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CITY OF YACHATS

PUBLIC WORKS & STREETS REGULAR MEETING

Date: February 4, 2021

Draft Meeting Summary

Meeting Call to Order

Members Present or Absent

Mayor/Chair: Linn West, Chair called to order the (date)February 4, 2021 (time)2:00pm

Council/Commission/Committee members present:

- | | |
|----------------------------|----------|
| 1. <u>Bob Bennett</u> | 5. _____ |
| 2. <u>Ron Urban</u> | 6. _____ |
| 3. <u>Linn West, Chair</u> | 7. _____ |
| 4. _____ | 8. _____ |

Absent:

- | | |
|-------------------------------------|---------------------------------|
| 1. <u>Tom Fisher - Resigned</u> | 3. <u>Don Groth, Vice Chair</u> |
| 2. <u>William Toombs - Resigned</u> | 4. _____ |

Staff present:

- | | |
|-------------------------|------------------------------------|
| 1. <u>Anita Sites</u> | 4. <u>Jackson, Deputy Recorder</u> |
| 2. <u>Rick McClung</u> | 5. _____ |
| 3. <u>Dave Buckwald</u> | 6. _____ |

Audience: 9

I. Announcements & Correspondence

a. None

1 **III. Motions: None**

- 2 • Motion to accept:
- 3 ➤ Aye:
- 4 ➤ Nay:
- 5 ➤ Absent:
- 6

7 **ITEMS COVERED:**

8 **0:45**

- 9 • Toombs and Fisher has resigned
- 10 • Public Works Report (Buckwald)

11 **3:10**

- 12 • Ocean View Dr Project Update (McClung)
- 13 • Water Masterplan Update (McClung) – the Plan to be reviewed by Public
- 14 Works before it is forwarded to Council

15 **26:02**

- 16 • Finance Report: None

17 **26:09**

- 18 • Emergency Preparedness Work Project (McClung): Cape Ranch Property
- 19 discussion (Emergency Preparedness) – Planner to be notified for further
- 20 information; McClung resigned from being the Chair of the Emergency
- 21 Preparedness

22 **37:56**

- 23 • I & I Project (Buckwald) write it up and submit it now as a CIP project now

24 **55:45**

- 25 • Update with the Billing system change in water billing (Bennett)

26 **1:05:18**

- 27 • West checked into the Westtech and spoke with other engineers and received
- 28 feedback that they are a good choice

29 **ACTION STEPS**

- 30 • West to send City Manager and Mayor a memo letting them know PWS will
- 31 review master plan before its forwarded to Council
- 32 • McClung - Ocean View Dr. and La De Da and Equipment, Gimlet, E 2nd St
- 33 write ups still needed. Still needing the goals from the Council.
- 34 • West to write article for the newsletter advertising commission vacancies
- 35 • Sites to forward contact information to Sue Woodruff regarding Solid Waste
- 36 Advisory to West, Chair
- 37 • SOLVE – Admin Sites to get that information to Linn West

38 Linn West adjourned the meeting at 3:09 pm.

39 Next meeting will be March 9, 2021 at 2:00pm

40 PREPARED BY:

1 Kimmie Jackson, Deputy Recorder

2