



NEWSLETTER



CITY OF YACHATS

November 2001



MAYOR'S NOVEMBER MESSAGE

ARE WE PREPARED?

There certainly is a heightened awareness among all of us of the importance of being prepared for potential emergency situations. The devastating attack on the World Trade Center has focused our attention on little else since September 11. But what does this mean to Yachats? When my wife and I were returning to town recently, it struck us that we couldn't live in a community less likely to be concerned with potential terrorist attacks, however, the threat of natural disaster is always a potential danger. Earthquakes, tsunamis, floods, windstorms and the like could be devastating for us and could leave us isolated. Are we prepared? I think the answer is--somewhat. Do each of us have 72 hours of food supplies? Do we have alternative heating sources besides electricity (for those of us without an emergency generator)? What about a family evacuation route? These are a few of the things that we can and should do for ourselves according to Jim Hawley who heads the County's Department of Emergency Services. In a recent meeting with Jim, he pointed out to me that many of the emergency needs in time of disaster are the county's responsibility. Some of the highlights of the Emergency Operations Plan include:

- Responsibility of warning service: Lincoln County disaster warning service shall be the responsibility of the Lincoln County Communications Agency (LINCOM). The fire agencies shall be the primary means of countywide warning dissemination.
- Police Service: The mission of the Police Service is to protect life and

property, maintain law and order; enforce laws; and regulate and control traffic. The police Service will be under the direction of the Lincoln County Sheriff or if not available, State Police.

- Fire Service: The mission is to provide fire fighting and rescue in the city and to establish and maintain an inventory of all fire fighting resources, including personnel and equipment. The Fire Service will be under the direction of the fire chief.
- Public Works Service: The mission is to provide emergency engineering and preservation of vital utilities within the city as may be required to meet situations arising from a natural or man-made emergency. The Director of Public Works is responsible for water, sewer, and road utilities.
- Emergency Information Service: To provide a prompt, continuous flow of official instructions and information to the public at all times prior to, during, and following an emergency; to assist the news media; and to provide county emergency services with current situation reports. The Chief of Emergency Information Services, is appointed by the mayor.

I was most impressed with the thoroughness of the planning for emergencies by the county. We still, however, need to be prepared to help one another. - Lee Corbin, Mayor

City of Yachats
P O Box 345
Yachats, OR 97498

541-547-3565
Fax - 541-547-3063
e-mail - cityhall@ci.Yachats.or.us
www.ci.yachats.or.us



**INTERGOVERNMENTAL
AGREEMENT WITH WALDPOR
APPROVED FOR PUBLIC WORKS
DIRECTOR SERVICES**

City Council approved an Intergovernmental Agreement with Waldport to share the services of their Public Works Director, John McClintock. McClintock will actually remain a full time employee of the City of Waldport but will provide services as the Public Works Director for Yachats on the basis of a time and cost ratio of sixty percent (60%) for Waldport and forty percent (40%) for Yachats. Waldport will invoice the City of Yachats each month for the services. Yachats has agreed to provide transportation or pay for all reasonable costs on a mileage reimbursement basis for McClintock to between Waldport and Yachats; however he will be responsible for the regular commuting to and from work each day.

McClintock will begin working in Yachats on December 1.



GRANT AGREEMENT APPROVED

City Council approved the Yachats Pedestrian Trail Acquisition Grant Agreement with Oregon State Parks at their meeting on November 8.

This grant will provide \$125,000 toward the total cost for acquisition of the rights-of-way or easements needed to implement the Yachats Village Circulation Plan trail system near Oceanview Drive, Marine Drive, and the 804 S.; and, to provide public access to the Oregon Coast Trail throughout the City. These are the last three easements needed with the exception of the Adobe Hotel property, which has been open to the public for fifty years, and will remain open.

The project will extend the improved 804 Trail along the western edge of the bluff from the Adobe property to Marine Drive. This project is part of the Village Circulation Plan and the Yachats Comprehensive Plan.

The Yachats portion of the Oregon Coast Hiking Trail will start at the northern city limits, running through Smelt Sands State Park, to the Adobe Hotel property; then to the

Yachats Commons and City Park. From there it will go downtown then to the Post office, and the Yachats State Park; then south across the bridge to Yachats Ocean Wayside, and on to Cape Perpetua.



**CITY COUNCIL SUBMITS
PROJECTS FOR FUNDING**

Each year the Regional and Rural Investment Board (RIB) asks cities, counties, special districts, and non-profits to submit a list of projects that need funding. This Needs and Issues Inventory process is an on-going collection and annual prioritization of local community and regional concepts for economic and community development projects. The Oregon Economic and Community Development Department and other state and federal agencies use the information collected through the Needs and Issues Inventory process to guide workload management, project development, community assistance and funding. In this region the Cascades West Council of Governments acts as the Regional Coordinating Organization.

City Council identified 12 projects to submit for funding consideration and established the priorities for those projects. A Countywide priority list will be developed for all the projects submitted within each county and then those County-wide lists are submitted to the Oregon Economic and Community Development Department. Various Federal and State funding agencies meet to consider the projects as prioritized.

The projects that were submitted for consideration this year consist of work the City Council would like to accomplish over the next four years, including (u/r = priority is unranked)

1. Raw Water Storage Tank
 2. Yachats River Monitoring Device
 3. Yachats Community Center
 4. Yachats Ocean Road Reconstruction
 5. E. 7th Street Storm Drain
 6. King Street Storm Drain
- u/r Yachats River Upper Diversion Facility
u/r Drainage Basin 7 - Pontiac Ave
u/r Drainage Basin 7 - Beach Street
u/r Downtown Parking Areas

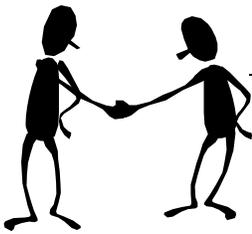
u/r Waterline Replacement - West 2nd Street
u/r Reedy Creek Raw Water Transmission Improvements



NEW CITY STREET NAMED EAST WINDY WAY

Recently the Lincoln County Assessor issued amended maps, which corrected previous maps of the city limits. The correction to the map "added" a small public easement to the city limits. This is a public road on the southern boundary of the city limits which intersects with Hwy 101 S. and shares highway access with a private drive known as Art Carpenter Drive. This road is across the highway from Windy Way so the Public Works and Streets Commission recommended the name of East Windy Way. Property owners in the area were given the chance to comment; no one did.

City Council approved the new name, and forwarded the request to the County Addressing Department.



NOVEMBER PROCLAIMED MEDIATION MONTH

A variety of organizations provide and support mediation and dispute resolution services for the citizens of Yachats and the State of Oregon, including community mediation centers, the Oregon Department of Justice, the Oregon Dispute Resolution Commission, the Oregon Judicial Branch, the Oregon Mediation Association, and the Oregon State Bar. Recently Governor Kitzhaber declared November as Mediation Month in the State of Oregon, and City Council proclaimed it as well in the City of Yachats.

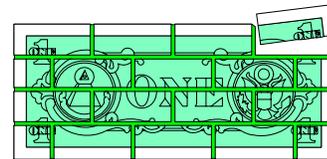
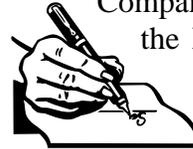
Locally the Lincoln Community Dispute Resolution organization assists citizens of Lincoln County in all kinds of disputes, including property damage, animals, litter, noise, money, trespassing, harassment, landlord and tenant relations, victim-offender, and family problems. They are a non-profit organization, and donations are requested

from each party. They may be reached at 574-9846.

AUDIT REPORT

Dan Wilcox, the independent auditor from the firm of Wilcox Arredondo & Company in Canby, Oregon, attended the November City Council meeting to present the completed City Audit for the fiscal year ending June 30, 2001. Once again the City received an "unqualified opinion," which is the highest possible rating. Wilcox reported that there was a small deficit in the Parks and Commons Fund that will need to be dealt with this budget year.

Wilcox credited City Recorder, Nancy Otterson, and Deputy Recorder, Joy McCaslin, for the excellent condition of the books, and their cooperation with the audit team.



CURRENT BUDGET YEAR ADJUSTMENTS APPROVED

City Council adopted a resolution making some minor changes to the current year's budget. The reallocation of funds was necessary to transfer money not spent for boiler fuel at the Commons to the maintenance category so the next phase of painting can continue. The Friends of the Commons have pledged \$2,000 to the project as well.



**EMERGENCY RESPONSE
MUTUAL AID AGREEMENT
APPROVED**

City Council approved the Oregon Public Works Emergency Response Mutual Aid Agreement. This agreement enables public works agencies to support each other during an emergency; provides the mechanism for immediate response to a requesting agency; and, sets up the documentation needed to seek maximum reimbursement possible from federal agencies.



IN OTHER CITY COUNCIL BUSINESS

- City Council awarded the bid for the used backhoe to Gary Lechner. The sale price was \$6,500. That money will be set aside in reserve for future equipment expenses.
- City Council agreed to join the new State & Local Government Rate Pool for the Public Employee Retirement System. By joining the large pool of other public employers the City should experience more stability in the contribution rate.
- The Mayor appointed Sue Smith to serve as the Public Information Officer for the City.

PUBLIC WORKS SUPERINTENDENT'S REPORT

By Rod Carrasco



Water Department.

- Yesterday I attended the rocky creek technical advisory committee meeting in Newport. The main subject of this meeting was to review the data compiled by CH2M Hill for each of the systems participating in this project.

We looked at individual water rights, both permitted and certified, to get an idea of how much water was available to each district during high demand. We also reviewed the population projections for each district. We were informed that geo

technical data is currently being gathered and they are in the process of drilling several test holes to find the type of soils that they are going to be dealing with. Our next meeting will be held in early December.

- The engineer from Camtronics of Camas Valley completed the conversion of the water plant plc operating system to a more user-friendly desktop computer. This upgrade gives the plant operator full operational control of the plant. It allows him to adjust the process according to the characteristics of the raw water to ensure the continued production of high quality water that meets or exceeds the current and future regulations. Daily process information including reservoir levels, filter backwash, treated water and filter effluent turbidity, chlorine residual in the clear well, pH, etc., is stored in the computer and reported monthly to the drinking water section of the health department. Before the change, this information was recorded manually.
- On Tuesday November 6, public works staff replaced a faulty 2-inch water valve on a Horizon Hill water supply line. We suspect that this valve might have contributed to the low water pressure problems experienced by the people serviced by this water main.
- The intertie pump station connecting the Yachats water distribution system to Southwest Lincoln Water District is almost complete. All that remains is to finish building the pump house and connect the power to the building. The entire project should be finished by month's end.
- I would like to point out that employees of Southwest Lincoln County Water District installed the pumps, at no cost to the city. I recommend that a letter of appreciation be sent to them.

Wastewater

- Tuesday and Wednesday of this week a crew from Gelco Services, Inc. of Salem spent several hours televising and removing heavy grease deposits blocking the flow in several main sewer lines. Problem lines were the main focus of this project. Most of the lines scheduled to be worked on were cleaned but they were unable to remove all the grease from the sewer main servicing the Adobe Motel with the equipment they had. They are scheduled to come back sometime next week with the right equipment. The grease buildup in this line is blocking 90% of the flow. So far, the cost of cleaning these lines exceeds \$4,700.00. Public works staff will review the tapes to see if we can find out the reasons for the grease buildup and take appropriate action to fix the problem.



PROTECT YOUR HOME AND WALLET

City Code requires that each homeowner install a hand valve on their side of the meter. This hand valve should be used to turn the water off when the house will be left empty to prevent cold water damage or unauthorized water use.

Property owners are responsible to pay for every drop of water that goes through the water meter.

But installing a hand valve is not good enough if they can't be used. Moles and other small animals digging around the meter, leaves and other debris, or mud can all cover up the hand valve making it difficult to find or use. *Now* would be a good time to make sure your hand valve is accessible. AND, know how to use it.



YACHATS CITY COUNCIL ANNOUNCES THE FOLLOWING VACANCIES:

2 - Planning Commission

2 - Four Year Term ending December 31, 2005

2 - Public Works and Streets Commission

2 - Three Year Term ending December 31, 2004

4 - Parks and Commons Commission

1 - Two Year Term ending December 31, 2003

3 - Three Year Term ending December 31, 2004

4 - Library Commission

2 - Two Year Term ending December 31, 2002

2 - Three Year Term ending December 31, 2004

2 - Budget Committee

1 - One Year Term ending December 31, 2002

1 - Three Year Term ending December 31, 2004

For a complete description of the duties and requirements, please ask at City Hall.

Those interested in serving on the Commissions or Committee can pick up a Volunteer Application Form at City Hall, 441 N. Hwy 101, between the hours of 8:30 am and 4:30 p.m.



The City is also looking for people to serve on a task force to draft a Capital Improvement Plan. Because the task will require extensive and complex expertise in financial planning a background in finance or accounting is required.

Annual Budget Summary Report for Fiscal
Year July 1, 2000 – June 30, 2001

<i>Reporting Through</i> Program	<i>10/31/01</i> <u>Budget</u>	<u>Year to Date</u>
General Administration	\$467,190	\$217,728
Library	\$13,000	\$4,638
Little Log Church & Museum	\$9,499	\$2,192
Parks & Commons*	\$90,948	\$45,141
Streets	\$93,555	\$38,723
Water	\$581,775	\$190,425
Sewer	\$330,209	\$169,002
In Reserve for Future Uses	\$885,228	\$694,985
Debt	<u>\$172,834</u>	<u>\$43,768</u>
	<u>\$2,644,238</u>	<u>\$1,406,601</u>

A BURNING MATTER



The Yachats Rural Fire Department has a few suggestions for burning materials in an open burn.

- Be a courteous neighbor. If you plan to burn, and know one of your neighbors has a respiratory illness, let them know ahead of time, so they can close their windows and avoid breathing the smoke.
- Follow the DEQ open burn regulations; these include being in attendance while burning, and having a hose and shovel at hand.
- Start your fire with a good hot fire, it will burn more quickly and efficiently.
- Check with the fire department before burning, as during dry conditions permits may be required, or a burn ban may be in place.
- If you have any questions, call the Yachats Fire Department at 547-3266.

SAVING WATER INDOORS



- Never put water down the drain when there may be another use for it such as watering a plant or garden, or cleaning.

- Verify that your home is leak-free, because many homes have hidden water leaks. Read your water meter before and after a two-hour period when no water is being used. If the meter does not read exactly the same, there is a leak.
- Repair dripping faucets by replacing washers. If your faucet is dripping at the rate of one drop per second, you can expect to waste gallons per year, which will add to the cost of water and sewer utilities, or strain your septic system.
- Check for toilet tank leaks by adding food coloring to the tank. If the toilet is leaking, color will appear within minutes. Check the toilet for worn out, corroded or bent parts. Most replacement parts are inexpensive, readily available and easily installed. (Flush as soon as test is done, since food coloring may stain tank.)
- Avoid flushing the toilet unnecessarily. Dispose of tissues and other such waste in the trash rather than the toilet.
- Take shorter showers. Replace your showerhead with an ultra-low-flow version. Some units are available that allow you to cut off the flow without adjusting the water temperature knobs.
- Use the minimum amount of water needed for a bath by closing the drain first and filling the tub only half full. Stopper tub before turning water on. The initial burst of cold water can be warmed by adding hot water later.
- Don't let water run while shaving or washing your face. Brush your teeth first while waiting for water to get hot, then wash or shave after filling the basin.
- Retrofit all wasteful household faucets by installing aerators with flow restrictors.
- Operate automatic dishwashers and clothes washers only when they are fully loaded or properly set the water level for the size of load you are using.
- Store drinking water in the refrigerator rather than letting the tap run every time you want a cool glass of water.
- Do not use running water to thaw meat or other frozen foods. Defrost food overnight

in the refrigerator or by using the defrost setting on your microwave.

- Kitchen sink disposals require lots of water to operate properly. Start a compost pile as an alternate method of disposing food waste instead of using a garbage disposal. Garbage disposals also can add to the volume of solids in the sewer system, which can lead to problems and higher maintenance costs.
- Consider installing an instant water heater on your kitchen sink so you don't have to let the water run while it heats up. This will reduce heating costs for your household.
- Insulate your water pipes. You'll get hot water faster plus avoid wasting water while it heats up.
- When adjusting water temperatures, instead of turning water flow up, try turning it down. If the water is too hot or cold, turn the offender down rather than increasing water flow to balance the temperatures.
- If the toilet flush handle frequently sticks in the flush position, letting water run constantly, replace or adjust it.



COMMONS NEWS

By Susan Garner, Commons Coordinator

October was certainly a busy time here at the Commons. The second annual Mushroom Festival was held with resounding enthusiasm. Visitors flocked to the building for a wonderful feast and great fashion show the night before and then came back the next day for a "serious" look at the world of fungi and its environment. Many thanks go to all those groups and volunteers that made such a great event possible.

Now that the voters of Yachats have once again spoken in favor of keeping this great community center (it was a similar vote that made the Commons a part of the City), it would be wonderful to see even more of you at the many events here. Wednesdays, a

ballroom dance class of some kind is being taught from 7-8 pm. Every first Thursday you can try your new steps at the Yachats Big Band dance. Monday evenings, if you are so inclined, you can shoot hoops with like-minded teens and adults from 6:30-8:30.

Once a month - this time on the 20th - a group of Yachats citizens host a senior luncheon. Join the fun, meet friends, and have a great meal in the process.

Tuesday and Thursday mornings you can come down and join a yoga class.

The Yachats Youth and Family Activities Program teaches a preschool and hosts a parent-participation indoor park. Mondays-Fridays there is regular open recreation and a wide range of classes for both children and adults.

There are of course, many other events that occur on a less than regular basis.

If you have any questions about these and other events, call 547-4734 or check the weekly schedule on the bulletin boards in the halls. And, if you want to rent space here for an event or meeting, please call.

See you at the Commons!



VISIT THE CITY OF YACHATS ON THE INTERNET!

The City web page is the place to check out information about:

- *City Council and Commission Members, Minutes, and General Government*
- *The City Code, Comprehensive Plan, and Land Use*
- *The Commons, Little Log Church, and Library*
- *News*
- *History*
- *Emergency Information*
- *Links to other County and State Government Internet Sites*

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