

# City Council Action Item Cover Sheet

DATE: June 13, 2018

**Agenda Item:**

2017-2018 Budget Resolutions

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**Question Before Council:**

Resolution to Accept Unanticipated Revenues and make transfers for the 2017-2018 Budget

Resolution to Transfer Monies and act on Resolution to accept unanticipated Revenue

Resolution to Eliminate Unnecessary Fund

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**Person/Group Initiating Request:**

Judy Richter, City Clerk III

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**Item Summary/Background:**

Revenues of Transient Lodging Tax and Food and Beverage Tax are higher than anticipated in the 2017-2018 budget. Unexpected expenses have occurred which require additional resources. The transfers made by Resolution 2018-06-05 and Resolution 2018-06-06 bring our 2017-2018 budget back into balance and cover expenses through the end of the fiscal year.

Resolution 2018-06-07 recognizes that the City no longer has a contract with the US Forest Service and doesn't anticipate having one in the future. There is a small cash balance in the fund that needs to be transferred to the General Fund and the fund closed/eliminated.

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**CITY OF YACHATS**

**RESOLUTION 2018-06-05**

**A RESOLUTION OF THE CITY OF YACHATS, OREGON, ACCEPTING CERTAIN IDENTIFIED UNANTICIPATED REVENUES TO BE ADDED TO THE GENERAL FUND (\$187,891) AND TO THE CAPITAL RESERVES FUND (\$54,949) AND TO BE EXPENDED THEREFROM**

WHEREAS, the City of Yachats has been notified that unanticipated and unbudgeted funds in the amounts as listed are available: collected Transient Room Tax in an amount that far exceeded the budgeted revenue amount (by \$187,891) and an additional amount was collected for Food & Beverage Tax (\$54,949) that exceeded the budgeted revenue amount;

WHEREAS, the City of Yachats wishes to accept those revenues and create provisions for expenditures therefrom;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF YACHATS, OREGON, that effective immediately, those amounts are accepted into the following revenue lines for transfer to and expenditure from the designated expenditure lines, in the amounts indicated:

To:	100-100-3-30-4240	Transient Room Tax		\$187,891.00
	100-100-5-60-7125	Trans to Visitor Amenities	\$72,901.00	
	100-101-5-20-5259	IT Vendor Support	\$ 2,000.00	
	100-101-5-20-5160	Personnel Services	\$11,000.00	
	100-101-5-20-5260	Professional Services	\$30,490.00	
	100-101-5-20-5411	Street Lighting	\$ 6,000.00	
	100-100-5-60-7122	Trans to Library	\$ 4,000.00	
	100-100-5-60-7123	Trans to LLCM	\$ 1,200.00	
	100-100-5-60-7124	Trans to Commons	\$ 5,300.00	
	100-100-5-60-7127	Trans to Parks	\$10,000.00	
	100-100-5-60-7121	Trans to Streets	\$30,000.00	
	100-100-5-60-7174	Trans to Storm Drains	\$15,000.00	
To:	150-100-3-30-4245	Food & Beverage Tax		\$54,949.00
	150-100-5-60-7126	Trans to Debt Service Reserves	\$54,949.00	

APPROVED AND ADOPTED this 13th day of June, 2018.

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GERALD F. STANLEY, Mayor

ATTEST:

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SHANNON BEAUCAIRE, City Manager

CITY OF YACHATS

**RESOLUTION NO. 2018-06-06**

**A RESOLUTION OF THE CITY OF YACHATS, OREGON, AUTHORIZING TRANSFERRING OF MONIES BETWEEN OBJECTS OF EXPENDITURE; AND ACTING UPON RESOLUTION NO. 2018-06-05, WHICH RECOGNIZED UNANTICIPATED REVENUES AND MADE TRANSFERS FROM THE GENERAL FUND AND FROM CAPITAL RESERVES FUND.**

BE IT RESOLVED that the City Council of the City of Yachats, Oregon, hereby transfers the following monies between objects of expenditure for the 2017-18 budget, as follows:

<b>\$72,901.00</b>	From:	120-100-3-60-4861	General Fund to <b>Visitor Amenities</b>
	To:	120-100-5-50-8000	Reserves for Future Expenditures
<b>\$4,000.00</b>	From:	240-122-5-20-5330	General Fund to <b>Library</b>
	To:	240-122-5-20-5330	Bldg or Land Maintenance
<b>\$1,200.00</b>	From:	240-123-3-60-4860	General Fund to <b>LLCM</b>
	To:	240-123-5-10-5160	Allocated Labor
<b>\$5,300.00</b>	From:	240-124-3-60-4860	General Fund to <b>Commons</b>
<b>-\$4,700.00</b>	To:	240-124-5-10-5160	Allocated Labor
<b>-\$ 600.00</b>	To:	240-124-5-10-5330	Bldg/Land Maint
<b>\$10,000.00</b>	From:	240-125-3-60-4860	General Fund to <b>Parks</b>
	To:	240-125-5-20-5421	Grounds Maint
<b>\$30,000.00</b>	From:	600-121-3-60-4861	General Fund to <b>Streets</b>
<b>-\$ 5,000.00</b>	To:	600-121-5-10-5160	Allocated Labor
<b>-\$ 2,700.00</b>	To:	600-121-5-20-5222	Insurance
<b>-\$ 1,500.00</b>	To:	600-121-5-20-5341	Operations
<b>-\$12,500.00</b>	To:	600-121-5-20-5353	Mowing
<b>-\$ 8,300.00</b>	To:	600-121-5-20-5313	Equipment Repair
<b>\$15,000.00</b>	From:	600-130-3-60-4861	General Fund to <b>Storm Drains</b>
<b>-\$10,000.00</b>	To:	600-130-5-10-5160	Allocated Labor
<b>-\$ 5,000.00</b>	To:	600-130-5-20-5341	Operations
<b>\$54,949.00</b>	From:	155-176-3-60-4875	Capital Reserves to <b>Debt Service</b>
	To:	155-176-5-50-8000	Reserves for Future Expenditures
<b>\$17,500.00</b>	From:	600-160-5-50-5800	Contingencies -- <b>Water Fund</b>
<b>-\$3,000.00</b>	To:	600-160-5-20-5222	Insurance
<b>-\$5,000.00</b>	To:	600-160-5-20-5313	Equipment Repair
<b>-\$5,000.00</b>	To:	600-160-5-20-5342	Plant Utilities
<b>-\$4,500.00</b>	To:	600-160-5-20-5351	Main Plant Parts
<b>\$10,000.00</b>	From:	600-170-5-50-5800	Contingencies – <b>Wastewater Fund</b>
<b>-\$3,000.00</b>	To:	600-170-5-20-5222	Insurance

- \$7,000.00	To:	600-170-5-20-5312	Equip – Fuel/Tires/Parts
<b>\$4,000.00</b>	From:	240-124-5-50-5800	Contingencies -- <b>Commons</b>
- \$1,200.00	To:	240-124-5-20-5222	Insurance
- \$2,800.00	To:	240-124-5-20-5260	Professional Services
<b>\$10,000.00</b>	From:	100-101-5-50-5800	Contingencies – <b>City Hall</b>
- \$3,000.00	To:	100-101-5-20-5240	Office Supplies
- \$3,000.00	To:	100-101-5-20-5320	Yard Debris Dumpster
- \$4,000.00	To:	100-101-5-20-5259	IT Vendor Support
<b>\$10,000.00</b>	From:	100-101-5-20-5212	Code Enforcement
	To:	100-101-5-20-5259	IT Vendor Support

ADOPTED by the City Council of the City of Yachats, Oregon, this 13<sup>th</sup> day of June, 2018

CITY OF YACHATS

By: \_\_\_\_\_  
GERALD F. STANLEY

ATTESTED TO BY:

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Shannon Beaucaire, City Manager

CITY OF YACHATS

RESOLUTION 2018-06-07

**A RESOLUTION FOR THE ELIMINATION OF THE UNNECESSARY US FOREST SERVICE CONTRACT FUND**

Whereas, the City of Yachats no longer has a contract with the US Forest Service for services, and there is no expectation that there will be in the future,

BE IT RESOLVED BY the City of Yachats:

Pursuant to ORS 294.353, the City hereby elects to transfer the remaining cash balance of \$145.97 in the US Forest Service Contract Fund to the General Fund and eliminate the fund.

PASSED by the City Council this 13<sup>h</sup> day of June, 2018.

APPROVED by the Mayor this 13<sup>th</sup> day of June, 2018.

CITY OF YACHATS

By: \_\_\_\_\_

Gerald F. Stanley, Mayor

Attested to by:

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Shannon Beaucaire, City Manager