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City of Yachats  
**FINANCE COMMITTEE**

May 9, 2018

Draft Minutes

Chair Beaucaire called the May 9, 2018 meeting of the Finance Commission to order at 10:00 am in Room 1 of the Yachats Commons. Members present: Shannon Beaucaire, Don Groth, Jim Tooke, and John Moore. Absent: Tom Lauritzen. Staff present: Clerk Judy Richter, Wastewater Plant Lead Dave Buckwald, Water Plant Lead Rick McClung. Audience: 2.

Manager Beaucaire announced she is moving Item II.B to next month's meeting when Tom Lauritzen could be present.

**I. Minutes**

**A. March 14, 2018**

Page 1, Line 31: "is like a mistake" should read, "is likely a mistake."

Moore moved to approve the March 14, 2018 minutes as amended: Aye – 4; No – 0.

**B. April 3, 2018**

Moore recalled there was disagreement at the last meeting about whether the \$50,000 for the Library move project was coming out of the Hall Bequest monies. After reviewing his notes, he believed the \$50,000 did use part of the Hall money. Richter explained the Council never passed a resolution to allocate this money so she had not established a source. She explained the source was now not from the Hall fund but from the Capital Reserves fund. She noted this distinction was technical and did not have financial consequences for the City.

Moore moved to approve the April 3, 2018: Aye – 4; No – 0.

**C. April 11, 2018**

Moore moved to approve the April 11, 2018: Aye – 4; No – 0.

**D. April 30, 2018**

Moore moved to approve the April 30, 2018: Aye – 4; No – 0.

**II. Business**

**Discussion of Financing the sanitary line for Crestview**

Richter explained the Commission has previously suggested including the Crestview sewer line into the loan for the South Tank Project, but the loan administrator stated loan funds can only be used for drinking water. Richter explained there are funds in the SDC that can be used for the sewer line. Richter states she will present a supplemental budget request at tonight's Council meeting, including:

1 \$30,000 for repairs to the Commons building – men’s restroom, fire alarm  
2 upgrade, support beam in basement  
3 \$7,000 for Storm Drains to replace the Hanley culvert  
4 \$20,000 for repairs and engineering  
5 \$100,000 to start the Crestview Sewer Line in FY17-18  
6

7 Richter explained the Crestview sewer line is being initially funded out of Capital  
8 Reserves because, based on last year’s budget structure, she can only transfer funds  
9 from Capital Reserves. In FY18-19, she will transfer back 150 to Capital Reserves from  
10 the SDC.

11  
12 Moore clarified there is no money dedicated to street maintenance in the SDC fund.  
13 Richter believed there was a storm drain component to SDCs. McClung believed the  
14 amount was based on the square footage of impervious surfaces.

15  
16 Richter noted federal funding requires a separate audit, so she is maintaining clear  
17 distinctions between potable water and sewer cost components in the South Tank  
18 project.

19  
20 Mayor Stanley asked how someone managed to lower the price for the line under  
21 Highway 101. McClung explained Beaucaire worked with the contractor to replace  
22 estimated projections with factual costs.

23  
24 Beaucaire adjourned the meeting at 10:23 pm.  
25  
26  
27

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29 \_\_\_\_\_  
30 Shannon Beaucaire, Chair

31 Minutes prepared by H.H. Anderson on May 9, 2018.