



CITY OF YACHATS

PARKS AND COMMONS COMMISSION

June 7, 2022

Zoom Meeting Summary

Parks & Commons Commission Monthly Meeting

(00:11) Meeting called to order by Craig Berdie Member: Michael Hempen, Catherine, Dean Shrock and Craig Berdie

- I. (00:38) Discussion how the City Council's vote the Commission to pause their stewardship of the Little Log Church Museum and Commons effects the commission: City manager stated she's been here four months, has an extensive project list from council and is working on it; need to pause some of the efforts, realign and catch up; has been asking all the commissioners about their projects and asked them all to slow down; wants to start an advisory group with people from each of these groups so we can be more effective. Berdie stated, how does it relates to our municipal code that lays out our duties, city manager stated she is looking for something temporary so we can all work together, but if this group wanted something permanent, that's fine to, Berdie said, the code gives the responsibilities, if we are in a pause, how does that impact our responsibilities; city manager asked council for a motion that passed unanimously for the Parks & Commons commission pause in their stewardship of the LLCM and Commons; three projects are big and a lot of little things that wanted to have addressed, doesn't think we are giving the proper attention to all of these projects; you don't even have a chair but will be elected today; Berdie said things in the commons should be looked at and addressed and how to handle; city manager said to email her and the city can address them; Michelle is only handling the events; Berdie said they sent a suggested job description, and she did see it but has not filled that position; Carey said a pause has a timeline; city manager has not addressed that, need to have advisory board; Stott said the city manager have asked this commission to slow down, and give opportunity to get her footing; Shrock stated, we have spent years on these projects, money, well planned and throughout for the commons, greenspace, and boardwalk, is concerned for instance, the plants we went up to Portland need to be put in the ground, signs for the pocket parks, they are going to be delayed, it's not in the best welfare of this city; Stott stated she will be very blunt, the welfare of the city is to have a city manager do their work, to make sure the city is offering basic city services; due to circumstances, she was dropped into a circumstances



1 that was impossible and have tried to ask this commission that there are
2 things to be done with the city, even though this commission has done
3 amazing work, there is more to this city than this commission; take a step
4 back; city manager stated that I didn't put the pause on those they are in the
5 CIP want to give full attention to; Hempen stated two side of this group are
6 digging in their heels; city council is recovering from difficult times; can we just
7 come up with a timeframe by years end, we look at that the end of the pause,
8 earlier or later, if something come up that we send a note to city manager and
9 its out or our hands, council can do what they want; Stott said the time frame
10 is reasonable; looking at commission in general is what is also tasked; Berdie,
11 feels like it's control, we want to help, what can we do to help the city
12 manager; city manager stated she appreciates the comments, all on the same
13 team, still not able to move forward, has other things that have come up, and
14 gotten sick, asking for grace and compassion; we got off to a bad start; will
15 hold monthly meeting and talk about concerns; Carey said the company
16 chosen needs to be contacted; city manager said council had questions on
17 who was chosen; Berdie said we had discussed the vendors already, was the
18 top choice, got advise from the consultant as well; trusting commissions, have
19 made decisions, now you say there are better vendors, and be second guest;
20 city manager said she is not trying to be a barrier, wants a healthier
21 relationship; Altson stated is LLCM responsible or not its time sensitive, worry
22 about that project overall, and how do you see the advisory board fit into this;
23 city manager said, its challenging, different input, pulled in a lot of different
24 directions, city manager working with civil west engineering, and don't
25 believe it's going to fall down, could use this summer; it's safe enough to use
26 and occupy; and will be giving us a similar report for prices and how to go
27 about restoring or rebuilding, only seen had one report, now there been 6
28 reports; there is some movement on the LLCM, and the Friends don't report
29 to the city but was a lot of confusion; the advisory board doesn't have to
30 follow meeting rules; that is some of the burden, and want to function but be
31 efficient; don't have all the answers, but the advisory group would work
32 together; Berdie said to delegate some of the work to them, some of the work
33 can be done by volunteers as it has in the past, just let them know and they
34 will do the work.

35 II. (33:39) Discuss who will represent the Commission, the Trails Committee,
36 and the Friends of the Little Log Church Museum Board of Directors on the
37 City Manager's Advisory Group to decide on a productive way to move
38 forward; volunteers for the advisory: Hempen and Altson

39 III. (44:19) Nominate and vote on a new Chair of the Commission – Shrock
40 stated he would like to nominate Berdie; Berdie stated he would until the end
41 of the year.

42 **Motion** was made to elect Berdie as Chair to the Parks & Commons
43 Commission and advise Council to approve:



1 Aye: Hempen, Berdie, Altson Carey and Shrock

2 Nay: None

3 (46:00) the city manager said the meeting is tomorrow at 2p at the commons in room 7.

4 (46:42) Berdie stated that it seems the chairs are responsible for the commission and
5 wanted to discuss this in a later meeting; also, in the managers' report pocket parks is
6 not a part the trails responsibility and you may want to remove that item out of the Trails
7 part of your report.

8
9 (48:00) – Trails Report Update - Langley stated normal ongoing things, dedication was
10 well attend and put together, participation was great; thanks the council for walkway
11 project thanks for support, getting info back from engineers; encourage the lawyer to
12 look over the document for an hour or so; Kittel, said view the future did a great job for
13 the last 15 months, thanks Berdie for the audio/visual and Hempen, landing built the
14 stairs, 50 trails members restored that entire trail, job core and mid coast donated over
15 100 plants; Oregon coast visitors, paid for the busing/audio of \$8,500; City of Yachats
16 and donated money as well, the reception, and the play; the whole weekend went well
17 and the tribal members said it was heart felt and feel welcomed.

18 (52:00) Langley brought up one person from trails to be on the advisory board and
19 someone will show up for that meeting; is there timeline from civil west, and its in the
20 city's/McClung's hands; city manager said the county is working on their end and have
21 been without an administrator, still a list of things to be done.

22 (55:29) Skate Park – last heard, Neal was getting some information; city manager
23 stated a family up the river reached out and wanted to work with a company in Lincoln
24 City to see what we can do with a company named Dreamland, the project looked like it
25 was going to be around \$60-100k for the skate park and to budget it next year, can try
26 to work out some funding and Rogue has a beer that they sell and every dollar goes to
27 Dreamland to help pay for these disadvantage skate parks for the kids, they built one in
28 Lincoln city and one in Newport, this year its in Montana, could be difficult to take on
29 Yachats but will take a look and she thinks she can fundraise the 100k, Dreamland will
30 put two designs together; the footprint is needed and will talk to McClung; 16ft wide 75ft,
31 150 ft length; and then will bring to commission.

32
33 (1:02:24) Pocket Parks – Morrey at Shippo - letter needs to be signed gave to city
34 manager on the 17th and its still not signed. City Manager stated she signed and
35 received response that a funding letter from State Parks is still needed; on June 1st is
36 when she heard back from Shippo asking for that funding letter; the costs for his time is
37 \$55/hr/ small project can do in 1 to 2 hours to do the work, it's the report writing that
38 costs the most. There is money in the pocket park to cover the couple grand; discussion
39 continued by covering all the small projects be included in this work. Carey will check on
40 this funding letter, everyone is unclear at this time.

41 (1:11:33) Sign and Benches – Carey said, Shrock the design is 18 in round and held up
42 at peace Park and ask people to see how visible was it; need to make it 20 in across 2
43 in letters in white, same as Adobe; for the cliff edge make it 5in, 2in letters, two boards,



1 3 signs in different places, two similar one board that say no beach access, placed at
2 each pocket park 5x20 on poles; Shrock said people passing by were giving good
3 comments; Langley said we should add signage from marine to Hwy 101 that say safe
4 ocean access needs; decided not to at this time, it's still not totally safe; need to get
5 fixed prices; as for the benches Hempen said there are some options and has the
6 information already to pick from and out together a presentation to present to members;
7 there is a new bench that showed up and no one knows who placed it between the
8 State Park and Underground Pub and the bay; need to get prices and locations back to
9 the commission.

10
11 (1:22:19) Contract/RFP for the green space – settled on one bid, spoke to couple
12 contractors and why they didn't want to do the project; O'Shaughnessey stated her
13 questions were answered; it's a challenge, they are familiar with the wetlands; we need
14 to make a decision; do we want it a pond or not, need options and cost; will be
15 communicating with the public once we get what we need, then do an article for the
16 newsletter, will need two meetings with the public for the beginning of the project and
17 towards the end; Berdie stated tule is growing there now, it's different but is a native
18 plant and important to the native people to make mats; Altson wants to keep the pond;
19 cm said how to involve the citizens, we can use the website to put up all the information,
20 have their own page and have some comments; tool for people to share their opinions;
21 website is underused; need to research the young families to get them involved and get
22 some opinions; discussion contoured on how to reach the citizen and community; is
23 working with Scott to develop something for the website.

24 (1:38:07) Carey saying having the city manager and two council member attend is
25 appreciated; Hempen said the commission heard the message today and the bike
26 racks, McClung said when they came in his guys would install them; the city is putting in
27 water meters that were not connected to the software, so having issues in the city, 2nd
28 St. project issues; Public works is overwhelmed and busy at this time.
29 CIP Coordinator and Neal was trying to stand in but was unable at this time. Need to
30 advertise in the newsletter the open seats.

31
32 Craig Berdie adjourned the meeting at 3:44pm.

33
34 Prepared by Kimmie Jackson on 8/25/22