

1 City of Yachats

2 **Public Works and Streets Commission**

3 **Summary Minutes Draft**

4 August 9, 2022

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6 I. (0:24) West called the meeting to order at 2:00 pm.

7 Present: Ron Urban, Kevin Erdahl, Alex Cox, Linn West, Bob Bennett, Don Growth and  
8 Don Phipps

9 Staff: David Buckwald

10 Absent: Rick McClung

11 II. (0:58) Correspondence / Communications - Don Phipps was accepted by  
12 Council and is a member of the Public Works Streets Commission.

13 **(1:12) Public Works** (Buckwald) Report in packet (Buckwald) extremely busy in July,  
14 not able to get to the stripping, getting paint is a challenge; hydrant maintenance was  
15 done and some replacements; hydrants are now \$3k a piece; main focus was main  
16 pump station, another junction box failed, located at ground level, and it was the wiring  
17 again; all the boxes are at ground level; had another pump failure and dealing with  
18 DEQ; the pump is on loan but still need to get one possibly two; Groth asked about the  
19 water production, Buckwald was having an issue getting the numbers; water level looks  
20 good and not going into water restrictions; the brush cutter was on the road today and it  
21 works very well, instead of waiting for ODOT to go ahead and cut the brush we took the  
22 lead and cut by the bridge and the entry way getting onto Hwy 101.

23 Linn stated the delineators, contract is signed by ODOT and are determining which  
24 ones they are going to choose, they will propose to us, and we can put out to bid; Storm  
25 Water Study, by Westtech has not started that yet but would be beginning that shortly.

26  
27 **(24:42) Finance Report** this is June's report, Growth stated that the State Hwy sharing  
28 is a lot better than expected, \$16k more and \$17k for the current month; did good on the  
29 maintenance of the streets; mowing is now separated between the streets and got that  
30 cleaned up, street lighting was more than expected; \$60k carry over in operating  
31 expenses; street projects didn't come to fruition, healthy carry over; we ended up a little  
32 under in personnel; discussion continued for each department; the jump in cost of the  
33 equipment repair was the vac truck issue, labor was the Gender project but is not  
34 complete; the billing numbers look low for the month of June; need the number that was  
35 billed, need to look at water and wastewater; Staff Capron needs to get with Janet &  
36 Don to learn how to get this information on the revenue; wastewater revenue is also

1 very low; as for the SDC's, need to talk to Katherine & Diane about the invoice process,  
2 invoices had not gone out in January nor July; SDC estimating was under, but there is  
3 one plan that might be 23 lots, if it doesn't happen then we won't collect; Sunset Village  
4 we collected \$32k, and they just sold those two buildings; Fistera is the only one still  
5 paying on the SDC's; SDC's went up to 8% for 2022;

6

7 (1:14:50) Emergency Preparedness Report – Cox attended the meeting , waiting to  
8 hear from the attorney to see if we can attend the fire board, there seemed to possibly  
9 be some issues; West said that he is in contact with the city manager on behalf of  
10 emergency preparedness committee that the list regarding the MOU is needed, and  
11 would like to do a Conex presentation to council; first aid advanced in disaster course  
12 will occur in Oct in Newport and want to encourage attending, will get more information;  
13 approach CERT for a first aid class if emergency preparedness wants to do that;

14 (1:21:24) Earthquake valve & Backwash project – overbid approach – McClung is out  
15 on vacation; West stated the contract needs to be signed, 15 days left to sign. Will  
16 report to city manager we need to act after this meeting.

17 (1:23:04) East 2<sup>nd</sup> St improvement – Engineering status – West stated it's being  
18 redesigned with a new estimate, haven't received from McClung yet; need to get out to  
19 bid to do it early, to do the work in July of next year; just needs to get the city manager  
20 sign off, don't need to wait on council, they are aware.

21 (1:25:08) West stated McClung had resubmitted the grant for the E 2<sup>nd</sup> ODOT has  
22 responded and asked for a couple things but will be accepting it.

23 (1:25:56) Hwy 101, Cox stated he spoke with ODOT, Hwy 101 S, regarding phase II of  
24 the delineators, discussed the map and sketches, the blue lines are the retaining wall,  
25 may not want to cut the northeast wall, the topicals is the cross section of the roadway  
26 ODOT drew up; the city can apply for a Oregon community pass program grant for the  
27 project , the grant would pay up to 90% of the project itself, cost between \$4-\$6 million;  
28 what does the commission think; discussion regarding the retaining wall, warrant being  
29 done on both sides, stabilize some of the homes on the hill, then address the drainage  
30 area across the street; agree with widening the area, phase I is paid for by ODOT, city  
31 pays for the maintenance; all the same project but different locations; make it a project  
32 the city will support; so this ends where Yachats river road and green line is the  
33 beginning of the project, terminates just before the bridge to the south; also goes up to  
34 Lori Lane; Urban is concerned thing are not getting address and projects are not being  
35 done, and cautious to present more to city manager and council at this time; grant  
36 money is available now and wouldn't be taking away from other projects; lets get the  
37 plan together first; this is a public safety issue; nothing protecting the citizen except the  
38 white line, people speeding and this shouldn't be taken lightly; three steps, present to  
39 council to move forward, put the project design together and then present to ODOT.  
40 Maybe present to Berdie and View the Future to get some input from them; maybe offer

1 the project to trails and Parks & Commons; we have to put in for the grant and Jenna  
2 will assist;

3 **Motion** to move forward on the study to extend the delineators on Hwy 101 and pass on  
4 to the City Manager:

5 Aye: Erhdal, Urban, Bennett, Cox Growth, Phipps and West

6 Nay: None

7 Absent: None

8 (2:00:18) CIP projects next 10 & 20 years – some priorities with wastewater and water,  
9 Buckwald is off the call it's 4p; need input from Buckwald & McClung. The immersible  
10 pumps, the roll up doors and 2<sup>nd</sup> St I & I, add more from the master plan, look back into  
11 this in Sept.; West will get with them and see what their priorities are, Buckwald has a  
12 tentative list and see what's in the budget, page 60 of 66 of the budget; need to add  
13 back in the generator.

14

15 No further business to discuss, meeting adjourned by West at 4:12 pm.

16

17 Prepared by Kimmie Jackson Deputy Recorder on 8/25/2022.