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CITY OF YACHATS

PARKS AND COMMONS COMMISSION

July 5, 2022

Zoom Meeting Summary

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I. Meeting Call to Order

Chair Craig Berdie called to order on this July 5, 2022 meeting of the Parks and Commons Commission at 2:00 pm via Zoom Meeting. Members present: Dean Shrock, Michael Hempen, Catherine Carey and Adam Altson. Trails Leads Bob Langley, Joanne Kittel and Loren Dickenson. Audience: 17

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II. Correspondence/Communications

Berdie thanked the Trails crew/volunteers for their assistance for the 4th of July and their work around town, also blocking streets for the 4th.

Altson mentioned an email from Danos. Hempen also mentioned an email from City Manager regarding a purchase of a wheel barrel. Kittel mention they were also asked. Kittel will check with the City Manager to see if there can be up to a minimum amount, or do they come to city hall for every purchase no matter the cost and fill out a request form. It is an additional burden so it would be nice if there is a doll dollar amount.

Berdie said regarding Danos email, that he was still confused after going to the website, would like to have her give more detail regarding a kiosk; public shower/restroom is more of a city issue and the other designs didn't apply.

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III. Reports

A. Yachats Trails Committee

Langley stated they are keeping up with vegetation and taking care of the invasives from the ground while it's still soft, improvements on y'xich trail as they have done in the past. The city has received the agreement from ODOT regarding delineators and the local governmental agreement need to be run by the attorney the delineators;

Altson, 804 ivy pull is not happening this year, conflict with Drew Rosland who has other obligations right now; Langley has meet with Dylan Anderson of state parks and they are working with the trails on a project improvement by the overleaf, and will need to be done with volunteers; any work done will not be trails project. A year ago Drew Roslund approached View the Future about donating from the Fireside \$1. per guest and that would be a fund to donate to View the Future; would like to spend 50% on Aqua Vista North and 50% on the 804 South on capital projects; would use matching grants, they have \$15/\$16k already and will be adding \$8/9k per year; is interested if anyone has any other ideas regarding raising funds. Langley will check with Drew Roslund to see if

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1 he would approach the Adobe to participate. Revisit this item at the next meeting.

2 3 **IV. Ongoing Projects**

4 **1. Delineators – Berdie** met with City Manager on 6/16/22, not comfortable with
5 the exchange of verbal info; City Manager indicated that Streets will be handling, the
6 reason is the attorney pointed out that the phase II project mentioned the sidewalks
7 and that makes it the Streets instead of Parks & Commons; Stott said phase II has no
8 time limit; there are still some issues with the walkway and the O’Neil property; should
9 move head and have McClung go ahead and get bids to move forward to get the work
10 done. There is already one down on Ocean View; Langley stated that Public Works is in
11 favor of Parks & Commons to stay on with the project and in the last week had not
12 been contacted yet if the agreement is signed yet; Carey wanted to make sure they
13 order extra for when they get knocked down; the extras are in the city yard; also looking
14 into the screw down or glue down.

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16 **2. Green Space – Berdie** wrote the City Manager twice to notify the vendor who
17 had been selected, as the preferred vendor should be notified they were selected, and to
18 get a contract over to them, Berdie did provide City Manager a statement to that fact to
19 get a contract for her to send; regarding the wetlands pond the City Manager is not up
20 to speed but are getting complaints from people; checking into if dredging is a
21 possibility; have designs for public to comment, wants to have no less than two public
22 meetings maybe more and the designer would take into account public input.

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24 Berdie was notified by City Manager today that the Letter has not been sent, nor has the
25 letter been sent for the archaeological digging; the council wants to discuss again at
26 their July 7th meeting, Berdie stated that its already in the capital budget and is not a
27 council issue any longer; would appreciate Parks & Commons members attend the
28 Council meeting to see what their concerns are and to answer any questions.

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30 **3. Pocket Parks – Berdie** stated the architect should have received a letter from
31 the Mayor regarding the archaeological report and digging on private and public
32 property; Mayor approved and was to send, 2nd letter that the monies had been
33 approved, received a note that they had not received the 2nd letter and then notified City
34 Manager and now it’s in the Council hands again and not sure what the issue is; they
35 can’t start the bidding until the 2nd letter is received;

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37 Signage and benches – Berdie said City Manager asked to send design to Newport sign
38 as well, will ask City Manager and to follow up with Newport signs.
39 Hempen stated they have identified the benches, would settle on 6ft plastic, its narrow
40 and uncomfortable to sleep on, some have hole to attach to concrete or L brackets;
41 Hempen, Altson and Stott will look at the benches that are out in town; memorial
42 benches is located in Administrative Policy #5; will decide on 5/6 locations and
43 recommend to City Manager; would like to have this done by October.



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Motion for Council approval for Parks & Commons Commission to write up an order with specifications to purchase up to 6 benches, 6ft with cost and vendor for the pocket parks, and may have to put in pads (concrete), and to request staff scheduled to put in pads.

All in favor Aye: Berdie, Hempen, Shrock, Carey

Johnston mentioned that the bench on 6th at the beach side is eroding very quickly, was advised that it's being replaced and adding signage. The bench will be moved back as well.

4. Bicycle Racks – City crew will need to be scheduled for the cement work; the racks are at city hall; City Manager will not approve volunteers to do the work, City Manager will schedule with Public Works do complete.

5. Skate Park – City Manager wants to include the road behind city hall, not useful and is working with Dreamland and will measure the area; there may be some grants available. Dickenson wants to be notified if it will take away some parking spaces in that area due to the parking study happening; don't know if any funds were budgeted.

Johnston mention the wetland pond, 12 babies with momma were there one day and now their gone. There is too much vegetation and needs to be resolved somehow. Berdie stated the design green space does include the wetlands, if it needs to be dredged or not and have been waiting for months to let them know they been selected, but Council wants to discuss further before notification

V. New Business -

1. Benches and Post North of the pavilion – Berdie said Pontiac is not a state park bench; two benches were put in and unknown who installed; once the design is done it will include that area and will have to be moved; raised it with the City Manager and the city is aware; the two benches are located north of the pavilion

VI. Commons / Council Status - None

VII. Other Business

1. From the Commission - Berdie stated Michelle is no longer employed with the city for the Commons; Neal is limited to 10 hours a month; any request and work items should be sent directly to City Manager; had a discussion regarding the lights and sound system and them being outdated and nothing is being done;



1 Berdie asked the Advisory committee Altson and Hempen, would like to see a meeting
2 scheduled; Parks & Commons Commission was because of the strong mayor system
3 and now it's a City Manager form, the commission providing oversight; the City Manager
4 and Council will decide the state of the Parks & Commons Commission and that the
5 Parks and trails are still relevant and should continue.

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7 **2. From Staff – None**
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9 **3. From the floor** – Langley asked if Ocean View Dr. had transferred, but it's up
10 in the air at this point; asked for any thoughts about new members; Berdie submitted
11 two weeks ago to appear in the newsletter, and maybe and put on website and possibly
12 Facebook as well; members could start talking to people in town.

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14 Berdie noticed that in the water bill received for July was January newsletter
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16 **4. Items for the next agenda – ocean view recruitment**
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18 Craig Berdie adjourned the meeting at 3:22 pm.
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22 Prepared by Kimmie Jackson on July 8, 2022
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