

City of Yachats

Public Works and Streets Commission

Meeting Summary of February 8, 2022

I. (00:13) Called meeting to order by Linn West on February 8, at 2:00pm

Present: Ron Urban, Kevin Erdahl, Alex Cox, Linn West, Bob Bennett, and Don Groth and Councilor Scott

Staff: Neal Morphas, David Buckwald, and Councilor Greg Scott

II. **(00:50) Correspondence/Communications** – email from Jim Paul regarding status of Shell Street Vacation; discussed back in April and was approved by PWS sent to city manager and mayor and resent request to contact the Paul's. Received another email regarding utility payments, January is not posted and are showing up on the February bill, sent email to city regarding concerns, checks have not been posted when received.

III. **(03:18) Reports**

- a. Public Works Report in packet (Buckwald) – the report was not posted online; January was dry, 5.8 inches of rain; power washed the public works buildings and gutters at city bldgs.; Bio Solid Management Plan was accepted by DEQ; finished gutters on the pole bldg.; water loss efficiency is at 80%.
- b. (7:48) Financial Report –(Groth) reviewed & discussion; Streets look good; made the quarterly transfers; Street Capital is busy; fund Urban Renewal and transfer to City Hall; Streets received 325k form Visitor Amenities and returning the money back since it was unused.
- c. (23:01) Emergency Preparedness Report (Bennett) The Awareness Fair is scheduled for June 4 or 5, use of the pavilion, will reach out to fire department to get EMT to explain of the basics and talk about the distance tsunami information.

IV. **(25:57) New Business**

- a. Proposal to create a Water Sustainability Committee in this commission, see attachments. Presentation by John Theilacker, John Purcell and Joanne Kittel, members of View the Future; possibly a subcommittee to the public work commission that focuses on city water sustainability, the protection plan and water plan, water management and conservation plan activities in the plans that need implemented; the goal is to achieve a sustainable water supply; the sub committee would be the best way to help public works and council for implementation and water related issues and report back to the commission & council; it will be a combination of lay people, water expertise, view the future members, from the commission, a

1 council member, advisors, form a working group to take action. Discussion
2 continued as we are going to be looking for water to the north of us at
3 some point. McClung will need to be a part of this.

4 Need to put together an outline of how we are going to accomplish the
5 tasks and bring back to next meeting for a vote and send on to council.

6 **V. (58:58) Current Business**

- 7 a. Projects 2021-22 Status – No update; have been working on the
8 equipment, but the doors were back to square one; supply chain issues.
9 b. (1:06:10) Property adjacent to Water Treatment Plant Update (McClung) –
10 No updated
11 c. CIP Public Works Tasks - No report
12 1. Storm Water Study Status - No report
13 2. Street conditions & trees in ROW – walked an area and took pics and
14 established the ground rules and spoke with McClung and Buchwald
15 and will inventory the streets, and then come back to the engineering
16 standards, on street construction, driveways, and pipes to be used so
17 that construction will have to follow guidelines and standards.

18 (1:15:19) Other Business

- 19 a. From the Commission – Scott has published minutes on
20 Yachatsoregon2.org under minutes.
21 b. From the Floor - None

22 No further business to discuss, meeting adjourned by Linn at 3:20 pm

23 Prepared by Kimmie Jackson Deputy Recorder on 9/22/22