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CITY OF YACHATS
CITY COUNCIL SPECIAL WORK SESSION
FEBRUARY 2, 2023
Zoom Meeting Summary

Guests/Audience: 15

1. Mayor Craig Berdie called meeting to order on this February 2, 2023, at 1:00pm via hybrid (In-Person & Zoom). Members present: Mary Ellen O’Shaughnessy, Council President, Greg Scott, Ann Stott, and Catherine Whitten-Carey. A Quorum was present. Staff: Heide Lamber, City Manager, Katherine Guenther, Asst. City Manager/Planner, and Kimmie Jackson, Deputy City Recorder, Holly Hamilton, CIP Coordinator.

WORK SESSION

2. (0:00:20) GOALS: Council Members discussed the process of the Goal Setting agree on the list of goals and rank them; discussed items that may be administrative versus policy, and what is an actual goal.

(0:15:50) Environmental Stewardship: Commission consensus of items on the list are acquiring additional land, greenspace, wetlands, codes, and ordinances. Discussion continued having goal number one being the Wetlands Inventory. The inventory was done but may not have been completed and would like to have this be part of the Parks Master Plan and Storm Water Master Plan. The consultant is updating the report, just need to sign the final statement of work for Pacific Habitat and will forward to the Department of State Lands. This should be done in the next couple of weeks and could be a goal. Would like to have the completion of the Storm Water and Parks Master Plan; and to use the codes and ordinances that provide guidance that encourages incentivizes uses of sustainability practices and other sustainable initiatives including Dark Sky within our jurisdiction.

3. (0:32:26) Second item is Water and Sanitary – After Council discussion, the goals are to insure adequate water supply through the development of water conservation ordinances and incentives, water rates and/or other recommendation from Public Works; explore options and chose the best options under adequate water supply.
4. (0:39:34) Improve City Services – Council gave their opinions of the list of these goals and settled on provide training that minimized litigation and to protect the City, improve city services; complete 2022-23 approved CIP projects. A question to be answered is why the City was unable to complete the projects, Also added to the list will be to budget appropriate training for Public Works, Staff, Council, Commissions and Volunteers.
5. (0:55:50) Housing – After Council opinions were heard, this issue with the City is having limited abilities for Work Force Housing and will continue with the efforts that



1 are already being explored with other organizations. The housing study was done,
2 need to review, come up with some recommendations, and decide if we're going to
3 implement those recommendation, but will continue to receive community input on
4 these issues. Planning Commission will receive the housing study to review before it
5 comes to Council. The Adobe Hotel is possibly building some work force housing.
6 Continuing to support cooperative engagements.
7

- 8 6. (1:06:21) Visual Report of City Data Sharing – Discussed the Visual Dashboard and
9 the items that would possibly include three key performance items, Finance, City
10 Services and Projects. Finances would include Transient Rental Tax, Food &
11 Beverage Tax, wages, salaries, materials, and services, it give the citizens a quick
12 overview of how the city is doing financially. Other cities are currently providing
13 these types of reports. Would like to get feedback from the Community and Council
14 in another meeting on how we might proceed.
15

- 16 7. (1:10:50) End Work Session at 10:42am.

17 **Regular Meeting**

18 Guests/Audience: 12

- 19 1. (1:11:29) Mayor Berdie called regular meeting to order, all members are still in
20 attendance.
21

- 22 2. (1:11:42) Black History Month Proclamation was read into the record.
23

- 24 3. (1:14:29) Correspondence: The City received information by telephone from Larry
25 Nixon that there may be a 3,000-gallon buried diesel tank under the Commons and
26 is concerned that it was off a list to handle. Contacted Public Works and they
27 thought it had been remedied and filled with sand, but had not, it was filled with
28 diesel. The city reached out to have it remedied, BB & A Environmental out of
29 Eugene have given a bid for \$13,000. The tank should be safe and possibly not
30 leaking, will not know for sure until further research is done, and will notify YYFAP. It
31 has been there since the 1050's.
32

33 (1:17:30) Correspondence from Gerald Stanley – The gathering area by the
34 boardwalk where it is being remedied, a Memorial was there for a person in that
35 area and wanted to know what happened to it. City Manager will reach out to former
36 Mayor Stanley for further information.
37

38 (1:18:30) Loren & Sherry Dickerson, sent in a letter of support of Mayor Berdie's
39 plans for ensuring the City's water supply this includes the purposed research and
40 encourages the City to be more transparent on information to its citizens.
41



1 (1:22:26) Carl Miller, Chief Albert - asked about the shell collection that was placed
2 at the back of the Commons building by the stairs, and it has been moved to the
3 front of the Commons.
4

5 (1:23:58) John Theilacker, Planning Commission Chair and a member of the
6 Steering Committee that was formed as part of the City's Housing Needs
7 Implementation Plan. Regarding the need for information to the Council and wanted
8 to give an update. The City did received a grant from the State which was done by
9 the consultant, and it has been completed. Regulatory and non-regulatory
10 information has been established with possible solutions. The Housing
11 Implementation Plan is the next step, using the same consultant and it is funded by
12 DCLD; have expanded the steering committee to include Drew Roslund and Layne
13 Morrill, Pastor Bob, Mary Ellen O'Shaughnessey, Jacqueline Danos, Katherine
14 Guenther and John Theilacker. At the end of June, the Housing Implementation Plan
15 should be complete. Zoning issues should be address as they arise. Suggested that
16 the steering committee could contact Linda Hetzler of the Drift Inn who is working on
17 workforce housing for her staff.
18

19 4. (1:30:55) Travel plans of the Council on the following dates mentioned are April 19th
20 and May 4th (O'Shaughnessey), May 17th (Stott). As for changing to one monthly
21 meeting, indicated the city should receive community input and will put on an
22 agenda for discussion to possibly meet once a month by the summer. Scott will send
23 his travel dates to the City Manager.
24

25 5. (1:37:02) CIP Reports – All of the financial reporting will be on the second Council
26 meeting moving forward. The Little Log Church Museum and Library are completing
27 their due diligence. The Library Commission is asking for a letter of support to
28 submit to the Ford Foundation and \$265,000 that the City has already allocated out
29 of the general fund for this project.
30

31 (1:55:32) A Motion was made to authorize the City to create a supplemental budget
32 item for fiscal year 2022-23 of \$265,000 for library expansion: After comments the
33 vote is as follows:

34 Aye: Whitten-Carey, Stott, O'Shaughnessey, Scott and Mayor

35 Nay:
36

37 (1:58:54) Sandy Dunn, President of the Friends of the Library, Driftwood Lane,
38 thanked the Council for the support of the Library.
39

40 6. (1:59: 32) Carl Miller and CIP Coordinator withdrew their request of The Little Log
41 Church Museum to further work on the proposal and bring back to Council.
42



- 1 7. (2:05:18) CIP Process – A grant opportunity brought forth a year ago from
2 Jacqueline Danos, Planning Commission Member which is due February 15th and is
3 asking Council approve staff time and \$5,000 that will pay for the consultants to do
4 the DOE grant for Yachats Resiliency Master Plan and further will be looking to in a
5 whole Master Plan for the City. If \$100,000 worth of planning is done, then they will
6 submit to DOE for a grant for one million dollars to implement that plan, and because
7 of our geological location and being so close to the ocean we are a perfect
8 candidate. This will include how the City will recover from a disaster.

9
10 A motion was made for Council to direct City staff to move forward with the Yachats
11 Community Engagement Master Plan Development Project and to authorize an
12 expenditure of \$5,000 toward this from the general fund. After council comments, a
13 vote was called and all were in favor and passed unanimously.

- 14
15 8. (2:12:40) Comments regarding City Staff spending time regarding reports, why these
16 reports and not for example the engineering for the walkway on the ocean. There is
17 some questions regarding the engineering being completed, Civil West reported that
18 they had completed the report, but it was a preliminary study. It cannot be completed
19 until we know who the funders are going to be, State Parks or ODOT. Whoever we
20 get the funding from will have specifications that will be added to that plan. Tim
21 Gross can come to Council and speak. Discussion continued regarding the transfer
22 of ownership of Ocean View Drive and the work that can be done, is done. Should
23 be asking for MOUs from the County, the State Department are necessary to move
24 these projects forward but may not be ready to write the MOUs yet.
- 25
26 9. (2:19:42) HB4123 – The city attorney did review and approve this agreement which
27 is attached to the Council packet online. The draft IGA between all eight counties are
28 listed on page 7 of 9. The City agreed to support this one-million-dollar grant to
29 support and address issues of homelessness. The IGA is the first step. After
30 Council discussion, it was indicated to see an appendage of the work that has
31 already been done.

32
33 A motion was made to approve the IGA:

34 Aye: Scott, Stott, and O'Shaughnessey

35 Nay: Whitten-Carrey and Berdie voted due to the document being in draft form
36 and is requesting an appendix that would include deliverables and time frame.

37 The motion carried.

- 38
39 10.(2:38:57) Alternate for CSACT –Motion was made to appoint Catherine Whitten-
40 Carey as the alternate, and all were in favor unanimously and the motion carried.
- 41
42 11.(2:40:46) Mayor updated Council on the meetings attended, City Day at the Capitol,
43 Elected Officials Training, Mayors Workshop and covered a number of topics,
44



- 1 Emergency Procedures for Council, Onboarding Members, Media Sample Motions
2 and Ethics Filing is from 2/15 to 3/15.
- 3 12.(2:46:31) Recycling – If Council has a desire to improve our recycling opportunities
4 we can fill out a questionnaire by April 14th. Some Council members should get
5 together with our provider to discuss. City Manager will contact Dahl to get their
6 understanding of this program and to come and meet with Council at the March
7 Work Session and Councilor Whitten-Carey will check with the Regional Specialist,
8 Cat Rhodes to see if she will attend as well via zoom.
- 9
- 10 13.(2:54:47) There will be an in person meeting about the Commons at the Commons
11 on February 9, 2023 at 5:30pm, all stakeholders are invited; and at the Presbyterian
12 Church they invited Trauma Informed Oregon February 25th for a full day for the
13 community to help the City become more resilient.
- 14
- 15 14. Mayor Berdie adjourned the meeting at 12:39pm
- 16
- 17 15. Prepared by Kimmie Jackson on February 8, 2023