



CITY OF YACHATS  
CITY COUNCIL REGULAR MEETING

Date: February 4, 2021

Meeting Summary

**Meeting Call to Order**

**Members**

Mayor/Leslie Vaaler called the City Council meeting on February 4, 2021 at 9:30 am to order:

**Council/Commission/Committee members present:**

- |                                    |          |
|------------------------------------|----------|
| 1. <u>Mayor Vaaler</u>             | 5. _____ |
| 2. <u>Councilor Stott</u>          | 6. _____ |
| 3. <u>Councilor O'Shaughnessey</u> | 7. _____ |
| 4. <u>Councilor Scott</u>          | 8. _____ |

**Absent:**

- |          |          |
|----------|----------|
| 1. _____ | 3. _____ |
| 2. _____ | 4. _____ |

**Staff present:**

- |                                   |          |
|-----------------------------------|----------|
| 1. <u>City Manager Beaucaire</u>  | 5. _____ |
| 2. <u>Deputy Recorder Jackson</u> | 6. _____ |
| 3. <u>Admin Sites</u>             | 7. _____ |
| 4. <u>Comm. Coord. Hoen</u>       |          |

**Audience:**   30  

**1:15** - The mayor statement, the city manager gave 60-day notice that she will be resigning. Will be moving to the City of Carlton.

1 **WORK SESSION**

- 2 • **3:50** – Continuation of discussion on how Council can work well with our  
3 Commissions – Mayor read into the record some excerpts from citizen input.  
4 • First discussion of how Council will reach out for public input (time permitting)  
5 ➤ To continue to have Monthly Chair Meetings with City Manager  
6 ➤ Reinstate Minutes  
7 ➤ Council effort to make community more aware; Yachats Village (Bette  
8 Perman); City Newsletter; feature a commission once a month and to  
9 write an article with a positive message  
10 ➤ City involvement has not happened since the 90's  
11 ➤ Setting up table at grocery store, farmers market, post office,  
12 newsletter with different color ink to draw attention to certain items;  
13 website needs to be current to date.  
14 ➤ City services survey (was done previously)

15 **REGULAR COUNCIL MEETING**

- 16 • **45:50** - Announcement, Correspondence or Proclamations - None  
17 • **46:25** - Public Comment: None  
18 • **47:20** - Eligibility requirements for appointments to Commissions; timetable to  
19 fill Commission vacancies:  
20 ➤ need to address that Public works do not allow any member outside  
21 the city limits; it should reflect the same rules as planning, the “rule of  
22 law”; can a person who owns a business be allowed to apply;  
23 ➤ parks and commons would like to have up to two members be from  
24 outside the city limits  
25 • **1:03:53** - Discussion about Planning position, Code Enforcement, Demolition  
26 Permits and other topics for Planning Commission consideration (Planning  
27 Commission)  
28 ➤ COG has been involved and the contract is ending  
29 ➤ Important in Planning hire: Block – has not formally discussed these  
30 items and not a formal opinion.  
31 a. Dickinson – planner need to have a degree, apprenticeship, or  
32 worked for another municipality; how to work with people/public  
33 b. Anderson – working with conditions of the area, and experience,  
34 and be able to support code enforcement, the interpretation is  
35 important, making sure the plans are being followed, 2 days a week  
36 would be sufficient, maybe for the first 6 months full time, Yachats  
37 has limited growth and may not need to address for future growth  
38 that would warrant fulltime planner

- 1 c. Danos – make sure enough land and ability for housing over the  
2 next 20 years and do buildable survey; meet the requirements of  
3 the State.
- 4 d. Council Scott – the state does mandate the 20-year development;  
5 likely possibility is a health hazard annexation and could happen to  
6 our north.
- 7 e. Carlson – local and qualified
- 8 f. Orchard – qualified person, working with people
- 9 g. Block – can find someone familiar with the Yachats area and the  
10 Yachats way of governing, not full time at this point; planner  
11 combined with code enforcement would be different types of people
- 12 h. Alternate avenues of hiring a planner; learn how to learn and  
13 experience if someone had some experience a reasonable amount  
14 of time.
- 15 i. Interview process: needs to be evaluated on how well they can  
16 work with people; comments that have been made are very useful.
- 17 j. Demolition Memo – Peterson, the City does not have a permit  
18 process, nor does the County; there are state and county  
19 ordinances that have to be followed about asbestos; Councilor  
20 Scott is not in favor of pursuing this avenue since the county  
21 doesn't regulate; Councilor Stott does not support as well
- 22 k. How does the planner decide what the commission will be working  
23 on; info come from citizen and the council, goals, and policies;  
24 development and design standards and where is the code
- 25 l. Design review standard can be investigated but difficult to enforce.
- 26 m. COG planner contract: ad hoc rates as they resigned; the city  
27 manager and mayor are in discussion and will be involving the  
28 entire council
- 29 • **2:13:09** – The council the commissions to allow the number of persons  
30 outside the city limits: bring back for further discussion at a future council  
31 meeting
- 32 • **2:15:00** - Recommendations from Parks & Commons Commission to change  
33 meeting date and time.
- 34 • **2:18:18** - YYFAP Proposal – Council consensus is they would like to pose  
35 question to the community for input; not ready to make a decision and need to  
36 schedule future discussion and community input; may to appoint two council  
37 members to bring back ideas for some consideration – Stott &  
38 O'Shaughnessey will be assigned this task and report back to the Council
- 39 • **2:35:30** - Discussion of Budget Committee Membership – 3-year terms by  
40 state standards.

- 1 • **2:42:37** - Update by the City Manager on all current grants and grant  
2 applications, McClung submitted an update on the master plan to the Mayor  
3 and City Manager – need to be posted
- 4 • **2:46:44** - Clarification of process to fill vacant council seat: 2/12, 1p interviews  
5 9am on 2/16; what will be done in the in-between time and should have a  
6 special meeting on the 12<sup>th</sup>.
- 7 • **2:57:32** – Mayor Vaaler – Personnel and contract services, COG also gave  
8 notice that they would resign within 60 days with no commitment.

9  
10  
11 **Motion** to approve RES 2021-163 Change Parks & Commons Commission Meeting  
12 Date & time to the First Tuesday of each month at 2:00 pm:

- 13 ➤ Aye: O’Shaughnessey, Stott, Scott and Vaaler
- 14 ➤ No: None
- 15 ➤ Abstain: None

16  
17 **Motion:** City should implement a policy to require any volunteer, employee, or  
18 contractor with access to protected information to sign a confidentiality agreement.  
19 Council directs the City Manager to instruct the City Attorney to create a suitable  
20 reusable confidentiality agreement and instructs her to deny access to any relevant  
21 party who declines to sign.

- 22  
23 ➤ Aye: O’Shaughnessey, Stott, Scott and Vaaler
- 24 ➤ No: None
- 25 ➤ Abstain: None

26  
27 Leslie Vaaler, Mayor adjourned the meeting at 12:31m.

28  
29 Prepared by:

30 **Kimmi Jackson** \_\_\_\_\_

31 Kimmi Jackson, Deputy Recorder

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