



CITY OF YACHATS

Yachats Budget Committee Meeting

FY 2023-2024

Meeting via Zoom & In-Person

441 Hwy 101 N, Yachats OR 97498

May 5, 2023

Meeting Summary

Meeting Call to Order by Budget Officer Heide Lambert for the City of Yachats Budget Committee Meeting on May 5, 2023, at 12:30pm to order for the 2023-2024 Fiscal Year Budget. Members present: Craig Berdie, Council Pres., Greg Scott, Catherine Whitten-Carey and Ann Stott. Committee Members present: Brad Webb, Lance Bloch, Tom Lauritzen Don Groth. Absent: Rick Sant and Mary Ellen O'Shaughnessey. Staff Kimmie Deputy City Recorder, Dave Buckwald Wastewater Lead, Rick McClung, Water Lead and Holly Hamilton, CIP Coordinator.

1. (0:00:28) Budget Message read into the record
2. (0:12:28) Public Comments were made in favor of adding more hours to the Planning position and moving the status of the Bayside Boardwalk to 2024-25 instead of 2025-26.
3. (0:20:09) Chair Nomination – Motion was made to appoint Tom Lauritzen as Chair of the Budget Committee Meeting. The vote was called for and passed unanimously.
4. (0:22:25) Revenue – Reviewed the Transient Rental Tax, Food & Beverage, Water & Wastewater Revenue and Long-Term Revenue Forecast on Capital Project Funding.
(0:41:30) Motion was made to accept the major revenues as presented:
Aye: Groth, Webb, Carey, Stott, Scott, Lauritzen, Bloch and Berdie
Nay: None
Absent: O'Shaughnessey and Sant
5. (0:42:05) Personnel FTE Count and Distribution, Historical and Summary – Discussion continued around the FTE count and the possible increase to the Planner position. After several failed motions, the Council came to a consensus for voting.

1 A motion was made to accept the increase by .4 FTE, for a total of 8 to the
2 Planner position line. The vote was called:
3 Aye: Bloch, Lauritzen, Groth, Carey and Berdie
4 Nay: Webb, Stott and Scott
5 Absent: O'Shaughnessey and Sant
6

7 ******Lost audio from 1:42:42 to 1:44:23**
8

9 6. (1:44:23) Ordinance/Amendments, Council reviewed Urban Renewal
10 Amendment, Budget Revision by Ordinance and Capital Improvement Plan
11 approved April 6, 2023.
12

13 7. (1:54:36) Visitor Amenities – The Capital Improvement Plan which includes the
14 Water & Wastewater Department, Streets and Storm Drains Department, City
15 Hall and Parks and Trails.
16

17 8. (1:55:29) The Chamber has submitted a proposal to increase the advertising
18 budget in an effort to try and minimize the City's micromanagement of the
19 Chambers and the need to invest the same dollars moving forward with an
20 increase totaling \$60,000 for advertising next year for the Chamber to spend as
21 it see fit. The Chamber will provide a quarterly report to the Council.
22

23 (2:14:19) After reviewing the above stated the vote was called for to approve as
24 presented:

25 Aye: Groth, Webb, Carey, Stott, Scott, Lauritzen, Bloch and Berdie

26 Nay: None

27 Absent: O'Shaughnessey and Sant
28

29 9. (2:16:12) System Development Charges – This will fund the Scada project for
30 the water department. The SDC Study still needs to be done. The State is
31 asking to reconsider a different structure. The rates are set based on the
32 construction index every year until the ordinance is changed.

33 (2:26:30) Motion to approve the budget for SDC's as presented:

34 Aye: Groth, Webb, Carey, Stott, Scott, Lauritzen, Bloch and Berdie

35 Nay: None

36 Absent: O'Shaughnessey and Sant
37

38 10. (2:27:00) Debt Services, General Obligation (GO) Bond – Water, IFA Loan
39 South Tank and Wastewater Treatment – DEQ & IFA – After Council review and
40 discussion the vote was called for to approve as presented:

41 Aye: Groth, Webb, Carey, Stott, Scott, Lauritzen, Bloch and Berdie

42 Nay: None

43 Absent: O'Shaughnessey and Sant
44

45 11. (2:35:18) Capital Improvements – Reviewed the Water, Wastewater, Street and
46 Storm Drains, City Hall and Park and Trails Departments. At this point the

1 Council needs to approve the Draft CIP Plan. After Council, staff discussion and
2 citizens comments.
3 Adjourned the Regular Budget Meeting at 3:53pm
4

5 Start Urban Renewal Meeting at 3:53pm
6

7 **Urban Renewal District**
8

9 Meeting Call to Order by Budget Officer Lambert for the City of Yachats Urban Renewal
10 Committee Meeting on May 5, 2023, at 3:54pm to order for the 2023-2024 Fiscal Year
11 Budget. Members present: Craig Berdie, Council Pres., Greg Scott, Catherine Whitten-
12 Carey and Ann Stott. Committee Members present: Brad Webb, Lance Bloch, Tom
13 Lauritzen Don Groth. Absent: Rick Sant and Mary Ellen O'Shaughnessey. Staff Kimmie
14 Deputy City Recorder, Dave Buckwald Wastewater Lead, Rick McClung, Water Lead
15 and Holly Hamilton, CIP Coordinator.
16

17 12. (3:09:05) Chair Tom Lauritzen conducted the URD meeting.
18

19 13. (3:09:05) Actual and Projected Project Expenditures, URA Adopted Fiscal Year
20 2023-24 Budget, Summary of Accounts Received by Taxing Districts and Urban
21 Renewal Values. After council review and discussion, the vote was called for to
22 pass as presented:
23

24 14. (3:19:10) A motion was made to announce Tom Lauritzen as Chair, and all were
25 in favor and passed unanimously.
26

27 15. (3:19:35) After Council discussion on the actual and projected project
28 expenditures and the URA, the Motion was called for to approve as presented:

29 (3:18:00) Aye: Groth, Webb, Carey, Stott, Scott, Lauritzen, Bloch and
30 Berdie
31 Nay: None
32 Absent: O'Shaughnessey and Sant
33

34 ***The materials and services expenses in the URD still need to be posted.*
35

36 The Motion was called to approve the URD as presented:

37 (3:18:00) Aye: Groth, Webb, Carey, Stott, Scott, Lauritzen, Bloch and
38 Berdie
39 Nay: None
40 Absent: O'Shaughnessey and Sant
41

42 May 12th will be the next budget meeting. Heide Lambert, Budget Officer adjourned the
43 meeting at 4:30pm.
44

45 Prepared by Kimmie Jackson, Deputy City Recorder, on May 11, 2023.