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CITY OF YACHATS  
**PARKS & COMMONS COMMISSION MEETING**

Date: February 18, 2021

Meeting Summary

**Meeting Call to Order**

Members Present or Absent

Chair: Dawn Keller called the (date)February 18, 2021(time)2:00 pm \_\_\_\_\_

**Council/Commission/Committee members present:**

- |                               |                                     |
|-------------------------------|-------------------------------------|
| 1. <u>John Purcell, Chair</u> | 5. <u>Michael Hempen</u>            |
| 2. <u>Craig Berdie</u>        | 6. <u>Dean Shrock</u>               |
| 3. <u>Scott Gordon</u>        | 7. <u>Linda Johnson, Vice Chair</u> |
| 4. <u>Dawn Keller</u>         | 8. _____                            |

**Absent:**

- |          |          |
|----------|----------|
| 1. _____ | 3. _____ |
| 2. _____ | 4. _____ |

**Staff present:**

- |  |          |
|--|----------|
| 1. <u>Deputy Recorder Jackson</u>        | 4. _____ |
| 2. <u>Admin Sites</u>                    | 5. _____ |
| 3. <u>Community Svc Coordinator Hoen</u> | 6. _____ |

**Audience:** 20

**I. Announcements & Correspondence**

a. The notes taken by Councilor Keller has provided notes from the meeting are available if anyone would like a copy; Jackson stated that the notes are attached to the meeting the notes pertain to.

1 **II. Items Covered:**

- 2 • 3:11 – Facilities Report
- 3 • 9:23 - Trails Report
- 4 • 1:11:06 - Commissioners review signage request from Cape Perpetua Collaborative - Tara DuBois Speaker
- 5
- 6 • 1:23:55 - Swallow Trails – Birdhouse – Wally Orchard
- 7 • 1:27:33 - Interview candidate for the Commission – George Mazeika
- 8 • 1:37:50 - Open Common Space Discussion – Berdie
- 9 • 2:12:10 - Hempen & Johnson has started looking into the upgrade for the front of
- 10 the Commons and need to put in a CIP of \$25k in the fiscal 21/22 budget to start
- 11 to pay for the landscaping and other upgrades; there is also already about 45k in
- 12 the current budget
- 13
- 14

15 **Motion for City Council** include Trails and Parks & Commons Commissions request  
16 that City staff consult with commissions and Tails for any substantive:

- 17 ➤ **Aye:** Berdie, Keller, Hempen, Gordon, Shrock, Johnson
- 18 ➤ **Nay:** None
- 19 ➤ **Absent:** None
- 20

21 **Motion** for City Council to begin the RFP engineering the board walk using the 20/21  
22 fiscal budget \$50K, and design and engineering on Ocean View Drive and securing a  
23 vendor:

- 24 ➤ **Aye:** Berdie, Keller, Hempen, Gordon, Shrock, Johnson
- 25 ➤ **Nay:** None
- 26 ➤ **Absent:** None
- 27

28 **Motion** for trails to continue to work with City Council and Cape Perpetua collaborative  
29 to approve map of the locations to install the signs (see attached map):

- 30 ➤ **Aye:** Berdie, Keller, Hempen, Gordon, Shrock, Johnson
- 31 ➤ **Nay:** None
- 32 ➤ **Absent:** None
- 33

34 **Motion** to approve the birdhouses be placed in the park (do not sent to council)

- 35 ➤ **Aye:** Berdie, Keller, Hempen, Gordon, Shrock, Johnson
- 36 ➤ **Nay:** None
- 37 ➤ **Absent:** None
- 38

39 **Motion** to recommend and approve to City Council to approve George Mazeika be  
40 appointed as a commissioner to the Parks & Commons Commission:

- 1           ➤ **Aye:** Berdie, Keller, Hempen, Gordon, Shrock, Johnson
- 2           ➤ **Nay:** None
- 3           ➤ **Absent:** None

4

5 **Action Steps:**

- 6           • Keller asked Hoen if Trails can bring Hoen invoices and reimbursements and she
- 7           will forward to Finance
- 8           • Hoen to work with Bob Langley on a report on the deteriorating boards on the
- 9           park boardwalk, and to work with Public Works and to report back to Parks &
- 10          Commons Commissions
- 11          • Commissions members send a list what they would like to see in the Commons
- 12          Open Space and to rate their recommendations, forward to Berdie; plan on
- 13          soliciting public comment
- 14          • Keller to write article for the Newsletter each month

15

16 Dawn Keller, Chair adjourned the meeting at 4:23pm.

17

18 PREPARED BY:

19

20 **Kimmie Jackson**

21 Kimmie Jackson, Deputy Recorder

22

23

Date: \_\_\_\_\_