



CITY OF YACHATS
CITY COUNCIL REGULAR MEETING

Date: May 6, 2021

Meeting Summary

Meeting Call to Order

Members

Mayor/Leslie Vaaler called the City Council meeting on May 6, 2021 at 9:33 am to order

Council/Commission/Committee members present:

- | | |
|------------------------------------|------------------------------|
| 1. <u>Mayor Vaaler</u> | 5. <u>Councilor Muirhead</u> |
| 2. <u>Councilor Stott</u> | 6. _____ |
| 3. <u>Councilor O'Shaughnessey</u> | 7. _____ |
| 4. <u>Councilor Scott</u> | 8. _____ |

Absent:

- | | |
|----------|----------|
| 1. _____ | 3. _____ |
| 2. _____ | 4. _____ |

Staff present:

- | | |
|------------------------------------|---------------------|
| 1. <u>Elliott, City Manager</u> | 5. <u>Hoen, CSC</u> |
| 2. <u>McClung, WWTP Lead</u> | 6. _____ |
| 3. <u>Jackson, Deputy Recorder</u> | 7. _____ |
| 4. <u>Sites, Admin</u> | |

Audience: 34

WORK SESSION

- **9:34am** - Discussion of Council Goals – Stott - City Manager position job description; evaluate staff & CM; executive summary to be posted and sent out to all of Council; bring accounting services inhouse; O'Shaughnessey – priorities should be starting the search for CM and accounting services; housing taskforce; Scott – agrees with Stott, measure code enforcement,

- 1 citizen communication; need different types of tools, still wants to use
2 goyachats; survey that is measuring services; Muirhead – CM position/hiring,
3 housing, and agrees with the consensus; Vaaler – CM accounting, code
4 enforcement, minutes, housing and workforce issues; lower level issues,
5 water items, masterplans; Finance committee to receive clear direction and
6 clarify why its in existence; ocean view project being managed; planning
7 commission involvement regarding to housing; housing taskforce to be
8 formed by June, Muirhead, O’Shaughnessey will work on this to start the
9 process and draft an article for the newsletter;
- 10 • Draft posted with the changes highlighted or list of changes on the
 - 11 masterplan, CM to work with McClung
 - 12 • Stott - still need to address the crisis, finance and CM position
 - 13 • Schedule a Special meeting for Wednesday, May 12th at 10am regarding the
 - 14 City Manager and accounting position.

15 10:05am

16 **REGULAR MEETING**

17 **I. Announcements, Correspondence, and Proclamations**

- 18 1. Dahl 2021 Rate Review Report – No rate adjustments at this time
19 2. Yachats Farmers Market will be open Sunday May 9th 9am, Masks are a
20 must

21
22

23 10:10am

24 **II. Public Comment**

- 25 a. Dickinson, Kittel & Langley - Walkway consideration for council to make a
26 decision – put on May 19th agenda might be possible.
27 b.

28 00:00

29 **III. Consent Agenda:**

- 30 • None

31

32 10:25am

33 **VI. New Business**

- 34 • 10:25am – Financial Services and organizational structure - Janet Kline has
35 two contracts one with COG and one with the City; limit hours with the contact
36 @ \$55/hr; 4 employees, City Administrator title, hire finance officer, being
37 responsible for budget, guiding decisions; ap, finance officer, city Manager

1 (administrator), ub and project management, planner; Lauritzen is offering to
2 assist the city manager to get the resources in place; Scott wants someone
3 with the capacity to learn; CM to bring back a plan at the next meeting on May
4 12th.

- 5 • **11:18am** - Supplemental Budget – Lauritzen; Scott wants discussion on the
6 repayment of the loans.
- 7 • **11:50am** - Capitol Improvement Project (CIP) Plan – Lauritzen – need cost
8 benefits of the backwash and equipment purchasing.
- 9 • **12:50pm** – Workampers – Planner, Guenther – to move forward using the
10 conditional use permit, if code amendment is needed then the Council can
11 advise Planning commission to move forward in the June Planning meeting;
12 need to review the emergency declaration and city charter; is this a business
13 problem or a workers/citizens housing problem; view from the street will have
14 the spruce trees that are already there; not much visual of the area from the
15 north, heading from the south you may see a few RV's parked there; Coolidge
16 Lane should not be affected and will continue the fencing that is already
17 there; would like to use the manhole that is there for water and sewer
18 services; Danos letter; Sue May experience as a Workamper; move forward
19 with the planning commission in the form of a conditional use permit.
- 20 • **1:33pm** - July 4 festivities and enforcement – Vaaler & Elliott met with the
21 Sheriff, and to ask vacation rental to post a flyer in their homes; low cost
22 activities;

23 **V. Old Business**

- 25 • **1:40pm** – 2nd Hearing on Light Ordinance – Move to the next meeting on May
26 12th.
- 27 • **1:41pm** – Recommendation from Parks & Commons on opening facilities -
28

29 **IV. Motions** to not renegotiate financial services with COG as soon as possible, and 30 bring account services inhouse, with a 30-day transition:

- 31 ➤ Aye: Vaaler, O'Shaughnessey, Scott, Stott and
- 32 ➤ No: Muirhead
- 33 ➤ Absent:

34 **Motion** to accept the supplemental budget proposal and agree to all four items
35 on the memo:

- 36 ➤ Aye: Vaaler, O'Shaughnessey, Stott and Muirhead
- 37 ➤ No: Scott
- 38 ➤ Absent:

1 **Motion** to for City Council to accept the CIP Plan for the 2021-22 Budget Cycle,
2 with the correction of the \$82,000 to be \$76,500 on the line Water, Equipment
3 line; remove the \$50k from Common's line item:

- 4 ➤ Aye: Vaaler, O'Shaughnessey, Stott, Scott and Muirhead
- 5 ➤ No:
- 6 ➤ Absent:

7
8 **Motion** for Council to authorize Parks & Commons to open the Commons on
9 May 10, 2021, and to follow the OHA guidelines to small local groups and
10 utilizing current city staff to exercise oversight in their discretion in the ability to
11 make a decision to open or not open the building at any time:

- 12 ➤ Aye: Stott, Scott and Muirhead
- 13 ➤ No: Vaaler
- 14 ➤ Absent: O'Shaughnessey

15
16
17 Scott would like to have the goyachats database in the next agenda

18 Leslie Vaaler, Mayor adjourned the meeting at 2:03pm.

19 **Kimie Jackson** _____

20 Kimie Jackson, Deputy Recorder

21