

City of Yachats

Public Works and Streets Commission

Summary Minutes Draft

September 13, 2022

I. (00:16) West called the meeting to order at 2:01 pm.

Present: Ron Urban, Kevin Erdahl, Alex Cox, Linn West, Bob Bennett, Don Groth and Don Phipps

Staff: Kimmie Jackson, David Buckwald, Rick McClung, Councilor Greg Scott

II. (01:22) Correspondence / Communications – Summary of minutes review

(3:11) Public Works (Buckwald) at the main pump station the main PLC control panel failed and fixed the next day, no issue in compliance, water relater went bad and was repaired fairly quick, tag fixed them both; leak inspections; McClung reported water plant had a PLC go out; had to run the plant manually until fixed; will get backup module for when it goes out again.

Backwash Recycle and Valve was approved; engineering has started the process with the contractor and the engineer submitted their standards; the backwash needs the mud pumped out of the lagoon and the contractor to pump out in the next week or two.

Delineators - ODOT suggest a foot wide delineator go inside, but has to be inside the fog line, there is a bottleneck area that needs to be looked at; phase two could use the cheaper delineators until the walking path is installed; ODOT did sent the revised IGA giving more money, haven't signed yet until review by Public Works; walking/sidewalk on the west side of the road wanting to add two feet to the narrow spot, the other side a bike path, but the cliff wall will need to be moved back, and don't think is a problem; will need approx. 6 feet for both sides; phase two would be about 5 years out.

(17:49) Discussed water report July and August close to the same numbers, its showing what we sold; April and May are together on gallons sold, and June was at 3-4 million gallons and July is at 4-5 million, haven't seen the sales dollars yet, did have a leak in August sold 5 million gallons.

(19:41) Generator pump station quotes: Buckwald – approved for the generator from the city manager; there are two portable generators, but one needs to be worked on.

Received three Pump Station Engineering Quotes, talked to our engineers and we are going to need to do something with the control panel and move it up the list, came in at 50K for the engineering, integrator for the city the RFP would be 18k quote, to split between water and wastewater; TAG brings the electrician with them to get the work done; can do this in the next year or two; the other quote is for the Main Pump Station Control;

1 The Air Valve Actuator had a motor go out weeks ago, controls the air to the basin of
2 the sewer plant; don't make that motor any longer, now have to get something else for
3 \$2500 for basin 2, basin 1 upgraded the version, will purchase off eBay if we can find
4 one for a spare; 6/7K for this new project and will be a CIP.

5
6 CIP Wastewater Rollup Doors – there's an option to put in with like kind material, and
7 could make it not a CIP project, 130k down to 60-80k if changed materials and still do
8 the roll up doors; stainless steel does last longer.

9
10 (31:43) Stormwater status, won't start for another month per McClung.

11
12 (32:17) E 2nd St. design revision, has not received yet, don't need immediately, but the
13 grant results are coming in November, but want to put out to bid again; working on a
14 temporary solution, public works has an underground reestablished storm water line
15 that will help, the concrete curbing in that area wants to pond, it will get deeper; the
16 residents don't want curbs; and the Earthquake Valve Bid has been accepted already.

17 (40:33) Finance Report (Groth), no July report, no additional revenue for June expected;
18 should spike in August, delayed finishing June and July; the capital improvement money
19 carry over on waster might happen but the forecast only exceeded water 70k and
20 wastewater 40k, may have an issue, need Tim Tice to come back and see what his
21 model says; during the budget process more money went into maintenance and
22 operations, other city hall things, City Manager/Lauritzen are aware of the unobtainable,
23 finance has been cancelled 4/5 times; revenues are down since the forecast; 1.8mil in
24 water cap, 1.5mil wastewater cap, these project are going to wipe it out in two years;
25 Finance meeting is on October 4th; McClung will contact Tim Tice and confirm with city
26 manager.

27 (48:30) CIP projects next 10- & 20-years – establishing priorities and accomplishing
28 some of the projects, Groth will put together a document and will start talking about the
29 next five years.

30 (50:06) Emergency Prep – West & Cox – met yesterday and discussed the Conex issue
31 again and the end result is that the city manager is putting it on a council agenda to
32 determine the approach that the council would like to take for the Conex project; talked
33 about communication, out to community, fairs and ham radio classes first aid courses
34 and the need to get the information out there and working with city staff to get that
35 information out, and Facebook page; a new page on the website; fire dept getting
36 recertified to teach CPR and will set up CPR classes for the community.

37 Storm Ready certification has been passed on to get signature from city manager.
38 McClung signed emergency preparedness for the Shakeout; don't have to show up,
39 just drop & roll where you are; put an article in the newspaper it's a participation where
40 you are at the time.

1 (55:14) Fire dept – will get notified once they are recertified and then reach out to the
2 community for classes.

3 Putting in a preapplication for phase 2 for the sidewalks/sidpath to ODOT; we are doing
4 due diligence for phase 2-3 project but has not gone before council yet; take care of the
5 engineering and getting the foot in the door, as ODOT encouraged this; phase 3 would
6 be the north part of town and sidewalks, south is a lot more pedestrians and a higher
7 priority; provided cross walks for phase 3; ODOT like to keep traffic moving, there is one
8 with the flashing light, a light would cause congestion and slow down traffic; attempted
9 to get one at diversity and they are not going to lower the speed; the flashing light is the
10 City's responsibilities and we are looking for the parts to fix; 101 is a freight route not a
11 scenic route; the speed monitoring on both ends of town do collect data Buckwald can
12 start getting the information/reports together; possibly approach ODOT about installing
13 automated traffic enforcement, 70% of the revenue goes to the state, it could be an
14 incentive to ODOT.

15 Announcement there is coming up webinar on Water Law, put on by attorneys, 2 day
16 covering water policy, and the state and legislative development, early bird registration
17 is about \$700/800.00 event.

18 Speed limit signs can't be flashing; city owns the speed signs, ODOT owns the white
19 signs, ODOT said no flashing signs but can ask again, but we can change our sign to
20 lower the speed limit; the surface streets are neglected, rural residential is 25 speed
21 limit; we could put up 15 mph and see; private roads can put up any mph speed limit
22 they want.

23 (1:19:55) Betty Johnston – 6th St. dead end/boardwalk - egress to Ocean View Road,
24 it;s busy and the amount of people is very high and needs to be spruced up, should be
25 a more presentable for the tourist; Buckwald will take a look at it and put on their list,
26 maybe Will Williams could add to his mowing route.

27 **(1:24:00) Old business**

28 Street inventory – West/Erdahl - no update

29 Street light study – West/Urban no update, if you have money, you can do what you
30 want the engineering dept would be who to contact to get that information.

31 Public works standards – in the CIP listing Westtech identified 10k in the budget they
32 can recreate the Yachats Standards; public works will check on this; need to coordinate
33 with planning requirements; McClung will contact them for an update.

34

35 No further business to discuss, meeting adjourned by West at 4:12 pm.

36 Prepared by Kimmie Jackson Deputy Recorder on 9/14/2022.