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CITY OF YACHATS
CITY COUNCIL REGULAR MEETING
April 19, 2023
In-Person & Zoom Meeting Summary

Guests: 43

Mayor Craig Berdie called the meeting to order on this April 19, 2023, at 2:00pm via Zoom and in person meeting. Members present: Greg Scott, Ann Stott, and Catherine Whitten-Carey. Absent: Mary Ellen O’Shaughnessy, Council President.

A Quorum was present. Staff: Heide Lambert, City Manager, Kimmie Jackson, Recorder, Katherine Guenther, Planner, Dave Buckwald Wastewater Lead and Rick McClung Water Lead.

1. (0:00:49) There is quite a bit of correspondence stated by the Mayor regarding the turnover and the resignation of the City Manager, and other correspondence regarding the article about Risk.

2. (0:03:50) Public Comment: John Theilacker Chair of Planning Commission and Loren Dickinson, Planning member. A memorandum addressed to the City Manager, Council & Mayor was read into the record regarding the concern for the hours allotted for the Planner and the understanding of what the Council recommended and the allocation of monies that was budgeted. Memo is attached to the online Council packet.

(0:10:53) Joanne Kittel representing View the Future announced an article was just published for the second Ya’Xaik Trail article that can be read by going to the website www.viewthefuture.org.

(0:13:13) Janette Square, Ocean View Dr., filed a request to obtain information regarding the City instructing Central Lincoln PUD to remove four streetlights one by 7th & Ocean View, Marine & Ocean View, unknown location of the other two. Would like a written update.

(0:16:48) Anthony Muirhead inquired about temporary employee bonuses that were to be given out as discussed in a Council meeting in December of 2022 and indicated that it may not have happened. The City Manager will verify the temporary employees received their bonuses.

3. (0:19:03) Consent Agenda: After discussion regarding ODOT, the delineators and the placement:

(0:24:44) A Motion was made to approve the consent agenda; all are in favor and passed.



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4. (0:24:59) Parks & Commons Commission recommended George Giroux to serve on Seat D, set to expire the remaining time 12/23. Mr. Giroux read his statement into the record and referenced Ordinance 209.

(0:30:14) A Motion was made to accept Mr. Giroux as a member to the Parks & Commons Commission. The vote was called for and passed.

(0:30:44) Parks & Commons Commission recommended Dan Sterling to serve on Seat A, set to expire the remaining time 12/23. Mr. Sterling spoke regarding his background.

(0:32:47) A Motion was made to accept Mr. Sterling as a member to the Parks & Commons Commission. The vote was called for and passed.

5. (0:33:08) County Commissioner, Katie Jacobson – spoke regarding the following programs: Health and Human Services, Housing Initiatives, briefing on Mental Health Services; Grown Your Own Approach; Waldport Health Center; Harm reduction workers, Wildfire Survivors Assistance and housing in Newport.

(0:48:50) Ms. Jacobson commented on the turnover of Ocean View Road to the City, and that property owners are still outstanding in receiving signatures on the easements and until that is satisfied the road will not be turned over. The question is what if they property owners do not sign, there may be a different path indicating that the owners do not want to sign and there will not be an easement and will have to check with the ODOT for that procedure.

6. (0:54:18) The building permit fees should have been paid out to the City under the Planning Agreement to pay the City 10% of the fees annually. The City has not received any payments since the agreement was established in 1997. The City needs to engage the County and ask for an audit by contacting Jane Welsh, Lincoln County Treasurer and Tim Johnson, County Manager for further clarification and direction.

(0:57:05) The URD is close to maturity in about four to five years left.

7.(0:58:44) Staffing plans and supervision for the next six weeks – the bookkeeper will continue to pay the bills and process payroll; working with Florence’s utility biller to do the billing has hired a person for the front desk and the utility billing will be contracted out.

7. (1:04:24) Interim/Assistant Manager status: It was indicated the City cannot have an Interim City Manager and a City Manager at the same time; the Mayor



1 indicated that there may be four candidates for this role from the League of
2 Oregon Cities and one with Lane County COG on April 20th and Councilor Scott
3 would like to attend.
4

5 (1:09:02) After Council discussion moving forward, the Mayor will send the
6 Council resumes for review as they are received. The people hired by the City
7 Manager should not be permanent hires and the City Manager concurred and
8 due to budget constraints until the new budget is adopted and the new
9 permanent City Manager is hired.
10

- 11 8. (1:22:17) Public Comment: Helen Anderson, PO Box 314 spoke regarding
12 concerns for the City and staffing issues.
13

14 (1:29:01) George Mazeika PO Box 818, spoke about the City taking a step back
15 and is concerned that there is no continuity.
16

17 (1:32:25) Anthony Muirhead suggested that the City Manager be in City Hall to
18 answer questions, since there are people that are not able to assist customers.
19

- 20 9. (1:37:52) Projects and how to move forward:

- 21 • As for Southwest Lincoln Water District, the Mayor is requesting approval
22 from the Council to attend the Board meeting to officially announce the City
23 interest in becoming a customer.
- 24 • As for the other project that are in progress and projects are moving forward
25 with the CIP Coordinator the respective persons handling the projects. Bike
26 racks are installed; Mayor would like a handover of the Ocean View File.
- 27 • The Chamber RFP: the contract expires in June but cannot move until the
28 budget is final and will be brought to Council in June.
- 29 • City Audit – waiting for the report to come back from Hanford & Assoc. and
30 should be presented to Council at the June 1st meeting.
- 31 • Received a proposal from Prothman and Lane COG will present a proposal
32 by the end of the week for a permanent replacement.
- 33 • The Budget is in progress and should have documents available for review in
34 person and online by April 28th.
- 35 • No extension is needed for Urban Renewal. Still needs to collect 7.5 million
36 dollars and then it is at the end of its life.
- 37 • Commons building engineering report has not been received yet on the oil
38 tank below ground and is still waiting on lab results to determine how to
39 remedy it.
40

- 41 10. (2:01:50) City Manager agreement for the remainder of the term: Exit plan is
42 attached to the online packet.
43



1 Discussion continued regarding Planner hours that were recommended by
2 Council back on September 15, 2021, which clearly stated the full 4 days for the
3 Planner was separate from the combined Interim City Manager/Planner. The
4 Planning Commission was advised to participate at the budget meeting to
5 discuss further. The City Charter states that the Planner is a separate position
6 not an employee position.
7

8 11. (2:11:54) City Manager Report is attached to the online packet.
9

10 12. (2:13:25) Mayor mentioned he was interviewed by Sherri Brubaker at a Newport
11 radio station yesterday.
12

13 13. (2:14:44) Intergovernmental Agreement Coordinated Office on Homelessness:
14

15 A Motion was made to accept and sign this IGA. The vote was called and passed
16 unanimously.
17

18 14. Pioneer Connect – received a letter regarding the Pioneer Telephone
19 Cooperative’s Community Connect Application and is asking for a letter of
20 support to provide fiber-to-the-home to 60 unserved locations along and
21 connecting to a 12-mile stretch of the Oregon coast between Yachats and
22 Florence. The council is in favor to forward the letter of support.
23

24 15.16 (2:22:20) A Motion was accept the final version of the IGA for the Lincoln
25 County Homeless Advisory Board. The vote was called and passed unanimously.
26
27

28 Mayor Berdie adjourned the meeting at 4:23pm
29 Prepared by Kimmie Jackson on April 26, 2023