



CITY OF YACHATS

**Yachats Budget Committee Meeting**

**FY 2022-2023**

Meeting via Zoom & In-Person

441 Hwy 101 N, Yachats OR 97498

Date: May 23, 2022

**Meeting Summary**

Roll called by Budget Officer Heide Lambert for the City of Yachats Budget Committee Meeting on May 23, 2022, at 9:00am to order for the 2022-2023 Fiscal Year Budget. Members present: Leslie Vaaler, Mary Ellen O'Shaughnessey, Greg Scott, and Council President Ann Stott. Committee Members present: Brad Webb, Lance Bloch, Don Groth, John Moore, and Tom Lauritzen. Staff: Neal Morphias, City Coordinator. Absent: Anthony Muirhead

(0:01:30) Meeting is now open for the 2<sup>nd</sup> budget meeting. Recap from first meeting was that the Committee accepted the staffing plan by the City Manager; accepted changes how it would be funded for the succession plan for Public Works employees; established Transient Rental Tax at \$1,050,000, split 61% and 39%; accepted the 5% Water and Wastewater rate increase; approved \$60,000 software development costs in the City Hall Fund; and accepted the materials & Services component of the City Hall Fund.

(0:3:11) Point of Order by Don Groth, also completed the Debt Services.

(0:03:25) Page 15-16, City Hall Capital Reserve, have approved the CIP as it is reflected on page 16 as \$40,000, comprised of \$36,00 of Capital Expenditure and \$4,000 of Capitalized Labor. Beginning balance is \$147,000 and ending balance \$114,000; the two projects are emergency containers, gutters, and fascia.

(0:04:25) John Moore moved to approve the City Hall Capital Reserve as presented:

Aye: Leslie Vaaler, Mary Ellen O'Shaughnessey, Ann Stott, Greg Scott, Tom Lauritzen, John Moore, Lance Bloch, Don Groth and Brad Webb

Nay:

(0:05:30) Page 20 -Commons Operating Costs was \$104,00, are budgeting \$84,850 in costs for Materials and Services, for Building Custodial and Land Maintenance and support for the Commons Fund; the goal is to move contracts into employees and reduces the contract expense.

1  
2 (9:05) After discussion Greg Scott made a Motion to eliminate the \$5,000 expense in  
3 the Commons Budget, and the revenue stays the same for the rental of the Civic  
4 Meeting Room:

5 Aye: Leslie Vaaler, Mary Ellen O'Shaughnessey, Ann Stott, Greg Scott, Tom  
6 Lauritzen, John Moore, Lance Bloch, Don Groth and Brad Webb

7 Nay:

8  
9

10 (0:19:05) Greg Scott moved to accept the Commons budget as amended:

11 Aye: Leslie Vaaler, Mary Ellen O'Shaughnessey, Ann Stott, Greg Scott, Tom  
12 Lauritzen, John Moore, Lance Bloch, Don Groth, and Brad Webb

13 Nay:

14

15 (0:19:55) Commons Capital: Greg Scott moved to approve Commons Capitol Reserve  
16 as presented:

17 Aye: Leslie Vaaler, Mary Ellen O'Shaughnessey, Ann Stott, Greg Scott, Tom  
18 Lauritzen, John Moore, Lance Bloch, Don Groth and Brad Webb

19 Nay:

20

21 (0:22:32) Library Operating Costs: There is a transfer of \$25,000, small revenue items,  
22 fringe benefits are undetermined at this time. (Conversation is inaudible). On page 22  
23 will need to change the statement. Brad Webb stated the State is requiring the Librarian  
24 professional is hired and the person applying is licensed in order to receive funds that  
25 would be available to the Library and participate in the interfund loans.

26

27 (0:28:26) Greg Scott moved to approve the Library Operating Cost as presented:

28 Aye: Leslie Vaaler, Mary Ellen O'Shaughnessey, Ann Stott, Greg Scott, Tom  
29 Lauritzen, John Moore, Lance Bloch, Don Groth, and Brad Webb

30 Nay:

31

32 (0:31:38) Library Capital Reserve: Commencing work and spending would not exceed  
33 what is already available; \$100,000 in gifts and fundraising.

34

35 (0:34:37) John Moore moved to approve the Library Capital Reserve as presented:

36 Aye: Leslie Vaaler, Mary Ellen O'Shaughnessey, Ann Stott, Greg Scott, Tom  
37 Lauritzen, John Moore, Lance Bloch, Don Groth and Brad Webb

38 Nay:

39

40 (0:35:05) Little Log Church Museum Operating Costs & Capital Reserves: Jointly  
41 funded by the General Fund 25% and Visitor Amenity 75%; grounds are being  
42 maintained; meeting Tim Gross from Civil West Engineering on the scope of  
43 engineering for the repair of the church and encouraged the Friends Of the LLCM to  
44 reevaluate as a whole museum, to talk about benefits and possible grants.

45

46 (0:41:55) Greg Scott made a Motion to approve the Little Log Church Museum  
47 Operating Costs and the Capital Reserve as presented:

1 Aye: Leslie Vaaler, Mary Ellen O'Shaughnessey, Ann Stott, Greg Scott, Tom  
2 Lauritzen, John Moore, Lance Bloch, Don Groth, and Brad Webb  
3 Nay:  
4  
5 (0:42:45) Parks and Trails Operating Budget and Capital Reserve: After discussion on  
6 the amount for Printing (Maps & Signs), will leave at \$1,500.  
7  
8 (0:50:55) Greg Scott made a Motion to accept the Parks and Trails operating budget as  
9 presented:  
10 Aye: Leslie Vaaler, Mary Ellen O'Shaughnessey, Ann Stott, Greg Scott, Tom  
11 Lauritzen, John Moore, Lance Bloch, Don Groth, and Brad Webb  
12 Nay:  
13  
14 (0:53:09) Parks & Trails Capital Reserve: After discussion, Greg Scott made a Motion to  
15 accept as presented:  
16 Aye: Leslie Vaaler, Mary Ellen O'Shaughnessey, Ann Stott, Greg Scott, Tom  
17 Lauritzen, John Moore, Lance Bloch, and Don Groth  
18 Nay: Brad Webb  
19  
20 (1:02:07) Streets Operation Costs: John Moore moved to approve as presented:  
21 Aye: Leslie Vaaler, Mary Ellen O'Shaughnessey, Ann Stott, Greg Scott, Tom  
22 Lauritzen, John Moore, Lance Bloch, Don Groth, and Brad Webb  
23 Nay:  
24  
25 (1:04:03) Streets Capital Reserve: John Moore moved to approve as presented:  
26 Aye: Leslie Vaaler, Mary Ellen O'Shaughnessey, Ann Stott, Greg Scott, Tom  
27 Lauritzen, John Moore, Lance Bloch, Don Groth, and Brad Webb  
28 Nay:  
29  
30 (0:06:16) Storm Drain Operations & Capital Reserve: Greg Scott moved to approve as  
31 presented:  
32 Aye: Leslie Vaaler, Mary Ellen O'Shaughnessey, Ann Stott, Greg Scott, Tom  
33 Lauritzen, John Moore, Lance Bloch, Don Groth, and Brad Webb  
34 Nay:  
35  
36 (1: 08:49) Break  
37  
38 (1:16:42) Water Operating Cost discussion.  
39  
40 (1:36:32) Material & Services discussion.  
41  
42 (1:49:00) After discussion Greg Scott moved to approve Water Operating Cost as  
43 presented:  
44 Aye: Leslie Vaaler, Mary Ellen O'Shaughnessey, Ann Stott, Greg Scott, Tom  
45 Lauritzen, John Moore, Lance Bloch, Don Groth, and Brad Webb  
46 Nay:  
47

1 (1:50:54) Water Capital Reserves: John Moore moved to approve as presented:  
2 Aye: Leslie Vaaler, Mary Ellen O'Shaughnessey, Ann Stott, Greg Scott, Tom  
3 Lauritzen, John Moore, Lance Bloch, Don Groth, and Brad Webb  
4 Nay  
5

6 (1:52:22) Wastewater Operating Costs: Greg Scott moved to approve as presented:  
7 Aye: Leslie Vaaler, Mary Ellen O'Shaughnessey, Ann Stott, Greg Scott, Tom  
8 Lauritzen, John Moore, Lance Bloch, Don Groth, and Brad Webb  
9 Nay:  
10

11 (1:53:49) Wastewater Capital Reserve: John Moore moved to approve as presented:  
12 Aye: Leslie Vaaler, Mary Ellen O'Shaughnessey, Ann Stott, Greg Scott, Tom  
13 Lauritzen, John Moore, Lance Bloch, Don Groth, and Brad Webb  
14 Nay:  
15

16 (1:55:05) SDC Budget: After discussion on the remaining properties still on septic and  
17 the cost to hook them up will still need to be budgeted. This project is still outside the  
18 CIP Master Plan and will need to consult with Public Works. The City code does not  
19 allow for the City to fund the hook up for properties that are currently on septic.  
20 Residents are responsible for hooking up to City Services. Council will need to decide  
21 and come up with the verbiage on who will pay for the extension lines for residents to  
22 connect and who will need to pay for it. John Moore moved to approve the SDC  
23 Budget as presented:  
24 Aye: Leslie Vaaler, Mary Ellen O'Shaughnessey, Ann Stott, Greg Scott, Tom  
25 Lauritzen, John Moore, Lance Bloch, Don Groth, and Brad Webb  
26 Nay:  
27

28 (2:00:30) Special Funds, Construction of the South Tank Reservoir & Highway 101  
29 Construction: The Finance Committee researched the balances and transferred them  
30 appropriately. This is for historical perspective only.  
31

32 (2:01:30) Visitor Amenities: Page 17, after discussion of the marketing structure and  
33 execute the plan, fireworks, and community support. Greg Scott made a Motion to  
34 approve as presented:  
35 Aye: Ann Stott, Greg Scott, Tom Lauritzen, John Moore,  
36 Nay: Leslie Vaaler, Mary Ellen O'Shaughnessey, Lance Bloch, Don Groth, and  
37 Brad Webb  
38

39 (2:17:23) Leslie Vaaler made a Motion to remove the \$25,000 fireworks expenditure  
40 from the budget.:  
41 Aye: Vaaler O'Shaughnessey and Lance Bloch  
42 Nay: Ann Stott, Greg Scott, John Moore, Tom Lauritzen, Don Groth, and Brad  
43 Webb  
44

45 (2:21:30) After failed motion attempts and then discussion continued to explore possible  
46 drone-laser light cost and if unable, the funds would not be spent. Don Groth moved to

1 approve the Visitor Amenities Fund and change the name of “Fireworks” to a “Night  
2 Display Event”:  
3 Aye: Ann Stott, Greg Scott, John Moore, Tom Lauritzen, Lance Bloch, and Don  
4 Groth  
5 Nay: Leslie Vaaler, Mary Ellen O’Shaughnessey and Brad Webb  
6  
7 (2:28:25) Visitor amenities budget: After further discussion, Ann Stott made a Motion to  
8 accept the visitors’ amenities funds as presented:  
9 Aye: Mary Ellen O’Shaughnessey, Ann Stott, Greg Scott, John Moore, Tom  
10 Lauritzen, Lance Bloch and Don Groth, and Brad Webb  
11 Nay: Leslie Vaaler  
12  
13 (2:37:38) John Moore move to approve the City of Yachats Budget 2022-2023 as  
14 revised:  
15 Aye: Leslie Vaaler, Mary Ellen O’Shaughnessey, Ann Stott, Greg Scott, John  
16 Moore, Tom Lauritzen, Lance Bloch, and Don Groth  
17 Nay: Brad Webb  
18  
19 (2:39:01) Close regular Budget Meeting  
20  
21 (2:39:20) Open the Urban Renewal Agency Budget 2022/23  
22 Roll call by Heide Lamber, City Manager, Leslie Vaaler, Mary Ellen O’Shaughnessey,  
23 Ann Stott, Greg Scott, John Moore, Tom Lauritzen Lance Bloch, Don Groth and Brad  
24 Webb.  
25  
26 (2:40:12) Leslie Vaaler nominated Tom Lauritzen:  
27 Aye: Leslie Vaaler, Mary Ellen O’Shaughnessey, Ann Stott, Greg Scott, John  
28 Moore, Don Groth, and Brad Webb  
29 Nay:  
30  
31 (2:41:12) page 12 of the URD, Lauritzen stated Groth wanted to pay off the Hwy 101  
32 project redirect \$300,000 to the Streets Capital Program; and the Streets Fund and  
33 whether to pay it back to General Fund or have the General Fund bare the cost. This  
34 would be a onetime transaction and would like a year to study and see the how to  
35 amend the URD that is acceptable to the Finance Committee. Leslie Vaaler move to  
36 approve as presented:  
37 Aye: Leslie Vaaler, Mary Ellen O’Shaughnessey, Ann Stott, Greg Scott, John  
38 Moore, Tom Lauritzen, Lance Bloch, Don Groth, and Brad Webb  
39 Nay:  
40  
41 Heide Lambert, Budget Officer adjourned the meeting at 11:39am.  
42  
43 Prepared by Kimmie Jackson, Deputy Recorder, on January 3, 2023  
44