

# YACHATS PLANNING COMMISSION

April 17, 2018

## Work Session Draft Minutes

Vice-Chair Ron Urban called the April 17, 2018 meeting of the Yachats Planning Commission to order at 2:00 pm in the Room 1 of the Yachats Commons. Members present: Ron Urban, Helen Anderson, Mary Ellen O'Shaughnessey, Ginny Hafner, and James Kerti. Absent: Shelly Shrock and Christine Orchard. Staff present: City Planner Larry Lewis. Audience: 0.

### **I. Sign Ordinance**

Referring to Draft Ord 4-17-18

Page 3, B2a(2): Commissioner Anderson noted Lewis had indicated window signs are part of the allowed signage square footage on a façade. Lewis amended item (2) to specifically state window signs are part of the façade restriction.

Page 3, B2a(1): "24 feet" should be "24 square feet"

Page 3, B2a(1): Anderson noted they have limited the size of any one sign to be 24 square feet, but there is not a limitation on the total amount of internally lit signage. Commissioners discussed where in the section to put a maximum restriction and agreed to put it as its own number under "a. Building Signs." The maximum size of any internally lit sign shall be 24 feet" should be removed in B2a(1) and a new number added to state, "The maximum amount of internally lit building signs shall be limited to a total of 24 square feet.

Page 3, B2b(3): Commissioners discussed whether "multi-pole" needed to be added to "Monument signs shall have..." It was noted that multi-pole is part of the definition for monument signs so no addition is necessary.

Commissioners discussed the possible ways a monument sign could be constructed given the size limitations on width, height, and total square feet.

Urban suggested the maximum on height needed to have a defined reference point for the base, such as the elevation of the street. Commissioners agreed the demarcation should be from the center line of the street, so that a new criterion is added to B2b(3)a:

- a. 8 feet in height as measured from the elevation of the centerline of the adjacent street
- b. 5 feet in width and 32 square feet of area on lots having up to 300 linear feet of street frontage with more than 300 linear feet of street frontage

Anderson clarified that the maximum square footage on signs applied to the total structure or just the sign part. Lewis indicated that maximum typically applies only to the sign.

Page 3, B1: Anderson noted some regulation for trespass lighting. Anderson indicated she would bring information about how to address trespass light at the next work session.

Page 3, B2(a)3: Lewis noted a surface sign attached flush to the roof was omitted from this section. Anderson indicated that restriction should be included under Roof Signs.

Page 3, B2c: Commissioners agreed that only freestanding banner signs should be limited to one.

- 1) One freestanding banner sign is allowed per business
- 2) Banners affixed to a building are regulated under section B2: Building Signs.
- 3) Banners shall not exceed 20 square feet

1 continue with criteria currently numbered 3,4 and 5

2  
3 Commissioners noted Projecting Signs were inadvertently omitted from this draft. Lewis will add  
4 this section back as Item 3 under Building Signs, making Roof Signs item 4.

5  
6 Commissioners noted an exemption for one "Open" sign was inadvertently removed from a  
7 previous draft and should be included under section B2a.

8  
9 Commissioners noted this "Open" sign should be included as a sign exempted from permitting in  
10 section 9.44.030.A: Temporary A-Frame signs, Banner signs, and one Open sign, as defined  
11 above, are exempt...." This change necessitates adding a definition for an Open sign.

12  
13 Lewis noted there is no limitation on the number of projecting signs. Commissioners did not reach  
14 a conclusion.

15  
16 Commissioner agreed to each review this code in detail so the draft might be completed at the next  
17 work session.

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19 Urban adjourned the work session at 3:09 pm.

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25 Ron Urban, Vice-Chair

\_\_\_\_\_ Date

26 Minutes prepared by H H Anderson on May 8, 2018.

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