Mayor adjourned the meeting at 3:42:05.

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19 Prepared by:

20 **Kimmie Jackson** _____

21 Kimmie Jackson, Deputy Recorder

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